
Report of the Secretary-General on the pattern of conferences (A/78/96)

15 June 2023

Supplementary information

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I. Meetings management

A. Requests for exceptions to section I, paragraph 7, of General Assembly resolution 40/243

<i>Organ</i>	<i>Request</i>
Committee on the Exercise of the Inalienable Rights of the Palestinian People	To hold meetings during the seventy-eighth session of the General Assembly
Panel of External Auditors and Board of Auditors	To hold the Panel of External Auditors session, including its Technical Group meeting, from 15 to 21 November 2023 and the special Board session on 21 November
Meeting of States Parties to the Treaty on the Prohibition of Nuclear Weapons	To hold the second Meeting of States Parties from 27 November to 1 December 2023
Executive Board of the United Nations Entity for Gender Equality and the Empowerment of Women (UN-Women)	To meet on 12 and 13 September 2023
Assembly of States Parties to the Rome Statute of the International Criminal Court	To meet from 4 to 8 and from 11 to 14 December 2023
Committee on Relations with the Host Country	To hold meetings at Headquarters during the seventy-eighth session of the General Assembly
Working Group of Experts on People of African Descent	To hold its thirty-third session from 4 to 8 December 2023
Committee on Conferences	To hold its substantive session from 5 to 11 September 2023
Executive Board of the United Nations Children's Fund (UNICEF)	To meet from 5 to 8 September 2023
Independent Audit Advisory Committee	To hold its sixty-fourth session from 5 to 8 December 2023
Conference on the Establishment of a Middle East Zone Free of Nuclear Weapons and Other Weapons of Mass Destruction	To hold its fourth session from 13 to 17 November 2023

B. Intersessional departures

<i>Organ</i>	<i>Request</i>	<i>Action taken</i>
Board of Auditors and Panel of External Auditors	To hold the sixty-second Panel session, thirty-eighth Technical Group meeting and fifty-second special Board session in Santiago	Approved
Executive Board of the United Nations Development Programme (UNDP)/United Nations Population Fund (UNFPA)/United Nations Office for Project Services (UNOPS)	To hold its special session on UNOPS-related matters on 29 or 30 November 2022	Approved

<i>Organ</i>	<i>Request</i>	<i>Action taken</i>
Advisory Board on Disarmament Matters	To hold its seventy-ninth session in Geneva from 1 to 3 February 2023 To hold its eightieth session from 21 to 23 June 2023, instead of from 26 to 28 June	Approved
Intergovernmental conference on an international legally binding instrument under the United Nations Convention on the Law of the Sea on the conservation and sustainable use of marine biological diversity of areas beyond national jurisdiction	Additional meetings and interpretation services for its resumed fifth session	Approved
Chairs of the human rights treaty bodies	Change of venue of the thirty-fifth meeting of the Chairs of the human rights treaty bodies on 29 May–2 June 2023 from Geneva to New York	Approved
Disarmament Commission	Organizational session rescheduled from 20 February 2023 to 20 March Further postponement of its organizational session to 3 April 2023 (first day of its substantive session from 3 to 21 April)	Approved
Independent Audit Advisory Committee	Change of dates for its sixty-second session from 19–21 April 2023 to 15–17 May and of the venue from New York to Beirut	Approved
International Civil Service Commission	Change of venue of its ninety-sixth session (10–21 July 2023) from New York to Montreal	Approved

C. Utilization of conference-servicing resources and facilities

Utilization of conference-servicing resources and facilities may be measured in terms of a utilization rate, calculated using the following formula:

$$U = \frac{(A+B)-(C-E)-(F/3)}{(A+B)}$$

where: U is utilization, the percentage of available conference resources actually used by the organ in question; A is the number of meetings planned by a given organ at a scheduled session; B is the number of additional meetings held during the session; C is the number of meetings cancelled during the session; E is the total number of reassignments; and F is the amount of time lost owing to late starting/early ending (hours and minutes rounded to the nearest five minutes, for example, 5:25 = 5 hours and 25 minutes).

In the foregoing calculation, the time lost as a result of late starting and early ending (F) is converted into the equivalent of meetings lost by dividing the total by three, as the standard meeting time is three hours. The number of reassignments (E) is subtracted from the number of cancelled meetings (C). The difference between the two and the number of meetings lost are then subtracted from the sum of meetings planned (A) and additional meetings held (B). The result is expressed as a percentage of the sum of meetings planned and additional meetings held.

The statistics set out in the tables below are compiled in accordance with the methodology adopted by the Committee on Conferences at its 348th meeting, held on 18 May 1993 (see [A/AC.172/161](#), [A/AC.172/161/Corr.1](#) and [A/AC.172/161/Corr.2](#)).

In compliance with the request of the Committee on Conferences at its 1999 substantive session, utilization rates for a three-year reporting period are provided and organs are listed in the order of the utilization factors for the latest reporting period by duty station.

Table 1
Utilization statistics of mandated meetings of all calendar bodies serviced, by each duty station, by calendar body, 2022

<i>New York</i>	<i>A</i> <i>(planned)</i>	<i>B</i> <i>(added)</i>	<i>C</i> <i>(cancelled)</i>	<i>D</i> <i>(held)</i>	<i>E</i> <i>(reassigned)</i>	<i>F</i> <i>(minutes lost)</i>	<i>Utilization factor</i> <i>(percentage)</i>
1. Board of Auditors	2	–	–	2	–	–	100
2. United Nations Commission on International Trade Law (UNCITRAL) Working Group VI	10	–	–	10	–	–	100
3. UNCITRAL Working Group III	10	–	–	10	–	5	100
4. United Nations Dispute Tribunal	1	–	–	1	–	–	100
5. Joint meeting of the Executive Boards of UNDP, UNFPA, UNOPS, UNICEF, WFP and UN-Women	1	–	–	1	–	–	100
6. States parties to the Convention on the Rights of Persons with Disabilities	6	–	–	6	–	10	99
7. Meeting of the Chairs of the human rights treaty bodies	8	–	–	8	–	20	99
8. Statistical Commission	8	–	–	8	–	25	98
9. Commission on the Limits of the Continental Shelf	26	–	–	26	–	85	98
10. UNCITRAL Working Group V	8	–	–	8	–	45	97
11. UNCITRAL Working Group I	10	–	–	10	–	55	97
12. Bottom fishing workshop	4	–	–	4	–	25	97
13. Permanent Forum on Indigenous Issues	18	–	–	18	–	90	97
14. UNCITRAL Working Group IV	10	–	–	10	–	65	96
15. Security Council Committee established pursuant to resolution 1988 (2011)	1	–	–	1	–	10	94
16. United Nations Conference on the Least Developed Countries	1	1	–	2	–	20	94
17. Biennial Meeting of States on Small Arms and Light Weapons	10	–	–	10	–	135	93
18. First Committee	29	4	1	32	–	345	91
19. Independent Audit Advisory Committee	6	–	–	6	–	95	91
20. UNDP/UNFPA/UNOPS Executive Board	22	10	–	32	–	560	90
21. Sixth Committee	49	–	2	47	–	570	89
22. UNCITRAL Working Group II	10	–	1	9	–	30	88
23. Military Staff Committee	26	1	1	26	–	440	87
24. Open-ended Working Group on Ageing	8	–	–	8	–	190	87
25. Economic and Social Council	74	10	5	79	–	1 015	87
26. Third Committee	57	2	2	57	1	1 330	86

<i>New York</i>	<i>A</i> <i>(planned)</i>	<i>B</i> <i>(added)</i>	<i>C</i> <i>(cancelled)</i>	<i>D</i> <i>(held)</i>	<i>E</i> <i>(reassigned)</i>	<i>F</i> <i>(minutes lost)</i>	<i>Utilization factor</i> <i>(percentage)</i>
27. Group of Governmental Experts on the United Nations Register of Conventional Arms	10	–	1	9	–	75	86
28. UNICEF, Executive Board	22	2	3	21	1	305	85
29. Intergovernmental conference on an international legally binding instrument under the under the United Nations Convention on the Law of the Sea	58	2	7	53	1	695	84
30. Committee of Experts on Public Administration	10	–	1	9	–	115	84
31. Security Council Committee established pursuant to resolution 1591 (2005) concerning the Sudan	1	1	–	2	–	60	83
32. Human Rights Council, Expert Mechanism on the Right to Development	6	–	–	6	–	185	83
33. Committee for Programme and Coordination	49	–	2	47	–	1 105	83
34. Committee on Non-Governmental Organizations	30	–	2	28	–	545	83
35. Human Rights Council, Working Group of Experts on People of African Descent	10	–	–	10	–	320	82
36. Human Rights Council, Working Group on the use of mercenaries	10	–	1	9	–	150	82
37. Open-ended working group on security of and in the use of information and communications technologies 2021–2025	20	–	1	19	–	465	82
38. Commission on Population and Development	9	–	1	8	–	115	82
39. Second Committee	28	2	3	27	–	470	81
40. Commission for Social Development	15	–	1	14	–	325	81
41. Advisory Board on Disarmament Matters	6	–	1	5	–	40	80
42. Special Committee on Peacekeeping Operations and its Working Group	6	5	1	10	–	240	79
43. Ad Hoc Committee to Elaborate a Comprehensive International Convention on Countering the Use of Information and Communications Technologies for Criminal Purposes	40	–	5	35	1	795	79
44. Commission on the Status of Women	16	1	3	14	–	100	79
45. States parties to the United Nations Convention on the Law of the Sea	10	–	1	9	–	195	79
46. Peacebuilding Commission	5	14	2	17	–	390	78
47. Review Conference of the Parties to the Treaty on the Non-Proliferation of Nuclear Weapons	61	2	3	60	–	1 975	78
48. Special Political and Decolonization Committee (Fourth Committee)	29	1	2	28	1	1 060	77
49. Special Committee on the Charter of the United Nations and on the Strengthening of the Role of the Organization	9	–	2	7	–	15	77

<i>New York</i>	<i>A</i> <i>(planned)</i>	<i>B</i> <i>(added)</i>	<i>C</i> <i>(cancelled)</i>	<i>D</i> <i>(held)</i>	<i>E</i> <i>(reassigned)</i>	<i>F</i> <i>(minutes lost)</i>	<i>Utilization factor</i> <i>(percentage)</i>
50. Committee of Experts on Global Geospatial Information Management	6	–	1	5	–	80	76
51. Security Council Committee established pursuant to resolution 2206 (2015) concerning South Sudan	2	2	–	4	–	180	75
52. Security Council	290	81	50	318	21	12 575	73
53. Security Council Committee established pursuant to resolution 2374 (2017) concerning Mali	2	2	1	3	–	145	73
54. International Civil Service Commission	18	–	4	14	–	150	73
55. United Nations Forum on Forests	6	–	1	5	–	130	71
56. Security Council Committee pursuant to resolutions 1267 (1999), 1989 (2011) and 2253 (2015) concerning ISIL (Da'esh), Al-Qaida and associated individuals, groups, undertakings and entities	4	3	2	5	1	200	70
57. Disarmament Commission	27	–	3	24	–	905	70
58. Security Council Committee established pursuant to resolution 1718 (2006)	3	1	1	3	–	50	68
59. Fifth Committee	146	11	34	123	4	3 590	68
60. General Assembly	235	25	64	196	9	5 335	67
61. Committee on Contributions	17	–	3	14	–	485	67
62. UNCITRAL	26	–	4	22	1	1 000	67
63. Working Group on discrimination against women and girls	1	–	–	1	–	60	67
64. Security Council Committee established pursuant to resolution 1540 (2004)	2	1	1	2	–	5	66
65. Conference on the Establishment of a Middle East Zone Free of Nuclear Weapons and Other Weapons of Mass Destruction	10	–	1	9	–	445	65
66. Open-ended Informal Consultative Process on Oceans and the Law of the Sea	8	–	1	7	–	320	65
67. Security Council Committee established pursuant to resolution 1533 (2004) concerning the Democratic Republic of the Congo	2	4	1	5	–	210	64
68. UN-Women, Executive Board	12	1	4	9	–	180	62
69. Committee on Relations with the Host Country	2	–	–	2	–	160	56
70. Ad Hoc Working Group on the Revitalization of the Work of the General Assembly	4	2	2	4	–	115	56
71. Security Council Working Group on Children and Armed Conflict	4	7	4	7	–	225	52
72. Open-ended working group on conventional ammunition	14	–	1	13	–	1 075	50

