



PROTOCOL AND LIAISON SERVICE
DEPARTMENT FOR GENERAL ASSEMBLY AND CONFERENCE MANAGEMENT

PRO/NV/7/Changes in Procedures Concerning Renewal of Grounds Passes

The Protocol and Liaison Service of the Department for General Assembly and Conference Management (DGACM) of the United Nations presents its compliments to the Permanent Missions and Observer Offices to the United Nations and has the honour to bring to their attention the following:

The Protocol and Liaison Service would like to encourage Permanent Missions and Observer Offices to renew United Nations grounds passes in a timely manner. In order to facilitate this process, it is now possible to request the renewal of United Nations grounds passes two months before their expiration date. In addition, and with a view to the very busy month of September, Permanent Missions and Observer offices are encouraged to already request the renewal of all grounds passes with an expiration date prior to 1 October.

Furthermore, kindly note that throughout the month of September, communications sent in the eMission Staff self-service module related to personnel terminations, promotions, changes of function, as well as changes to routine personnel data such as addresses and phone numbers, may not be reflected in the system within the usual 48-hour timeframe. Any pending updates shall promptly be addressed in the system following the conclusion of the general debate of the General Assembly.

The Protocol and Liaison Service of the Department for General Assembly and Conference Management (DGACM) of the United Nations presents its compliments to the Permanent Missions and Observer Offices to the United Nations and avails itself of this opportunity to renew to them the assurances of its highest consideration.



12 July 2023