

<b>Vacancy No:</b>	<b>IC_005_2024</b>
<b>Post Title:</b>	<b>Individual Contractor – Peace and Security Learning Collaborator (see <a href="#">conditions of contract</a>)</b>
<b>Organizational Unit:</b>	<b>UNSSC Peace and Security Hub</b>
<b>Duty Station:</b>	<b>Home-based</b>
<b>Duration:</b>	<b>Up to a maximum of 180 days in a 12-month period</b>
<b>Remuneration:</b>	<b>120\$ per day</b>
<b>Deadline for applications:</b>	<b>21 June 2024</b>

*At the United Nations System Staff College (UNSSC), the paramount consideration in the recruitment and employment of staff is the necessity of securing the highest standards of efficiency, competence and integrity, with due regard to geographic diversity. All employment decisions are made on the basis of qualifications and organizational needs. UNSSC is committed to creating a diverse and inclusive environment of mutual respect. The United Nations recruits and employs staff regardless of gender identity, sexual orientation, race, religious, cultural and ethnic backgrounds or disabilities. Reasonable accommodation for applicants with disabilities may be provided to support participation in the recruitment process when requested and indicated in the application.*

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### **Organizational Context**

Established by the UN General Assembly in 2002, the United Nations System Staff College (UNSSC) is dedicated to serving the learning and knowledge needs of the UN system and partner organizations. We create first-rate learning experiences grounded in the bedrock values of multilateralism and dignity for all enshrined in the UN charter. Participants in our programmes rely on UNSSC to enhance their knowledge and skills across leadership and management, sustainable development, and peace and security. UNSSC is headquartered in Turin, Italy with an office in Bonn, Germany.

This Junior Individual Contractor position is located within the Peace and Security Hub of the UNSSC. The Junior Individual Contractor will be working under the Humanitarian-Development-Peace (HDP) Nexus, Children and Armed Conflict,

and the Peacekeeping-Intelligence portfolios. The Junior Individual Contractor will be working with a wide range of UN partners in order to develop initiatives for knowledge sharing and capacity building for UN Staff and partners, primarily in the following thematic areas, amongst others:

- Designing, developing, reviewing, revising, and delivering course materials on:
  - Operationalizing the HDP Nexus;
  - Children and Armed Conflict (CAAC);
  - Peacekeeping-Intelligence (PKI);
  - Data Analytics for conflict prevention;
  - Humanitarian leadership;
  - Human Security;
  - Analysing and Engaging Non-State Armed Groups.

## Responsibilities

Under the direct supervision of the Learning Portfolio Manager, the Junior Individual Contractor will be responsible for, but not limited to, the following:

- Support and provide expertise in the development and creation of HDP Nexus modules.
- Support in providing maintenance and further development of the HDP Nexus, CAAC and PKI portfolios, as well as other Peace and Security learning offerings;
- Co-coordinate communications efforts, through the drafting of information pieces and correspondence to be shared internally and externally;
- Provide technical support and expertise to e-learning development processes as required, through tasks such as:
  - Developing Articulate Rise Modules and ensuring their quality;
  - Conducting benchmarking and research as required to inform development;
  - Editing digital learning assets and resources (i.e. Articulate Rise modules, Elounge platform, Genially, Canva, PowerPoint, PowerBI); and
  - Contributing to the creation and quality control of infographics, multimedia and other e-learning assets and resources.
- Any other duties as required

## Required Skills and Experience

### **Education:**

Candidates having completed a University degree in International Relations, Political Science, Human Rights, Social Science or an area related to UNSSC programmatic priorities.

**Experience:**

Previous work experience with E-learning platforms and programmes is required. Previous work experience on analytical reporting and research is required. Experience creating and editing products using the Articulate suite, Moodle platforms, and Genially is a strong asset. Past experience working with/in areas relevant to the beforementioned learning portfolio is a strong asset.

**Language competencies:**

Fluency (written and oral) in English.

**Computer skills:**

Knowledge of online learning and social media tools; proven ability to use Microsoft Office, internet browsers and online platforms is required. Knowledge of Articulate Rise and/or the Adobe suite is required.

**Competencies:**

**Professionalism:** Ability to plan and prioritize effectively during heavy workload periods; ability to report on work; a critical thinking approach; ability to adapt to the demands of varied audiences.

**Communication:** Excellent written and spoken communication skills.

**Teamwork:** Strong interpersonal skills; ability to establish and maintain effective working relations with colleagues within and outside the organization.

**Submission of applications:**

The application (in English) should include the following:

- a duly completed, updated, and signed P11 form (<http://www.unssc.org/sites/unssc.org/files/p11un.doc>)
- a motivation letter elaborating in a concise style why you consider yourself qualified for this position

Please apply through the online application form available at <https://www.unssc.org/about/employment-opportunities>