<i>New York</i>	<i>A</i> <i>(planned)</i>	<i>B</i> <i>(added)</i>	<i>C</i> <i>(cancelled)</i>	<i>D</i> <i>(held)</i>	<i>E</i> <i>(reassigned)</i>	<i>F</i> <i>(minutes lost)</i>	<i>Utilization factor</i> <i>(percentage)</i>
73. Ad Hoc Committee for the Announcement of Voluntary Contributions to the United Nations Relief and Works Agency for Palestine Refugees in the Near East	1	1	1	1	–	–	50
74. Security Council Committee established pursuant to resolution 2127 (2013) concerning the Central African Republic	4	2	2	4	–	195	49
75. States parties to the International Covenant on Civil and Political Rights	2	–	1	1	–	5	49
76. Security Council Committee established pursuant to resolution 2140 (2014)	2	2	1	3	–	210	46
77. Committee on the Exercise of the Inalienable Rights of the Palestinian People	3	–	1	2	–	115	45
78. Security Council Committee established pursuant to resolution 1373 (2001) concerning counter-terrorism	8	7	7	8	–	315	42
79. Advisory Committee on Administrative and Budgetary Questions	198	3	106	95	3	2 540	42
80. Security Council Committee pursuant to resolution 751 (1992) concerning Al-Shabaab	3	2	2	3	–	200	38
81. General Committee	3	–	–	3	–	340	37
82. Special Committee on the Situation with regard to the Implementation of the Declaration on the Granting of Independence to Colonial Countries and Peoples	18	–	6	12	–	950	37
83. Committee on Information	10	–	5	5	–	330	32
84. States parties to the Convention on the Elimination of All Forms of Discrimination against Women	2	–	1	1	–	70	31
85. States parties to the Convention on the Rights of the Child	2	–	1	1	–	70	31
86. Security Council Ad Hoc Working Group on Conflict Prevention and Resolution in Africa	1	2	2	1	–	45	25
87. Committee on Conferences	5	–	2	3	–	345	22
88. Security Council Committee established pursuant to resolution 1970 (2011) concerning Libya	–	1	–	1	–	145	19
Subtotal	1 978	218	376	1 817	44	48 440	73

<i>Geneva</i>	<i>A</i> <i>(planned)</i>	<i>B</i> <i>(added)</i>	<i>C</i> <i>(cancelled)</i>	<i>D</i> <i>(held)</i>	<i>E</i> <i>(reassigned)</i>	<i>F</i> <i>(minutes lost)</i>	<i>Utilization factor</i> <i>(percentage)</i>
1. Human Rights Council, Expert Mechanism on the Right to Development	6	–	–	6	–	–	100
2. Human Rights Council, Global Alliance of National Human Rights Institutions	3	–	–	3	–	–	100
3. Human Rights Council, Social Forum	4	–	–	4	–	–	100
4. Human Rights Council, United Nations voluntary trust fund on contemporary forms of slavery, Board of Trustees	1	–	–	1	–	–	100
5. Annual Conference of the High Contracting Parties to Amended Protocol II to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects	6	–	–	6	–	10	99
6. Committee on Enforced Disappearances	40	1	–	41	–	70	99
7. Conference of the High Contracting Parties to Protocol V to the Convention on Certain Conventional Weapons	4	–	–	4	–	10	99
8. Committee on the Rights of the Child	106	–	–	106	–	330	98
9. Committee on the Rights of the Child, pre-sessional working group	10	–	–	10	–	30	98
10. Human Rights Council, Working Group on Enforced or Involuntary Disappearances	32	3	–	35	–	120	98
11. International Law Commission	106	5	1	110	–	320	97
12. Forum on Business and Human Rights	11	–	–	11	–	75	96
13. Commission on Science and Technology for Development	4	–	–	4	–	35	95
14. Committee on Economic, Social and Cultural Rights	60	–	–	60	–	530	95
15. Human Rights Committee, Pre-sessional Working Group on Communications	30	–	1	29	–	100	95
16. Ad Hoc Committee of the General Assembly for the Announcement of Voluntary Contributions to the Programme of the United Nations High Commissioner for Refugees Pledging Conference	1	–	–	1	–	10	94
17. Committee on the Elimination of Racial Discrimination	90	–	1	89	–	765	94
18. Committee on the Protection of the Rights of All Migrant Workers and Members of Their Families	40	3	1	42	–	320	94
19. Economic Commission for Europe	664	4	20	648	–	4 055	94
20. Human Rights Council	141	6	–	147	–	1 485	94
21. Human Rights Council, Forum on Minority Issues	4	–	–	4	–	40	94
22. Committee on the Elimination of Discrimination against Women	90	7	4	93	–	565	93

<i>Geneva</i>	<i>A</i> <i>(planned)</i>	<i>B</i> <i>(added)</i>	<i>C</i> <i>(cancelled)</i>	<i>D</i> <i>(held)</i>	<i>E</i> <i>(reassigned)</i>	<i>F</i> <i>(minutes lost)</i>	<i>Utilization factor</i> <i>(percentage)</i>
23. Human Rights Council, Intergovernmental Working Group on the Effective Implementation of the Durban Declaration and Programme of Action	16	–	–	16	–	215	93
24. Committee of Experts on International Cooperation in Tax Matters	8	–	–	8	–	120	92
25. Economic and Social Council, Subcommittee of Experts on the Transport of Dangerous Goods	29	–	1	28	–	225	92
26. Human Rights Council, Working Group on Arbitrary Detention	36	–	–	36	–	580	91
27. Office of the United Nations High Commissioner for Human Rights, annual meeting of the special rapporteurs, special representatives, independent experts and chairs of working groups of the special procedures of the Human Rights Council	8	–	–	8	–	130	91
28. Annual Meeting of the High Contracting Parties to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects	6	–	–	6	–	110	90
29. Committee on the Rights of Persons with Disabilities	67	5	3	71	–	780	90
30. Human Rights Committee	123	4	6	121	–	1 200	90
31. Human Rights Council, Working Group of Experts on People of African Descent	2	–	–	2	–	40	89
32. Open-ended working group on reducing space threats	24	–	–	24	–	455	89
33. Subcommittee on Prevention of Torture and Other Cruel, Inhuman or Degrading Treatment or Punishment of the Committee against Torture	34	1	2	33	–	335	89
34. Working Group on business and human rights	3	–	–	3	–	60	89
35. Human Rights Council, Working Group on the Right to Development	10	–	–	10	–	220	88
36. Permanent Forum on People of African Descent	8	–	–	8	–	175	88
37. Committee on the Elimination of Discrimination against Women, pre-sessional working group	24	–	1	23	–	365	87
38. Human Rights Council, Ad Hoc Committee on the Elaboration of Complementary Standards	18	–	–	18	–	425	87
39. States parties to the Convention on the Prohibition of the Use, Stockpiling, Production and Transfer of Anti-Personnel Mines and on Their Destruction	10	–	–	10	–	240	87
40. Human Rights Council, Group of Independent Eminent Experts on the Implementation of the Durban Declaration and Programme of Action	6	–	–	6	–	150	86

<i>Geneva</i>	<i>A</i> <i>(planned)</i>	<i>B</i> <i>(added)</i>	<i>C</i> <i>(cancelled)</i>	<i>D</i> <i>(held)</i>	<i>E</i> <i>(reassigned)</i>	<i>F</i> <i>(minutes lost)</i>	<i>Utilization factor</i> <i>(percentage)</i>
41. Conference of the Parties to the United Nations Framework Convention on Climate Change	17	4	–	21	–	545	86
42. Committee against Torture	96	8	6	99	–	1 660	85
43. Economic and Social Council, Subcommittee of Experts on the Globally Harmonized System of Classification and Labelling of Chemicals	10	–	1	9	–	90	85
44. Forum on Human Rights, Democracy and the Rule of Law	4	–	–	4	–	110	85
45. Human Rights Council Advisory Committee	20	–	1	19	–	360	85
46. Human Rights Council, Expert Mechanism on the Rights of Indigenous Peoples	10	–	–	10	–	270	85
47. Executive Committee of the Programme of the United Nations High Commissioner for Refugees	10	–	1	9	–	85	85
48. Group of Governmental Experts on the United Nations Register of Conventional Arms	20	–	2	18	–	270	83
49. Human Rights Council, Working Group on discrimination against women and girls	6	–	1	5	–	5	83
50. Convention on the Prohibition of the Development, Production and Stockpiling of Bacteriological (Biological) and Toxin Weapons and on Their Destruction	42	–	–	42	–	1 390	82
51. United Nations Conference on Trade and Development	193	4	11	186	–	4 580	82
52. Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects	20	–	–	20	–	700	81
53. Group of Governmental Experts on Nuclear Disarmament Verification	20	–	2	18	–	335	81
54. United Nations Framework Convention on Climate Change, subsidiary bodies	4	1	–	5	–	170	81
55. International Law Seminar	15	–	2	13	–	170	80
56. Human Rights Council, Working Group on Communications	20	1	2	19	–	425	79
57. Committee on Economic, Social and Cultural Rights, pre-sessional working group	20	–	3	17	–	340	76
58. Open-ended working group established pursuant to General Assembly resolution 76/233 to elaborate a set of political commitments as a new global framework that will address existing gaps in through-life ammunition management	10	–	1	9	–	295	74

<i>Geneva</i>	<i>A</i> <i>(planned)</i>	<i>B</i> <i>(added)</i>	<i>C</i> <i>(cancelled)</i>	<i>D</i> <i>(held)</i>	<i>E</i> <i>(reassigned)</i>	<i>F</i> <i>(minutes lost)</i>	<i>Utilization factor</i> <i>(percentage)</i>
59. Human Rights Council, Working Group on the Universal Periodic Review	32	2	2	32	–	1 315	73
60. Committee on the Rights of Persons with Disabilities, pre-sessional working group	20	1	2	19	–	760	70
61. States parties to the Convention on Cluster Munitions	8	–	–	8	–	465	68
62. Human Rights Council, open-ended intergovernmental working group on elaborating a legally binding instrument on transnational corporations and human rights	10	–	2	8	–	265	65
63. Human Rights Council, United Nations Voluntary Fund for Indigenous Peoples, Board of Trustees	10	–	1	9	–	485	63
64. International Independent Expert Mechanism to Advance Racial Justice and Equality in Law Enforcement	10	–	4	6	–	40	58
65. United Nations Compensation Commission, Governing Council	2	–	–	2	–	160	56
66. Economic and Social Council, Committee of Experts on the Transport of Dangerous Goods and on the Globally Harmonized System of Classification and Labelling of Chemicals	1	–	–	1	–	85	53
67. Human Rights Council, open-ended intergovernmental working group to elaborate the content of an international regulatory framework on the regulation, monitoring and oversight of the activities of private military and security companies	10	–	4	6	–	150	52
68. Conference on Disarmament	107	11	69	49	21	2 355	48
69. Human Rights Council, Working Group on Situations	10	–	3	7	–	410	47
70. States parties to the Optional Protocol to the Convention against Torture and Other Cruel, Inhuman or Degrading Treatment or Punishment	2	–	1	1	–	25	43
71. Human Rights Council, Working Group on the use of mercenaries as a means of violating human rights and impeding the exercise of the right of peoples to self-determination	10	–	7	3	–	150	22
Subtotal	2 654	71	169	2 559	21	33 160	88

