



COVID-19 MEDEVAC GUIDANCE NOTE

Quick Guide for Entity Focal Points

4 August 2020

Treatment of COVID-19 patients at the country level remains the First Line of Defence

Preparatory Phase:



- **Identify yourself** as the Focal Point for COVID-19 MEDEVAC
- **Identify and list in full** the population in your entity who is eligible for COVID-19 MEDEVAC
- **Regularly update** your community on COVID-19 issues and encourage them to **report cases**
- Urge your community to seek **early care** as needed
- **Remind** personnel of the need for valid travel documentation/photos (incl. for dependents)
- **Advise the eligible population to notify you** if they /any eligible dependents have COVID-19 symptoms
- **Monitor** the health and presence of personnel
- **Liaise** with the Treating Medical Provider (TMP)* on status of patients receiving COVID-19 treatment**
- Non-UN system entity Focal Points should **identify** their primary UN system partner Focal Point

Upon determination of *potential* clinical need for a COVID-19 MEDEVAC



- **Liaise** with eligible patient and the TMP for status updates
- Obtain any **necessary authorisation** to initiate a COVID-19 MEDEVAC alert or request
- Confirm you have **up-to-date contact details** for the eligible patient and their family
- **Identify** any potential eligible non-medical escort for patient
- Ensure all **travel documentation** is valid and readily accessible. If it is not, take steps to address this
- **Ensure consent & liability waiver forms** are signed as needed as a preparatory measure
- Alert COVID-19 Coordinator to possible COVID-19 MEDEVAC need, confirming patient eligibility
- **Highlight any gaps** in availability of valid travel documentation / photos

Requesting a COVID-19 MEDEVAC



- **Confirm COVID-19 MEDEVAC request** to COVID-19 Coordinator, in conjunction with TMP
- Work with COVID-19 Coordinator to **enable exchange of medical info** btwn TMP/MEDEVAC Cell
- Provide COVID-19 Coordinator with signed **consent & liability waiver forms** and other documents

Upon Confirmation of COVID-19 MEDEVAC by UN MEDEVAC Cell

- **Liaise** with COVID-19 Coordinator, TMP, the patient and their family, and any other key personnel
- Make all **administrative arrangements** for patient, including inputs into UN information systems (if applicable), health insurance (if applicable) and HR requirements
- **Confirm any eligible non-medical escort** and make arrangements for them

Implementing a COVID-19 MEDEVAC



- **Ensure** COVID-19 Coordinator has all required documents to facilitate MEDEVAC
- **Support** any patient transportation requirements to point of MEDEVAC departure
- **Liaise** with the COVID-19 Coordinator, the TMP, the patient and their family
- **Verify** patient arrival at destination with COVID-19 Coordinator and relay information as required
- **Ensure** your entity has a plan to support the patient (and any escort) administratively, psychologically and financially while in the receiving destination and during repatriation

* TMP is the medical professional directly responsible for providing care for the COVID-19 patient considered for MEDEVAC. The TMP provides the necessary clinical information to the UN MEDEVAC Cell to validate the need for MEDEVAC and the fitness of the patient to fly.

**Any such liaison is contingent on the consent of the patient and must be undertaken in line with the confidentiality rules of the referring entity.