<i>Vienna</i>	<i>A</i> <i>(planned)</i>	<i>B</i> <i>(added)</i>	<i>C</i> <i>(cancelled)</i>	<i>D</i> <i>(held)</i>	<i>E</i> <i>(reassigned)</i>	<i>F</i> <i>(minutes lost)</i>	<i>Utilization factor</i> <i>(percentage)</i>
1. Committee on the Peaceful Uses of Outer Space: Scientific and Technical Subcommittee, fifty-ninth session, 7–18 February	20	1	–	21	–	5	100
2. Conference of the States Parties to the United Nations Convention against Corruption: Implementation Review Group, resumed thirteenth session, 10 November	2	–	–	2	–	–	100
3. Heads of National Drug Law Enforcement Agencies Europe, fourteenth session, Valletta, 12–15 September	8	–	–	8	–	–	100
4. Heads of National Drug Law Enforcement Agencies Latin America and the Caribbean, thirtieth session, Guatemala City, 4–7 October	8	–	–	8	–	–	100
5. Heads of National Drug Law Enforcement Agencies Africa, thirtieth session, Nairobi, 8–11 November	8	–	–	8	–	–	100
6. Subcommission on Illicit Drug Traffic and Related Matters in the Near and Middle East, fifty-fifth session, Ashgabat, 22–25 November	8	–	–	8	–	–	100
7. Committee on the Peaceful Uses of Outer Space, sixty-fifth session, 1–10 June	16	–	–	16	–	30	99
8. UNCITRAL Working Group III (Investor-State Dispute Settlement Reform), forty-third session, 5–16 September	20	–	–	20	–	20	99
9. Conference of the Parties to the United Nations Convention against Transnational Organized Crime: Working Group on Trafficking in Persons, twelfth session, 29 and 30 June	4	–	–	4	–	15	98
10. Conference of the States Parties to the United Nations Convention against Corruption: Implementation Review Group, intersessional meeting, 5–8 September	7	–	–	7	–	30	98
11. UNCITRAL Working Group I (Micro-, Small- and Medium-sized Enterprises), thirty-eighth session, 19–23 September	10	–	–	10	–	35	98
12. International Narcotics Control Board, 133rd session, 31 January–4 February	10	–	–	10	–	50	97
13. Conference of the Parties to the United Nations Convention against Transnational Organized Crime: Working Group on Firearms, ninth session, 4 and 5 May	4	–	–	4	–	25	97
14. International Narcotics Control Board, 134th session, 23 May–3 June	20	–	–	20	–	95	97
15. Conference of the States Parties of the United Nations Convention against Corruption, Implementation Review Group, resumed thirteenth session, 7–9 November	6	–	–	6	–	30	97

<i>Vienna</i>	<i>A</i> <i>(planned)</i>	<i>B</i> <i>(added)</i>	<i>C</i> <i>(cancelled)</i>	<i>D</i> <i>(held)</i>	<i>E</i> <i>(reassigned)</i>	<i>F</i> <i>(minutes lost)</i>	<i>Utilization factor</i> <i>(percentage)</i>
16. Conference of the Parties to the United Nations Convention against Transnational Organized Crime: Working Group on International Cooperation, thirteenth session, 23–25 May; Conference of the Parties to the United Nations Convention against Transnational Organized Crime: Working Group of Government Experts on Technical Assistance, thirteenth session, 26 and 27 May	9	–	–	9	–	70	96
17. Conference of the Parties to the United Nations Convention against Transnational Organized Crime: Working Group on the Smuggling of Migrants, ninth session, 27 and 28 June	4	–	–	4	–	30	96
18. UNCITRAL Working Group IV (Electronic Commerce), sixty-fourth session, 31 October–4 November	10	–	–	10	–	70	96
19. Committee on the Peaceful Uses of Outer Space: Legal Subcommittee, sixty-fifth session, 28 March–8 April	20	–	–	20	–	175	95
20. International Narcotics Control Board, 135th session, 1–18 November	28	–	–	28	–	255	95
21. UNCITRAL Working Group VI (Negotiable Multimodal Transport Documents), forty-first session, 28 November–2 December	10	–	–	10	–	100	94
22. Commission on Crime Prevention and Criminal Justice, reconvened thirty-first session, 9 December	1	–	–	1	–	15	92
23. UNCITRAL Working Group V (Insolvency Law), sixty-first session, 12–16 December	10	–	–	10	–	175	90
24. United Nations Scientific Committee on the Effects of Atomic Radiation, sixty-ninth session, 9–13 May	8	–	–	8	–	165	89
25. Commission on Narcotic Drugs, reconvened sixty-fifth session, 9 December	1	–	–	1	–	25	86
26. Commission on Narcotic Drugs, sixty-fifth session, 14–18 March	22	–	1	21	–	455	84
27. Ad Hoc Committee to Elaborate a Comprehensive International Convention on Countering the Use of Information and Communications Technologies for Criminal Purposes, second session, 30 May–10 June	20	–	1	19	–	390	84
28. UNCITRAL Working Group II (Dispute Settlement), seventy-sixth session, 10–14 October	10	–	1	9	–	105	84
29. Conference of the Parties to the United Nations Convention against Transnational Organized Crime, eleventh session, 17–21 October	10	2	–	12	–	335	84
30. Conference of the States Parties to the United Nations Convention against Corruption: Implementation Review Group, thirteenth session, including joint meetings, 13–15 June	5	–	–	5	–	175	81

<i>Vienna</i>	<i>A</i> <i>(planned)</i>	<i>B</i> <i>(added)</i>	<i>C</i> <i>(cancelled)</i>	<i>D</i> <i>(held)</i>	<i>E</i> <i>(reassigned)</i>	<i>F</i> <i>(minutes lost)</i>	<i>Utilization factor</i> <i>(percentage)</i>
31. Commission on Crime Prevention and Criminal Justice, thirty-first session, 16–20 May	24	–	3	21	–	345	80
32. Conference of the States Parties to the United Nations Convention against Corruption: Implementation Review Group, reconvened thirteenth session, 8 and 9 September	3	–	–	3	–	110	80
33. Conference of the States Parties to the United Nations Convention against Corruption: Open-ended Intergovernmental Working Group on the Prevention of Corruption, thirteenth session, including joint meetings, 15–17 June	5	–	–	5	–	335	63
34. Joint meetings of the Commission on Narcotic Drugs, reconvened sixty-fifth session, and Commission on Crime Prevention and Criminal Justice, reconvened thirty-first session, 8 December	2	–	1	1	–	10	47
35. Conference of the States Parties to the United Nations Convention against Corruption: eleventh open-ended intergovernmental expert meeting to enhance international cooperation under the Convention, 11 November	2	–	1	1	–	30	42
Subtotal	355	3	8	350	–	3 705	92

<i>Nairobi</i>	<i>A</i> <i>(planned)</i>	<i>B</i> <i>(added)</i>	<i>C</i> <i>(cancelled)</i>	<i>D</i> <i>(held)</i>	<i>E</i> <i>(reassigned)</i>	<i>F</i> <i>(minutes lost)</i>	<i>Utilization factor</i> <i>(percentage)</i>
1. United Nations Environment Programme (UNEP), Open-ended Committee of Permanent Representatives	3	–	–	3	–	–	100
2. United Nations Environment Assembly of the United Nations Environment Programme	12	1	–	13	–	15	99
3. Stockholm+50	7	–	–	7	–	20	98
4. United Nations Human Settlements Programme (UN-Habitat) Executive Board	12	–	–	12	–	50	98
5. UNEP, Open-ended Committee of Permanent Representatives	12	–	–	12	–	50	98
Subtotal	41	1	–	42	–	260	97

Table 2
**Utilization statistics of mandated meetings of all calendar bodies serviced, by
duty station, 2017–2022**

2022

<i>Duty station</i>	<i>Number of meetings</i>					<i>F</i> <i>(minutes lost)</i>	<i>Utilization factor (percentage)</i>
	<i>A</i> <i>(planned)</i>	<i>B</i> <i>(added)</i>	<i>C</i> <i>(cancelled)</i>	<i>D</i> <i>(held)</i>	<i>E</i> <i>(reassigned)</i>		
New York	1 978	218	376	1 817	44	48 400	73
Geneva	2 654	71	169	2 559	21	33 160	88
Vienna	355	3	8	350	–	3 705	92
Nairobi	41	1	–	42	–	260	97
Total	5 028	293	553	4 768	65	85 525	82

2021

<i>Duty station</i>	<i>Number of meetings</i>					<i>F</i> <i>(minutes lost)</i>	<i>Utilization factor (percentage)</i>
	<i>A</i> <i>(planned)</i>	<i>B</i> <i>(added)</i>	<i>C</i> <i>(cancelled)</i>	<i>D</i> <i>(held)</i>	<i>E</i> <i>(reassigned)</i>		
New York	1 391	210	275	1 326	24	32 825	73
Geneva	1 899	69	144	1 824	3	11 660	90
Vienna	400	2	5	397	–	660	98
Nairobi	26	1	1	26	–	365	89
Total	3 716	282	425	3 573	27	44 510	84

2020

<i>Duty station</i>	<i>Number of meetings</i>					<i>F</i> <i>(minutes lost)</i>	<i>Utilization factor (percentage)</i>
	<i>A</i> <i>(planned)</i>	<i>B</i> <i>(added)</i>	<i>C</i> <i>(cancelled)</i>	<i>D</i> <i>(held)</i>	<i>E</i> <i>(reassigned)</i>		
New York	850	252	312	790	101	20 365	71
Geneva	1 073	21	66	1 028	3	13 360	87
Vienna	234	2	11	225	–	1 295	92
Nairobi	21	–	3	18	–	140	82
Total	2 178	275	392	2 061	104	35 160	80

2019

<i>Duty station</i>	<i>Number of meetings</i>					<i>F</i> <i>(minutes lost)</i>	<i>Utilization</i> <i>factor</i> <i>(percentage)</i>
	<i>A</i> <i>(planned)</i>	<i>B</i> <i>(added)</i>	<i>C</i> <i>(cancelled)</i>	<i>D</i> <i>(held)</i>	<i>E</i> <i>(reassigned)</i>		
New York	2 073	714	607	2 180	384	63 910	79
Geneva	2 633	37	106	2 564	6	36 541	89
Vienna	373	4	5	372	–	4 710	92
Nairobi	64	1	3	62	–	755	89
Total	5 143	756	721	5 178	390	105 916	84

2018

<i>Duty station</i>	<i>Number of meetings</i>					<i>F</i> <i>(minutes lost)</i>	<i>Utilization</i> <i>factor</i> <i>(percentage)</i>
	<i>A</i> <i>(planned)</i>	<i>B</i> <i>(added)</i>	<i>C</i> <i>(cancelled)</i>	<i>D</i> <i>(held)</i>	<i>E</i> <i>(reassigned)</i>		
New York	2 260	827	840	2 247	506	73 720	76
Geneva	2 480	38	112	2 406	1	37 548	87
Vienna	310	2	3	309	–	4 685	91
Nairobi	10	–	–	10	–	125	92
Total	5 060	867	955	4 972	507	116 078	82

2017

<i>Duty station</i>	<i>Number of meetings</i>					<i>F</i> <i>(minutes lost)</i>	<i>Utilization</i> <i>factor</i> <i>(percentage)</i>
	<i>A</i> <i>(planned)</i>	<i>B</i> <i>(added)</i>	<i>C</i> <i>(cancelled)</i>	<i>D</i> <i>(held)</i>	<i>E</i> <i>(reassigned)</i>		
New York	2 347	600	614	2 333	312	70 560	76
Geneva	2 553	66	162	2 457	2	41 565	85
Vienna	345	3	12	336	–	4 730	89
Nairobi	38	–	5	33	–	940	73
Total	5 283	669	793	5 159	314	117 795	81

Table 3

**Calendar bodies whose average utilization has been below the benchmark of 80 per cent for the past six years
New York**

<i>Meeting body</i>	2017	2018	2019	2020	2021	2022	<i>Average (percentage)</i>
1. Advisory Board on Disarmament Matters	81	84	65	–	–	80	78
2. Committee on Contributions	73	79	78	–	95	67	78
3. International Civil Service Commission	72	71	72	–	100	73	78
4. UNDP/UNFPA/UNOPS, Executive Board	72	79	71	68	87	90	78
5. UNICEF, Executive Board	76	72	81	61	90	85	78
6. Special Political and Decolonization Committee (Fourth Committee)	80	80	73	74	74	77	76
7. Security Council Committee established pursuant to resolution 1718 (2006)	61	80	82	97	67	68	76
8. Security Council Informal Working Group on International Tribunals	–	65	83	–	76	–	75
9. Security Council Committee established pursuant to resolution 2127 (2013) concerning the Central African Republic	85	71	75	86	80	49	74
10. United Nations Open-ended Informal Consultative Process on Oceans and the Law of the Sea	73	61	69	–	97	65	73
11. Committee for the United Nations Population Award	–	42	92	58	100	–	73
12. Ad Hoc Working Group on the Revitalization of the Work of the General Assembly	71	–	83	67	81	56	72
13. Committee for Programme and Coordination	77	60	87	–	54	83	72
14. Security Council Committee established pursuant to resolution 1533 (2004) concerning the Democratic Republic of the Congo	61	68	65	89	87	64	72
15. Security Council Committee established pursuant to resolution 2206 (2015) concerning South Sudan	63	62	90	69	–	75	72
16. Security Council Committee established pursuant to resolution 1373 (2001) concerning counter-terrorism	83	85	78	89	49	42	71
17. UN-Women, Executive Board	88	68	67	77	65	62	71
18. Security Council	68	71	73	65	71	73	70
19. Security Council Committee pursuant to resolutions 1267 (1999), 1989 (2011) and 2253 (2015) concerning ISIL (Da'esh), Al-Qaida and associated individuals, groups, undertakings and entities	62	76	67	96	35	70	68
20. Security Council Committee established pursuant to resolution 1591 (2005) concerning the Sudan	75	50	72	61	64	83	68
21. General Assembly	74	77	75	82	79	67	67
22. Advisory Committee on Administrative and Budgetary Questions	82	73	87	53	59	42	66
23. Security Council Working Group on Peacekeeping Operations	84	66	63	–	50	–	66
24. Special Committee on the Charter of the United Nations and on the Strengthening of the Role of the Organization	59	65	47	70	71	77	65
25. States parties to the United Nations Convention on the Law of the Sea	82	41	68	53	66	79	65
26. General Assembly, Fifth Committee	79	87	88	41	23	68	64
27. Security Council Committee established pursuant to resolution 2140 (2014)	68	59	50	75	85	46	64
28. Security Council Working Group on Children and Armed Conflict	70	66	72	90	36	52	64
29. Committee on the Exercise of the Inalienable Rights of the Palestinian People	75	61	63	76	61	45	64
30. Security Council Informal Working Group on Documentation and Other Procedural Questions	60	62	73	58	50	76	63
31. Security Council Committee established pursuant to resolution 1540 (2004)	83	43	59	99	17	66	61
32. Security Council Committee pursuant to resolution 751 (1992) concerning Al-Shabaab	–	–	65	64	71	38	60
33. Committee for Development Policy	82	78	39	6	97	–	60

<i>Meeting body</i>	2017	2018	2019	2020	2021	2022	<i>Average (percentage)</i>
34. Special Committee on Peacekeeping Operations and its Working Group	63	53	57	49	77	–	60
35. Disarmament Commission	77	45	35	71	–	70	60
36. General Committee	58	85	69	58	44	37	59
37. Security Council Ad Hoc Working Group on Conflict Prevention and Resolution in Africa	56	78	63	–	75	25	59
38. Ad Hoc Committee to Elaborate a Comprehensive International Convention on Countering the Use of Information and Communications Technologies for Criminal Purposes	–	–	–	–	39	79	59
39. Special Committee on the Situation with regard to the Implementation of the Declaration on the Granting of Independence to Colonial Countries and Peoples	86	76	63	35	53	37	58
40. States parties to the International Convention on the Protection of the Rights of All Migrant Workers and Members of Their Families	74	–	22	–	74	–	57
41. Committee on Relations with the Host Country	59	38	59	83	47	56	57
42. States parties to the International Convention on the Elimination of All Forms of Racial Discrimination	83	–	40	–	46	–	56
43. Security Council Committee established pursuant to resolution 1970 (2011) concerning Libya	64	74	63	–	56	19	55
44. Assembly of States Parties to the Rome Statute of the International Criminal Court	80	–	–	45	37	–	54
45. Conference on the Establishment of a Middle East Zone Free of Nuclear Weapons and Other Weapons of Mass Destruction	–	–	66	–	26	65	52
46. Committee on Information	64	35	42	48	61	32	47
47. States parties to the International Convention for the Protection of All Persons from Enforced Disappearance	67	–	24	–	28	–	40
48. Committee on Conferences	36	47	36	46	20	22	35
49. Ad Hoc Committee on the Indian Ocean	39	–	31	–	33	–	34

Geneva

<i>Meeting body</i>	2017	2018	2019	2020	2021	2022	<i>Average (percentage)</i>
1. Conference on Disarmament	50	51	58	44	46	48	50
2. Trade and Development Board	62	57	67	58	85	69	66
3. United Nations Compensation Commission	51	54	65	75	100	56	67
4. Intergovernmental Working Group on the Effective Implementation of the Durban Declaration and Programme of Action	69	61	62	65	72	93	70
5. Working Group on Situations	58	71	82	89	84	47	72
6. States parties to the Convention on Cluster Munitions	73	70	82	94	69	49	73
7. Working Group on the Right to Development	74	52	71	–	80	88	73
8. Investment, Enterprise and Development Commission	68	63	70	–	100	67	74
9. Committee on Economic, Social and Cultural Rights, pre-sessional working group	65	84	75	72	73	76	74
10. Committee on the Rights of Persons with Disabilities, pre-sessional working group	63	57	88	97	–	70	75
11. Trade and Development Commission	53	68	54	–	100	100	75
12. Working Group on Communications	43	70	92	93	89	79	78
13. Conference of the High Contracting Parties to Protocol V to the Convention on Certain Conventional Weapons	74	76	91	72	61	99	79
14. Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects	94	77	88	41	93	81	79

Vienna

<i>Meeting body</i>	2017	2018	2019	2020	2021	2022	<i>Average (percentage)</i>
Joint meetings of the Commission on Narcotic Drugs and the Commission on Crime Prevention and Criminal Justice	43	49	35	50	78	47	50

Nairobi

<i>Meeting body</i>	2017	2018	2019	2020	2021	2022	<i>Average (percentage)</i>
1. Governing Council of UN-Habitat	63	–	–	–	–	–	63
2. UNEP, Open-ended Committee of Permanent Representatives	48	–	98	–	100	100	87

Table 4

Calendar bodies that have consistently underutilized their resources for the past six years

New York

<i>Meeting body</i>	2017	2018	2019	2020	2021	2022
1. Special Committee on Peacekeeping Operations and its Working Group	63	53	57	49	77	79
2. Special Committee on the Charter of the United Nations and on the Strengthening of the Role of the Organization	59	65	47	70	71	77
3. Security Council Informal Working Group on Documentation and Other Procedural Questions	60	62	73	58	50	76
4. Security Council	68	71	73	65	71	73
6. Committee on the Exercise of the Inalienable Rights of the Palestinian People	75	61	63	76	61	45
7. Committee on Information	64	35	42	48	61	32
9. Committee on Conferences	36	47	36	46	20	22

Geneva

<i>Meeting body</i>	2017	2018	2019	2020	2021	2022
Conference on Disarmament	50	51	58	44	46	48

Vienna

<i>Meeting body</i>	2017	2018	2019	2020	2021	2022
Joint meetings of the Commission on Narcotic Drugs and the Commission on Crime Prevention and Criminal Justice	43	49	35	50	78	47

Table 5
**Statistics on the utilization of all Secretariat conference facilities at the four
duty stations, 2022**

New York

<i>Room</i>	<i>Standard meeting capacity</i>	<i>Actual occupancy (number of meetings held)</i>	<i>Utilization rate (percentage)</i>
Security Council Chamber	502	427	85.1
Security Council Consultation Room	502	61	12.2
General Assembly Hall	490	354	72.2
Economic and Social Council Chamber	502	332	66.1
Trusteeship Council Chamber	502	383	76.3
1	499	333	66.7
2	502	309	61.6
3	502	341	67.9
4	502	426	84.9
5	434	114	26.3
6	502	191	38.0
7	434	190	43.8
8	502	303	60.4
9	499	341	68.3
10	502	159	31.7
11	502	368	73.3
12	502	289	57.6
A	502	289	57.6
B	502	279	55.6
C	502	384	76.5
D	502	370	73.7
E	502	302	60.2
F	502	125	24.9
Total	11 392	6 670	58.5

Geneva

<i>Room</i>	<i>Standard meeting capacity per year</i>	<i>Actual occupancy (number of meetings held)</i>	<i>Utilization rate (percentage)</i>
Assembly Hall ^a	–	–	–
Concordia 1 ^a	–	–	–
Concordia 4 ^a	–	–	–
Concordia 5 ^a	–	–	–
Council Chamber ^a	–	–	–
Palais Wilson 1st floor	467	342	73.2
Palais Wilson ground floor	471	469	99.6
Room I ^a	–	–	–
Room IV ^a	–	–	–

<i>Room</i>	<i>Standard meeting capacity per year</i>	<i>Actual occupancy (number of meetings held)</i>	<i>Utilization rate (percentage)</i>
Room V ^a	–	–	–
Room VII ^a	–	–	–
Room VIII ^a	–	–	–
Room IX ^a	–	–	–
Room XI ^a	–	–	–
Room XII ^a	–	–	–
Room XV ^a	–	–	–
Room XVI ^a	–	–	–
Room XVII	410	368	89.8
Room XVIII	472	440	93.2
Room XIX	452	404	89.4
Room XX	451	420	93.1
Room XXI	493	494	100.2
Room XXII	404	398	98.5
Room XXIII	480	483	100.6
Room XXIV	482	458	95.0
Room XXV	401	456	113.7
Room XXVI	480	435	90.6
Room XXVII	464	408	87.9
Room S4 ^a	–	–	–
Tempus 1	258	229	88.8
Tempus 2	258	195	75.6
Tempus 3	258	181	70.2
Tempus	94	41	43.6
Total	6 795	6 221	91.6

^a Not available owing to the strategic heritage plan renovation project at the Palais des Nations, Geneva.

Vienna

<i>Room</i>	<i>Standard meeting capacity per year</i>	<i>Actual occupancy (number of meetings held)</i>	<i>Utilization rate (percentage)</i>
C-BR D	502	416	82.9
C-CR1	502	362	72.1
C-CR3	502	328	65.3
C-CR4	502	408	81.3
C-CR5	502	299	59.6
C-CR6	502	361	71.9
C-CR7	502	374	74.5
Total	3 514	2 548	72.5

Nairobi

<i>Room</i>	<i>Standard meeting capacity per year</i>	<i>Actual occupancy (number of meetings held)</i>	<i>Utilization rate (percentage)</i>
Conference Room 1	360	170	47.2
Conference Room 2	382	153	40.1
Conference Room 3	374	207	55.3
Conference Room 4	366	168	45.9
Conference Room 5	372	68	18.3
Conference Room 6	392	31	7.9
Conference Room 7	436	133	30.5
Conference Room 8	402	53	13.2
Conference Room 9	446	290	65.0
Conference Room 10	403	209	51.9
Conference Room 11	384	124	32.3
Conference Room 13	412	223	54.1
Conference Room 14	432	212	49.1
Total	5 161	2 041	39.5

D. Provision of conference services

Table 1
Statistics on the provision of conference services and facilities to all meetings serviced by the four duty stations, 2017–2022

2022

<i>Duty station</i>	<i>With interpretation</i>			<i>Without interpretation</i>			<i>Overall</i>		
	<i>Programmed</i>	<i>Held</i>	<i>Percentage</i>	<i>Programmed</i>	<i>Held</i>	<i>Percentage</i>	<i>Programmed</i>	<i>Held</i>	<i>Percentage</i>
New York	2 908	2 432	84	5 269	4 498	85	8 177	6 930	85
Geneva	3 332	3 136	94	5 671	4 843	85	9 003	7 979	89
Vienna	604	574	95	3 200	3 013	94	3 804	3 587	94
Nairobi	362	342	94	2 800	2 673	95	3 162	3 015	95
Total	7 206	6 484	90	16 940	15 027	89	24 146	21 511	89

2021

<i>Duty station</i>	<i>With interpretation</i>			<i>Without interpretation</i>			<i>Overall</i>		
	<i>Programmed</i>	<i>Held</i>	<i>Percentage</i>	<i>Programmed</i>	<i>Held</i>	<i>Percentage</i>	<i>Programmed</i>	<i>Held</i>	<i>Percentage</i>
New York	1 987	1 657	83	3 393	2 836	84	5 380	4 493	84
Geneva	2 347	2 177	93	3 791	3 121	82	6 138	5 298	86
Vienna	637	598	94	2 092	1 912	91	2 729	2 510	92
Nairobi	274	264	96	385	359	93	659	623	95
Total	5 245	4 696	90	9 661	8 228	85	14 906	12 924	87

2020

<i>Duty station</i>	<i>With interpretation</i>			<i>Without interpretation</i>			<i>Overall</i>		
	<i>Programmed</i>	<i>Held</i>	<i>Percentage</i>	<i>Programmed</i>	<i>Held</i>	<i>Percentage</i>	<i>Programmed</i>	<i>Held</i>	<i>Percentage</i>
New York	1 133	979	86	3 978	3 097	78	5 111	4 076	80
Geneva	1 350	1 257	93	4 768	3 017	63	6 118	4 274	70
Vienna	391	351	89	3 051	2 693	88	3 442	3 044	88
Nairobi	192	180	94	825	692	84	1 017	872	86
Total	3 066	2 767	90	12 622	9 499	75	15 688	12 266	78

2019

<i>Duty station</i>	<i>With interpretation</i>			<i>Without interpretation</i>			<i>Overall</i>		
	<i>Programmed</i>	<i>Held</i>	<i>Percentage</i>	<i>Programmed</i>	<i>Held</i>	<i>Percentage</i>	<i>Programmed</i>	<i>Held</i>	<i>Percentage</i>
New York	2 952	2 831	96	11 460	9 721	84	14 412	12 552	87
Geneva	3 398	3 249	96	11 539	9 122	79	14 937	12 371	83
Vienna	668	636	95	6 453	5 964	92	7 121	6 600	93
Nairobi	454	398	88	5 400	4 971	92	5 854	5 369	92
Total	7 472	7 114	95	34 852	29 778	85	42 324	36 892	87

2018^a

<i>Duty station</i>	<i>With interpretation</i>			<i>Without interpretation</i>			<i>Overall</i>		
	<i>Programmed</i>	<i>Held</i>	<i>Percentage</i>	<i>Programmed</i>	<i>Held</i>	<i>Percentage</i>	<i>Programmed</i>	<i>Held</i>	<i>Percentage</i>
New York	3 125	2 938	94	11 901	10 290	86	15 026	13 228	88
Geneva	3 336	3 164	95	11 424	8 909	78	14 760	12 073	82
Vienna	589	567	96	4 834	4 512	93	5 423	5 079	94
Nairobi	438	435	99	4 520	4 147	92	4 958	4 582	92
Total	7 488	7 104	95	32 679	27 858	85	40 167	34 962	87

^a Following the approval by the Under-Secretary-General for General Assembly and Conference Management of the recommendation of the steering group, starting in the biennium 2018–2019, reporting reflects meetings programmed (planned and added meetings) versus meetings held.

2017

<i>Duty station</i>	<i>With interpretation</i>			<i>Without interpretation</i>			<i>Overall</i>		
	<i>Planned</i>	<i>Held</i>	<i>Percentage</i>	<i>Planned</i>	<i>Held</i>	<i>Percentage</i>	<i>Planned</i>	<i>Held</i>	<i>Percentage</i>
New York	3 181	3 109	98	12 165	10 367	85	15 346	13 476	88
Geneva	3 239	3 239	100	8 717	8 717	100	11 956	11 956	100
Vienna	675	681	100	4 428	4 183	93	5 157	4 864	94
Nairobi	180	193	100	2 659	3 486	100	2 839	3 679	100
Total	7 275	7 222	99	27 969	26 753	96	35 298	33 975	96

Table 2
Statistics on the provision of conference services in 2022 for bodies entitled to meet
“as required” in New York and Geneva

<i>Body</i>	<i>Meetings with interpretation services</i>			<i>Meetings without interpretation services</i>	
	<i>Requested</i>	<i>Provided</i>	<i>Not provided</i>	<i>Requested</i>	<i>Held</i>
New York					
Special Committee on Peacekeeping Operations and its Working Group	11	10	–	63	63
Committee on Conferences	–	–	–	1	1
Committee on Relations with the Host Country	3	3	–	2	2
Committee on the Exercise of the Inalienable Rights of the Palestinian People	3	2	–	2	2
Economic and Social Council	11	11	–	62	62
First Committee	–	–	–	2	2
General Assembly	325	238	–	76	76
General Committee	4	4	–	–	–
Military Staff Committee	3	3	–	1	1
Peacebuilding Commission	27	24	–	1	1
Security Council Committee pursuant to resolutions 1267 (1999) , 1989 (2011) and 2253 (2015) concerning ISIL (Da'esh), Al-Qaida and associated individuals, groups, undertakings and entities	18	8	–	–	–
Security Council Committee established pursuant to resolution 2048 (2012) concerning Guinea-Bissau	1	–	–	–	–
Security Council Committee established pursuant to resolution 1533 (2004) concerning the Democratic Republic of the Congo	9	5	–	3	3
Security Council Committee established pursuant to resolution 1540 (2004)	12	9	–	23	23
Security Council Committee established pursuant to resolution 1591 (2005) concerning the Sudan	3	2	–	–	–
Security Council Committee established pursuant to resolution 1718 (2006)	9	4	–	–	–
Security Council Committee established pursuant to resolution 1970 (2011) concerning Libya	2	2	–	–	–
Security Council Committee established pursuant to resolution 1988 (2011)	3	2	–	–	–
Security Council Committee established pursuant to resolution 2127 (2013) concerning the Central African Republic	10	5	–	–	–
Security Council Committee established pursuant to resolution 2140 (2014)	6	3	–	–	–
Security Council Committee established pursuant to resolution 2206 (2015) concerning South Sudan	6	5	–	–	–
Security Council Committee established pursuant to resolution 2374 (2017) concerning Mali	4	4	–	–	–
Security Council Committee established pursuant to resolution 1373 (2001) concerning counter-terrorism	25	13	–	–	–

<i>Body</i>	<i>Meetings with interpretation services</i>			<i>Meetings without interpretation services</i>	
	<i>Requested</i>	<i>Provided</i>	<i>Not provided</i>	<i>Requested</i>	<i>Held</i>
Security Council Working Group on Children and Armed Conflict	21	9	–	15	15
Second Committee	–	–	–	175	175
Security Council	560	475	–	20	20
Security Council Ad Hoc Working Group on Conflict Prevention and Resolution in Africa	9	6	–	1	1
Sixth Committee	3	2	–	41	41
Special Political and Decolonization Committee (Fourth Committee)	3	3	–	2	2
Third Committee	1	1	–	108	108
UNDP/UNFPA/UNOPS Executive Board	22	21	–	103	103
UNICEF, Executive Board	9	7	–	24	24
Subtotal	1 123^a	881	–	725	725
Geneva					
Human Rights Council	28	28	–	–	–
Subtotal	28	28	–	–	–

^a A total of 242 meetings were cancelled by clients.

Table 3
Provision of conference services for bodies entitled to meet “as required” in New York and Geneva, 2017–2022

<i>Duty station</i>	<i>Meetings with interpretation services</i>				<i>Meetings without interpretation services</i>		
	<i>Requested</i>	<i>Provided</i>	<i>Not provided</i>	<i>Percentage provided</i>	<i>Requested</i>	<i>Held</i>	<i>Percentage held</i>
New York							
2022	1 123 ^a	881	–	100	725	725	100
2021	623	615	8	99	723	723	100
2020	390	369	21	95	527	527	100
2019	737	709	28	96	264	264	100
2018	1 005	962	43	96	245	245	100
2017	1 038	1 012	26	97	447	447	100
Geneva							
2022	28	28	–	100	–	–	–
2021	44	44	–	100	2	2	100
2020	22	22	–	100	–	–	–
2019	44	44	–	100	–	–	–
2018	54	54	–	100	–	–	–
2017	54	54	–	100	–	–	–

^a A total of 242 meetings were cancelled by clients.

Table 4
Statistics on the provision of conference services in 2022 for meetings of regional and other major groupings of Member States

<i>Grouping</i>	<i>Meetings with interpretation services</i>			<i>Meetings without interpretation services</i>	
	<i>Requested</i>	<i>Provided</i>	<i>Not provided</i>	<i>Requested</i>	<i>Held</i>
New York					
Alliance of Small Island States	–	–	–	3	3
Arab Group	7	7	–	9	9
Arab States (League of)	–	–	–	1	1
Association of Southeast Asian Nations	–	–	–	3	3
Asia-Pacific Group	–	–	–	3	3
European Union	–	–	–	116	116
Group of 77	18	18	–	189	189
Group of Landlocked Developing Countries	3	3	–	3	3
Latin American and Caribbean Group	11	11	–	1	1
Japan, United States, Canada, Australia and New Zealand	–	–	–	8	8
Group of Least Developed Countries	2	2	–	1	1
Non-Aligned Movement	6	6	–	5	5
Organisation for Economic Co-operation and Development	–	–	–	3	3
Organization of Islamic Cooperation	3	3	–	8	8
Western European and Other States Group	1	1	–	1	1
Subtotal	51	51	–	354	354

<i>Grouping</i>	<i>Meetings with interpretation services</i>			<i>Meetings without interpretation services</i>	
	<i>Requested</i>	<i>Provided</i>	<i>Not provided</i>	<i>Requested</i>	<i>Held</i>
Geneva					
African Group	1	1	–	55	55
African Union	–	–	–	18	18
Independent Association of Latin America and the Caribbean	–	–	–	8	8
Alliance of Small Island States	–	–	–	13	13
Arab Group	–	–	–	20	20
Arab States (League of)	3	3	–	25	25
Association of Southeast Asian Nations	–	–	–	9	9
Asia-Pacific Group	1	1	–	17	17
Caribbean Community	–	–	–	1	1
Cartagena Dialogue	–	–	–	1	1
Group of Eastern European States	–	–	–	17	17
Coalition for Rainforest Nations	–	–	–	1	1
Commission for the Forests of Central Africa	–	–	–	6	6
Cooperation Council for the Arab States of the Gulf	–	–	–	11	11

<i>Grouping</i>	<i>Meetings with interpretation services</i>			<i>Meetings without interpretation services</i>	
	<i>Requested</i>	<i>Provided</i>	<i>Not provided</i>	<i>Requested</i>	<i>Held</i>
Eastern European Group	1	1	–	3	3
Environmental Integrity Group	–	–	–	20	20
European Public Law Organization	–	–	–	1	1
European Union	–	–	–	64	64
Group of 21	1	1	–	6	6
Group of 77 and China	2	2	–	143	143
Group of Landlocked Developing Countries	1	–	1	1	1
Latin American and Caribbean Group	5	5	–	38	38
International Organization of la Francophonie	1	1	–	8	8
Japan, United States, Canada, Australia and New Zealand	–	–	–	12	12
Group of Least Developed Countries	4	4	–	44	44
Like-Minded Developing Countries	–	–	–	4	4
Non-Aligned Movement	–	–	–	10	10
Organization of Islamic Cooperation	3	3	–	25	25
Regional and other major groupings of Member States	–	–	–	14	14
Small Island Developing States	1	1	–	36	36
Umbrella Group	–	–	–	35	35
Western European and Other States Group	–	–	–	39	39
Subtotal	24	23	1	705	705

<i>Grouping</i>	<i>Meetings with interpretation services</i>			<i>Meetings without interpretation services</i>	
	<i>Requested</i>	<i>Provided</i>	<i>Not provided</i>	<i>Requested</i>	<i>Held</i>
Vienna					
African Group	–	–	–	5	5
Arab Group	–	–	–	–	–
Asia-Pacific Group	–	–	–	1	1
Eastern European Group	–	–	–	1	1
European Union	–	–	–	55	55
Group of 77	–	–	–	19	19
Latin American and Caribbean Group	–	–	–	14	14
Western European and Other States Group	–	–	–	1	1
Subtotal	–	–	–	96	96

<i>Grouping</i>	<i>Meetings with interpretation services</i>			<i>Meetings without interpretation services</i>	
	<i>Requested</i>	<i>Provided</i>	<i>Not provided</i>	<i>Requested</i>	<i>Held</i>
Nairobi					
African Group	9	9	–	79	79
Alliance of Small Island States	–	–	–	7	7
Arab Group	–	–	–	14	14
Asia-Pacific Group	–	–	–	71	71
Eastern European Group	–	–	–	59	59
European Union	–	–	–	80	80
Group of 77 and China	–	–	–	10	10
Latin American and Caribbean Group	6	6	–	70	70
Japan, United States, Canada, Australia and New Zealand	–	–	–	55	55
Western European and Other States Group	–	–	–	31	31
Subtotal	15	15	–	476	476
Total	90	89	1	1 631	1 631

Table 5
Provision of conference services for meetings of regional and other major groupings, 2017–2022

2022

	<i>Meetings with interpretation services</i>				<i>Meetings without interpretation services</i>		
	<i>Requested</i>	<i>Provided</i>	<i>Not provided</i>	<i>Percentage provided</i>	<i>Requested</i>	<i>Held</i>	<i>Percentage held</i>
New York	51	51	–	100	354	354	100
Geneva	24	23	1	96	705	705	100
Vienna	–	–	–	–	96	96	100
Nairobi	15	15	–	100	476	476	100
Total	90	89	–	99	1 631	1 631	100

2021

	<i>Meetings with interpretation services</i>				<i>Meetings without interpretation services</i>		
	<i>Requested</i>	<i>Provided</i>	<i>Not provided</i>	<i>Percentage provided</i>	<i>Requested</i>	<i>Held</i>	<i>Percentage held</i>
New York	8	7	1	88	30	30	100
Geneva	5	4	1	80	250	250	100
Vienna	–	–	–	–	45	45	100
Nairobi	31	31	–	100	56	56	100
Total	44	42	2	95	381	381	100

2020

	<i>Meetings with interpretation services</i>				<i>Meetings without interpretation services</i>		
	<i>Requested</i>	<i>Provided</i>	<i>Not provided</i>	<i>Percentage provided</i>	<i>Requested</i>	<i>Held</i>	<i>Percentage held</i>
New York	28	26	2	93	121	121	100
Geneva	29	24	2 ^a	83	214	214	100
Vienna	–	–	–	–	102	102	100
Nairobi	–	–	–	–	11	11	100
Total	57	50	4	88	448	448	100

^a A total of three meetings with interpretation were cancelled by clients.

2019

	<i>Meetings with interpretation services</i>				<i>Meetings without interpretation services</i>		
	<i>Requested</i>	<i>Provided</i>	<i>Not provided</i>	<i>Percentage provided</i>	<i>Requested</i>	<i>Held</i>	<i>Percentage held</i>
New York	146	119	27	82	1 071	1 071	100
Geneva	66	46	10 ^a	70	1 067	1 067	100
Vienna	–	–	–	–	299	299	100
Nairobi	2	1	1	50	630	630	100
Total	214	166	38	78	3 067	3 067	100

^a A total of 10 meetings with interpretation were cancelled by clients.

2018

	<i>Meetings with interpretation services</i>				<i>Meetings without interpretation services</i>		
	<i>Requested</i>	<i>Provided</i>	<i>Not provided</i>	<i>Percentage provided</i>	<i>Requested</i>	<i>Held</i>	<i>Percentage held</i>
New York	158	134	24	85	1 112	1 112	100
Geneva	64	51	10 ^a	80	978	978	100
Vienna	–	–	–	–	303	303	100
Nairobi	–	–	–	–	400	400	100
Total	222	185	34	83	2 793	2 793	100

^a A total of three meetings with interpretation were cancelled by clients.

2017

	<i>Meetings with interpretation services</i>				<i>Meetings without interpretation services</i>		
	<i>Requested</i>	<i>Provided</i>	<i>Not provided</i>	<i>Percentage provided</i>	<i>Requested</i>	<i>Held</i>	<i>Percentage held</i>
New York	168	149	19	89	859	859	100
Geneva	82	48	16 ^a	59	1 033	1 033	100
Vienna	4	4	–	100	321	321	100
Nairobi	–	–	–	–	464	464	100
Total	254	201	35	79	2 677	2 677	100

^a A total of 18 meetings with interpretation were cancelled by clients.

E. Meetings management indicators

- Percentage of total meetings programmed that were held:

Overall: 89

New York: 85

Geneva: 89

Vienna: 94

Nairobi: 95

- Total meetings with interpretation services:

Overall: 6,484

New York: 2,432

Geneva: 3,136

Vienna: 574

Nairobi: 342

- Total meetings without interpretation services:

Overall: 15,027

New York: 4,498

Geneva: 4,843

Vienna: 3,013

Nairobi: 2,673

- Percentage of meetings of regional and other major groupings of Member States provided with interpretation services as requested:

New York: 100

Geneva: 96

Vienna: not applicable

Nairobi: 100

F. Meetings held away from headquarters

				Travel and related costs comparison (United States dollars)			Savings per duty station (United States dollars)							
				Headquarters of meeting body	Servicing duty station	Staff sent from servicing duty station(s)	Headquarters of meeting body (a)	Servicing duty station (airfare plus replacement costs) (b)	Saved daily subsistence allowance (c)	Cost savings (a-b+c)	New York	Geneva	Vienna	Nairobi
1.	United Nations Conference to Support the Implementation of Sustainable Development Goal 14	New York	New York	58	100 340	79 640	20 700	20 700						
2.	United Nations Framework Convention on Climate Change, fifty-sixth session of the subsidiary bodies of the Conference of the Parties to the Convention	Geneva	Geneva	54	39 197									
3.	United Nations Convention to Combat Desertification, fifteenth Conference of the Parties to the Convention and meetings of subsidiary bodies	Geneva	Geneva, Nairobi	51	72 084	59 711	12 373		12 373					
4.	United Nations Framework Convention on Climate Change, twenty-seventh session of the Conference of the Parties to the Convention	Geneva	Geneva	70	101 500									
5.	Commission on Narcotic Drugs, fourteenth Meeting of Heads of National Drug Law Enforcement Agencies, Europe	Vienna	Vienna	15										
6.	Commission on Narcotic Drugs, thirtieth Meeting of Heads of National Drug Law Enforcement Agencies, Latin America and the Caribbean	Vienna	Vienna, New York	12	55 200	19 038	4 552	40 714			40 714			
7.	Commission on Narcotic Drugs, thirtieth Meeting of Heads of National Drug Law Enforcement Agencies, Africa	Vienna	Vienna, Nairobi	13	17 745	5 370	9 856	22 231			22 231			
8.	Commission on Narcotic Drugs, forty-fourth Meeting of Heads of National Drug Law Enforcement Agencies, Asia and the Pacific, Bangkok	Vienna	Bangkok	2	12 958	6 729	2 526	8 755			8 755			
9.	Commission on Narcotic Drugs, Subcommission on Illicit Drug Traffic and Related Matters in the Near and Middle East, fifty-fifth session	Vienna	Vienna	11										

	<i>Travel and related costs comparison (United States dollars)</i>							<i>Savings per duty station (United States dollars)</i>			
	<i>Headquarters of meeting body</i>	<i>Servicing duty station</i>	<i>Staff sent from servicing duty station(s)</i>	<i>Headquarters of meeting body (a)</i>	<i>Servicing duty station (airfare plus replacement costs) (b)</i>	<i>Saved daily subsistence allowance (c)</i>	<i>Cost savings (a-b+c)</i>	<i>New York</i>	<i>Geneva</i>	<i>Vienna</i>	<i>Nairobi</i>
10. Meetings of the conferences of the parties to the Basel, Rotterdam and Stockholm conventions (Geneva, 6–17 June 2022)	Nairobi	Nairobi, Geneva, Vienna	15	136 899	64 705	62 876	135 070				135 070
11. Stockholm+50 (Stockholm, 2 and 3 June 2022)	Nairobi	Nairobi, New York, Geneva	19	228 402	105 200		123 202				123 202
12. Intergovernmental Science-Policy Platform on Biodiversity and Ecosystem Services, ninth session (Bonn, Germany, 2–9 July 2022)	Nairobi	Nairobi, Vienna	4	114 816	26 652		88 164				88 164
13. Intergovernmental negotiating committee on plastic pollution, first session (Punta del Este, Uruguay, 28 November–2 December 2022)	Nairobi	Nairobi, New York, Vienna	11	213 150	191 103		22 047				22 047
14. Thirty-fourth Meeting of the Parties to the Montreal Protocol (Montreal, Canada, 31 October–4 November 2022)	Nairobi	Nairobi, New York, Vienna	3	124 058	39 946	7 350	90 462				91 462
15. Persistent Organic Pollutants Review Committee, seventeenth meeting (Geneva, 24–28 January 2022)	Nairobi	Nairobi, Vienna	2	60 227	6 802	47 920	101 345				101 345
16. Persistent Organic Pollutants Review Committee, seventeenth meeting (Rome, 26–30 September)	Nairobi	Nairobi, Vienna	1	2 474	1 711		763				763
17. Fourth meeting of the Conference of the Parties to the Minamata Convention, second segment (Bali, Indonesia, 21–25 March 2022)	Nairobi	Nairobi, Vienna	13	192 225	188 248		3 977				3 977
Total savings								20 700	12 373	71 700	566 030

Cost savings from shared assignments for 2022

Total savings 4 duty stations: \$670,803

II. Documents management

A. Compliance with submission deadlines, by department

Table 1
Submission compliance by department for documents slotted as at 31 December 2022

Department	Submission compliance (percentage)		
	2020	2021	2022
Advisory Committee on Administrative and Budgetary Questions	100	100	100
Board of Auditors	100	100	100
Development Coordination Office	–	–	0
Department for General Assembly and Conference Management	100	100	100
Department of Economic and Social Affairs	98	92	97
Department of Global Communications	100	100	100
Department of Management Strategy, Policy and Compliance	88	91	97
Department of Operational Support	100	100	100
Department of Peace Operations	100	100	100
Department of Political and Peacebuilding Affairs	96	90	96
Department of Safety and Security	100	100	100
Economic Commission for Europe ^a	96	94	98
Ethics Office	–	100	100
Executive Office of the Secretary-General	78	86	63
Independent Audit Advisory Committee	100	100	100
United Nations Office for Disaster Risk Reduction ^b	100	100	100
International Atomic Energy Agency	100	100	100
International Civil Service Commission	100	100	97
International Court of Justice	100	100	100
International, Impartial and Independent Mechanism to Assist in the Investigation and Prosecution of Persons Responsible for the Most Serious Crimes under International Law Committed in the Syrian Arab Republic since March 2011	100	100	–
Independent Investigative Mechanism for Myanmar	100	–	100
International Residual Mechanism for Criminal Tribunals	100	100	100
Joint Inspection Unit	100	100	100
Joint United Nations Programme on HIV/AIDS	100	100	0
Office for Disarmament Affairs	100	100	100
Office for Disarmament Affairs ^a	70	100	65
Office for Outer Space Affairs ^c	80	92	59
Office for the Coordination of Humanitarian Affairs	100	100	100
Office of Administration of Justice	100	100	100
Office of Counter-Terrorism	100	100	100
Office of Internal Oversight Services	100	100	100
Office of Legal Affairs	100	96	99
Office of the High Representative for the Least Developed Countries, Landlocked Developing Countries and Small Island Developing States	100	77	86
Office of the President of the General Assembly	–	–	–

Department	Submission compliance (percentage)		
	2020	2021	2022
Office of the Special Adviser on Africa	100	0	0
Office of the Special Representative of the Secretary-General for Children and Armed Conflict	100	50	100
Office of the Special Representative of the Secretary-General on Sexual Violence in Conflict	100	100	100
Office of the Special Representative of the Secretary-General on Violence against Children	100	100	100
Office of the United Nations High Commissioner for Human Rights	–	81	80
Office of the United Nations High Commissioner for Human Rights ^a	87	87	86
Office of the United Nations High Commissioner for Refugees ^b	82	100	90
Peacebuilding Support Office	–	100	75
Regional Commissions New York Office	89	67	75
United Nations Children's Fund	100	100	100
United Nations Commission on International Trade Law ^c	86	89	91
United Nations Compensation Commission ^d	100	100	100
United Nations Conference on Trade and Development ^b	100	97	100
United Nations Convention to Combat Desertification ^a	– ^e	100	100
United Nations Development Programme	64	71	85
United Nations Development Programme/United Nations Office for South-South Cooperation	0	75	0
United Nations Entity for Gender Equality and the Empowerment of Women (UN-Women)	99	98	92
United Nations Environment Programme ^d	–	100	72
United Nations Framework Convention on Climate Change ^a	– ^e	91	94
United Nations Fund for International Partnerships	100	100	0
United Nations Human Settlements Programme	97	95	97
United Nations Industrial Development Organization	–	–	100
United Nations Industrial Development Organization ^c	100	100	100
United Nations Institute for Training and Research	–	100	–
United Nations Joint Staff Pension Fund	100	100	93
United Nations Office for Project Services	83	100	67
United Nations Office on Drugs and Crime ^c	91	97	94
United Nations Office on Sport for Development and Peace	–	–	–
United Nations Population Fund	100	100	50
United Nations Relief and Works Agency for Palestine Refugees in the Near East	–	–	–
United Nations Scientific Committee on the Effects of Atomic Radiation ^c	100	100	100
United Nations System Chief Executives Board for Coordination	100	80	100
United Nations System Staff College	–	100	–
Technology Bank for the Least Developed Countries	50	100	–
United Nations University	–	100	–
United Nations Volunteers	–	100	–
University for Peace	–	100	–
World Food Programme	100	100	100
Overall submission compliance by slot date	92	95	92
Proportion of departments with submission compliance above 90 per cent	75	80	73

(Footnotes on following page.)

(Footnotes to Table 1)

Note: All in New York except where marked.

^a Geneva.

^b New York and Geneva combined.

^c Vienna.

^d New York and Nairobi combined.

^e No sessions were held in 2020. Therefore, documents submitted by the secretariat of the Convention in 2020 are reflected in the submission compliance report for 2021.

B. Documents management statistics, by duty station, as at 31 December 2022

1. New York

Table 1
Overview of submission/processing/issuance compliance

	2020	2021	2022
1. Total documents slotted	1 374	1 384	1 631
2. Submission			
(a) Overall submission compliance by the slot date	92% (1 268/1 374)	91% (1 258/1 384)	93% (1 524/1 631)
(b) Overall submission compliance in accordance with the mandated time frame (including negotiated late slotting)	93% (1 115/1 198)	92% (1 188/1 288)	94% (1 421/1 507)
(i) Received 10 weeks or more before meeting (documents subject to 10-4-6 time frame)	96% (766/800)	95% (695/734)	92% (734/796)
(ii) Received 8 weeks or more before meeting (documents subject to 8-4-4 time frame)	80% (164/204)	92% (132/144)	97% (209/216)
(iii) Received 6 weeks or more before meeting (documents subject to 6-4-2 time frame)	n/a	n/a	100% (117/117)
(iv) Negotiated late slotting	95% (185/194)	88% (361/410)	96% (361/378)
3. Processing			
Overall processing compliance in accordance with the mandated time frame (4-week turnaround of documents submitted on time and within word limit)	82% (752/917)	98% (936/955)	98% (1 223/1 245)
(a) Secretariat reports	75% (261/346)	99% (327/331)	99% (396/400)
(b) Non-Secretariat reports	86% (491/571)	98% (609/624)	98% (827/845)
4. Issuance			
(a) Total documents issued	1 374	1 384	1 630
(b) Overall issuance compliance in accordance with the mandated time frame (including negotiated late issuance)	85% (1 017/1 198)	94% (1 205/1 288)	94% (1 416/1 507)
(i) Issued 6 weeks or more before meeting (documents subject to 10-4-6 time frame)	85% (681/800)	90% (660/734)	90% (715/796)
(ii) Issued 4 weeks or more before meeting (documents subject to 8-4-4 time frame)	70% (142/204)	93% (134/144)	95% (206/216)
(iii) Issued 2 weeks or more before meeting (documents subject to 6-4-2 time framed)	n/a	n/a	100% (117/117)

	2020	2021	2022
(iv) Negotiated late issuance	100% (194/194)	100% (410/410)	100% (378/378)
(c) Overall issuance compliance in accordance with the agreed time frame for documents submitted on time and within the established word limits	82% (752/917)	98% (936/955)	98% (1 223/1 245)

Abbreviations: n/a, not applicable.

Table 2
Submission compliance by department for slotted documents

Department	2021				2022			
	Total slotted	Received on time	Received late	Submission compliance by number of documents (percentage)	Total slotted	Received on time	Received late	Submission compliance (percentage)
Advisory Committee on Administrative and Budgetary Questions	1	1	–	100	1	1	–	100
Board of Auditors	20	20	–	100	21	21	–	100
Department for General Assembly and Conference Management	74	74	–	100	79	79	–	100
Department of Economic and Social Affairs	351	324	27	92	291	282	9	97
Department of Global Communications	9	9	–	100	8	8	–	100
Department of Management Strategy, Policy and Compliance	170	155	15	91	157	151	6	97
Department of Operational Support	1	1	–	100	4	4	–	100
Department of Peace Operations	3	3	–	100	2	2	–	100
Department of Political and Peacebuilding Affairs	41	37	4	90	44	42	2	96
Department of Safety and Security	1	1	–	100	1	1	–	100
Development Coordination Office	1	–	1	0	1	–	1	0
Ethics Office	1	1	–	100	1	1	–	100
Executive Office of the Secretary-General	7	6	1	86	8	5	3	63
Independent Audit Advisory Committee	3	3	–	100	3	3	–	100
United Nations Office for Disaster Risk Reduction	1	1	–	100	1	1	–	100
International Atomic Energy Agency	1	1	–	100	1	1	–	100
International Civil Service Commission	25	25	–	100	33	32	1	97
International Court of Justice	1	1	–	100	1	1	–	100
International, Impartial and Independent Mechanism to Assist in the Investigation and Prosecution of Persons Responsible for the Most Serious Crimes under International Law Committed in the Syrian Arab Republic since March 2011	1	1	–	100	–	–	–	–
Independent Investigative Mechanism for Myanmar	1	–	1	0	1	1	–	100
International Residual Mechanism for Criminal Tribunals	1	1	–	100	1	1	–	100
Joint Inspection Unit	10	10	–	100	4	4	–	100
Joint United Nations Programme on HIV/AIDS	3	3	–	100	1	–	1	0
Office for Disarmament Affairs	41	41	–	100	271	271	–	100

Department	2021				2022			
	Total slotted	Received on time	Received late	Submission compliance by number of documents (percentage)	Total slotted	Received on time	Received late	Submission compliance (percentage)
Office for the Coordination of Humanitarian Affairs	3	3	–	100	4	4	–	100
Office of Administration of Justice	2	2	–	100	4	4	–	100
Office of Counter-Terrorism	1	1	–	100	1	1	–	100
Office of Internal Oversight Services	14	14	–	100	19	19	–	100
Office of Legal Affairs	50	48	2	96	76	75	1	99
Office of the High Representative for the Least Developed Countries, Landlocked Developing Countries and Small Island Developing States	13	10	3	77	7	6	1	86
Office of the Special Adviser on Africa	4	–	4	–	1	–	1	0
Office of the Special Representative of the Secretary-General for Children and Armed Conflict	2	1	1	50	2	2	–	100
Office of the Special Representative of the Secretary-General for Sexual Violence in Conflict	1	1	–	100	1	1	–	100
Office of the Special Representative of the Secretary-General on Violence against Children	1	1	–	100	1	1	–	100
Office of the United Nations High Commissioner for Human Rights	193	157	36	81	220	177	43	80
Office of the United Nations High Commissioner for Refugees	1	1	–	100	1	–	1	0
Peacebuilding Support Office	1	1	–	100	4	3	1	75
Regional Commissions New York Office	9	6	3	67	8	6	2	75
United Nations Children's Fund	39	39	–	100	43	43	–	100
United Nations Conference on Trade and Development	8	7	1	88	4	4	–	100
United Nations Development Programme	65	46	19	71	78	66	12	85
United Nations Development Programme/ United Nations Office for South-South Cooperation	4	3	1	75	1	–	1	0
United Nations Entity for Gender Equality and the Empowerment of Women (UN-Women)	169	166	3	98	170	156	14	92
United Nations Environment Programme	1	1	–	100	1	1	–	100
United Nations Fund for International Partnerships	1	1	–	100	1	–	1	0
United Nations Human Settlements Programme	–	–	–	–	1	–	1	0
United Nations Industrial Development Organization	1	–	1	–	1	1	–	100
United Nations Institute for Training and Research	1	1	–	100	–	–	–	–
United Nations Joint Staff Pension Fund	5	5	–	100	28	26	2	93
United Nations Office for Project Services	8	8	–	100	6	4	2	67
United Nations Office on Sport for Development and Peace	–	–	–	–	–	–	–	–
United Nations Population Fund	2	2	–	100	2	1	1	50
United Nations Relief and Works Agency for Palestine Refugees in the Near East	1	–	1	–	1	1	–	100
United Nations System Chief Executives Board for Coordination	10	8	2	80	7	7	–	100
United Nations System Staff College	1	1	–	100	–	–	–	–
Technology Bank for the Least Developed Countries	1	1	–	100	–	–	–	–

Department	2021				2022			
	Total slotted	Received on time	Received late	Submission compliance by number of documents (percentage)	Total slotted	Received on time	Received late	Submission compliance (percentage)
United Nations University	1	1	–	100	–	–	–	–
United Nations Volunteers	1	1	–	100	–	–	–	–
University for Peace	1	1	–	100	–	–	–	–
World Food Programme	1	1	–	100	2	2	–	100
Total submission compliance by slot date	1 384	1 258	126	91	1 631	1 524	107	93
Proportion of departments with submission compliance above 90 per cent	–	–	–	76 (44 of 58)	–	–	–	71 (37 of 52)

2. Geneva, Division of Conference Management

Table 1
Overview of submission/processing/issuance compliance

	2020	2021	2022
1. Total documents slotted	1 632	1 908	1 816
2. Submission			
(a) Overall submission compliance by the slot date	93% (1 524/1 632)	92% (1 758/1 908)	92% (1 677/1 816)
(b) Overall submission compliance in accordance with the mandated time frame (excluding negotiated late slotting)	96% (1 177/1 232)	93% (1 387/1 490)	94% (1 416/1 499)
(i) Received 10 weeks or more before meeting (documents subject to 10-4-6 time frame)	96% (957/996)	93% (1 126/1 210)	96% (1 174/1 217)
(ii) Received 8 weeks or more before meeting (documents subject to 8-4-4 time frame)	93% (220/236)	93% (261/280)	86% (242/282)
(iii) Negotiated late slotting	87% (347/400)	89% (371/418)	82% (261/317)
3. Processing			
Overall processing compliance in accordance with the mandated time frame (4-week turnaround of documents submitted on time and within word limit)	100% (1 522/1 524)	100% (1 756/1 758)	100% (1 675/1 677)
(a) Secretariat reports	100% (428/428)	100% (511/511)	100% (577/579)
(b) Non-Secretariat reports	100% (1 094/1 096)	100% (1 245/1 247)	100% (1 908/1 908)
4. Issuance			
(a) Total documents issued	1 629	1 898	1 782
(b) Overall issuance compliance in accordance with the mandated time frame (including negotiated late issuance)	95% (1 546/1 629)	93% (1 769/1 898)	94% (1 681/1 782)
(i) Issued 6 weeks or more before meeting (documents subject to 10-4-6 time frame)	98% (971/995)	94% (1 129/1 205)	97% (1 176/1 210)
(ii) Issued 4 weeks or more before meeting (documents subject to 8-4-4 time frame)	95% (224/236)	95% (265/279)	92% (243/265)
(iii) Negotiated late issuance	88% (351/398)	91% (375/414)	85% (262/307)
(c) Overall issuance compliance in accordance with the agreed time frame for documents submitted on time and within the established word limits	100% (1 522/1 523)	100% (1 755/1 758)	100% (1 675/1 677)

Table 2
Submission compliance by department for slotted documents

Department	2020				2021				2022			
	Total slotted	Received late	Average days late	Submission compliance by number of documents (percentage)	Total slotted	Received late	Average days late	Submission compliance by number of documents (percentage)	Total slotted	Received late	Average days late	Submission compliance by number of documents (percentage)
Economic Commission for Europe	858	31	24	96	1 000	60	21	94	953	22	22	98
Office for Disarmament Affairs	44	13	25	70	30	–	–	100	60	21	35	65
Office of the United Nations High Commissioner for Human Rights	676	62	39	91	752	83	36	89	668	94	29	86
Office of the United Nations High Commissioner for Refugees	10	2	5	80	9	–	–	100	9	–	–	100
United Nations Compensation Commission	10	–	–	100	6	–	–	100	4	–	–	100
United Nations Conference on Trade and Development	34	–	–	100	31	–	–	100	53	–	–	100
United Nations Convention to Combat Desertification	–	–	–	– ^a	6	–	–	100	33	–	–	100
United Nations Framework Convention on Climate Change	–	–	–	– ^a	74	7	20	91	36	2	36	94
Total	1 632	108	32	93	1 908	150	29	92	1 816	139	27	92

^a No sessions were held in 2020. Therefore, documents submitted by the secretariat of the Convention in 2020 are reflected in the submission compliance report for 2021.

3. Vienna, Conference Management Service

Table 1
Overview of submission/processing/issuance compliance

	2020	2021	2022
1. Total documents slotted	226	178	181
2. Submission			
(a) Overall submission compliance by the slot date	78% (142/226)	87% (155/178)	78% (142/181)
(b) Overall submission compliance in accordance with the mandated time frame (excluding negotiated late slotting)	86% (195/226)	94% (167/178)	86% (156/181)
(i) Received 10 weeks or more before meeting (documents subject to 10-4-6 time frame)	63% (142/226)	75% (134/178)	57% (103/181)
(ii) Negotiated late slotting ^a	87% (121/139)	87% (109/126)	88% (93/106)
3. Processing			
Overall processing compliance in accordance with the mandated time frame (4-week turnaround of documents submitted on time and within word limit)	84% (110/133)	96% (123/128)	99% (124/125)
(a) Secretariat reports	84% (99/118)	97% (121/125)	99% (113/117)
(b) Non-Secretariat reports	73% (11/15)	67% (2/3)	100% (7/7)
4. Issuance			
(a) Total documents issued	226	178	181
(b) Overall issuance compliance in accordance with the mandated time frame (including negotiated late issuance)	90% (203/226)	92% (163/178)	85% (154/181)
(i) Issued 6 weeks or more before meeting (documents subject to 10-4-6 time frame)	82% (185/226)	76% (135/178)	56% (101/181)
(ii) Negotiated late issuance ^a	87% (121/139)	85% (151/178)	72% (115/159)
(c) Overall issuance compliance in accordance with the mandated time frame for documents submitted on time and within the word limit guidelines	92% (106/115)	93% (119/128)	98% (122/125)

^a Under submission timeliness, late slotting covers all documents for which the submission date was later than 10 weeks before the related meeting. Under issuance timeliness, late slotting covers all documents for which the issuance date was later than six weeks before the related meeting. For that reason, the total number of documents displayed is not identical.

Table 2
Submission compliance by department for slotted documents

<i>Department</i>	<i>2020</i>				<i>2021</i>				<i>2022</i>			
	<i>Total slotted</i>	<i>Received late</i>	<i>Average days late</i>	<i>Submission compliance by number of documents (percentage)</i>	<i>Total slotted</i>	<i>Received late</i>	<i>Average days late</i>	<i>Submission compliance by number of documents (percentage)^a</i>	<i>Total slotted</i>	<i>Received late</i>	<i>Average days late</i>	<i>Submission compliance by number of documents (percentage)</i>
Office for Outer Space Affairs	30	6	16	80	12	1	6	92	34	14	25	59
United Nations Commission on International Trade Law	70	10	30	86	64	7	25	89	68	6	16	91
United Nations Office on Drugs and Crime	125	13	13	90	100	3	10	97	78	5	9	94
United Nations Scientific Committee on the Effects of Atomic Radiation	1	–	–	100	2	–	–	100	1	–	–	100
Total	226	29	59	87	178	11	14	94	181	25	17	86

^a Some of the documents reported as late submissions were issued for a meeting which was later cancelled owing to the coronavirus disease (COVID-19) pandemic.

4. Nairobi, Division of Conference Services

Table 1
Overview of submission/processing/issuance compliance

	2020	2021	2022
1. Total documents slotted	96	234	114
2. Submission			
(a) Overall submission compliance by the slot date	79% (76/96)	88% (206/234)	79% (91/114)
(b) Overall submission compliance in accordance with the mandated time frame	79% (76/96)	88% (206/234)	72% (41/57)
(i) Received 10 weeks or more before meeting (documents subject to 10-4-6 time frame)	67% (39/58)	87% (178/204)	71% (40/56)
(ii) Received 8 weeks or more before meeting (documents subject to 8-4-4 time frame)	97% (37/38)	93% (28/30)	100% (1/1)
(iii) Negotiated late slotting	n/a	n/a	86% (49/57)
3. Processing			
Overall processing compliance in accordance with the mandated time frame (4-week turnaround of documents submitted on time and within word limit)	99% (75/76)	78% (151/194)	86% (59/69)
(a) Secretariat reports	99% (75/76)	83% (167/201)	86% (59/69)
(b) Non-Secretariat reports	n/a	n/a	n/a
4. Issuance			
(a) Total documents issued	100% (96/96)	100% (234/234)	100% (114/114)
(b) Overall issuance compliance in accordance with the mandated time frame	77% (74/96)	79% (185/234)	71% (81/114)
(i) Issued 6 weeks or more before meeting	62% (36/58)	78% (160/204)	70% (39/56)
(ii) Issued 4 weeks or more before meeting (documents subject to 8-4-4 time frame)	95% (36/38)	83% (24/29)	100% (1/1)
(ii) Negotiated late issuance	100% (3/3)	100% (1/1)	70% (40/57)
(c) Overall issuance compliance in accordance with the mandated time frame for documents submitted on time and within the established word limits	77% (74/96)	79% (185/234)	85% (69/81)

Abbreviation: n/a, not applicable.

Table 2
Submission compliance by department for slotted documents

<i>Department</i>	<i>2020</i>				<i>2021</i>				<i>2022</i>			
	<i>Total slotted</i>	<i>Received late</i>	<i>Average days late</i>	<i>Submission compliance by number of documents (percentage)</i>	<i>Total slotted</i>	<i>Received late</i>	<i>Average days late</i>	<i>Submission compliance by number of documents (percentage)</i>	<i>Total slotted</i>	<i>Received late</i>	<i>Average days late</i>	<i>Submission compliance by number of documents (percentage)</i>
United Nations Environment Programme	58	19	34	67	25	–	–	100	84	23	22	71
United Nations Human Settlements Programme	38	1	51	97	37	2	18	95	30	–	–	100
Total	96	20	35	79	62	2	18	97	114	23	22	79

C. Timeliness indicators for documentation, 2022

- Percentage of pre-session documents issued in accordance with the mandated time frame:

New York: 94

Geneva: 94

Vienna: 85

Nairobi: 71

- Percentage of pre-session documents submitted on time and within applicable word limits that were processed by the Department within the mandated time frame:

New York: 98

Geneva: 100

Vienna: 99

Nairobi: 86

III. Human resources measures, workload-sharing, workload and productivity statistics

A. Human resources measures

Table 1
Vacancy rates in key occupational groups as at 31 December 2022

(Posts)

	Headquarters		Geneva		Vienna		Nairobi	
	Number	Percentage	Number	Percentage	Number	Percentage	Number	Percentage
Interpretation services	6	5	5	5	2	7 ^a	4	21
Translation services	66	20	19	11	4	9	4	27
Text-processing units	20	17	15	21	4	11	2	11 ^b
Editing/Official Records	3	13	3	14	1	17	2	40 ^c
Verbatim Reporting Service	8	16	n/a	n/a	n/a	n/a	n/a	n/a

Abbreviation: n/a, not applicable.

^a Increase in interpretation service posts to include one Chief, Interpretation Section, language post previously not included.

^b Reporting against 19 General Service positions for text-processing in Nairobi, comprising 6 established posts (1 vacant) and 13 extrabudgetary funded positions (1 vacant) as at 31 December 2022.

^c Including five editing Professional posts that were previously reported under translation services.

Table 2
Number of language professionals rostered from competitive examinations for language positions in 2022

2021 competitive examination for French translators, editors and verbatim reporters	46
2022 competitive examination for English interpreters (with Russian)	2
2022 competitive examination for Chinese interpreters	22
2022 competitive examination for Arabic interpreters	19
Total number of candidates rostered in 2022	89

Table 3
Temporary assistance for meetings: expenditures by language, 2021 and 2022

(United States dollars)

<i>Translation</i>	<i>New York</i>		<i>Geneva</i>		<i>Vienna</i>		<i>Nairobi</i>	
	<i>2021</i>	<i>2022</i>	<i>2021</i>	<i>2022</i>	<i>2021</i>	<i>2022</i>	<i>2021</i>	<i>2022</i>
Arabic	5 086	143 626	160 677	381 602	255 113	217 003	83 642	106 671
Chinese	5	718	274 519	522 363	47 346	85 870	–	22 950
English	57 306	348 286	413 485	1 116 586	23 675	21 150	–	4 052
French	732 872	1 204 011	578 398	761 080	213 953	334 175	28 598	36 110
Russian	10 138	670 760	352 566	364 926	112 008	172 587	33 879	20 828
Spanish	111 824	323 747	501 875	906 290	200 489	285 953	58 665	55 641
Total	917 231	2 691 148	2 281 520	4 052 847	852 584	1 116 738	204 784	246 252

<i>Contractual translation</i>	<i>New York</i>		<i>Geneva</i>		<i>Vienna</i>		<i>Nairobi</i>	
	<i>2021</i>	<i>2022</i>	<i>2021</i>	<i>2022</i>	<i>2021</i>	<i>2022</i>	<i>2021</i>	<i>2022</i>
Arabic	35 008	114 201	334 512	508 721	261 706	287 243	128 550	44 615
Chinese	–	–	276 663	320 156	103 416	128 449	195 008	155 782
English	100 061	79 191	29 354	43 104	34 629	26 481	46 133	501
French	1 266 722	1 232 824	1 049 563	1 294 856	233 712	181 165	267 031	205 351
Russian	114 359	555 072	520 599	573 284	187 420	238 363	169 798	91 211
Spanish	342 235	214 978	560 336	752 074	207 128	172 202	169 380	77 324
Total	1 858 385	2 196 266	2 771 027	3 492 195	1 028 011	1 033 903	975 900	574 784

<i>Interpretation</i>	<i>New York</i>		<i>Geneva</i>		<i>Vienna</i>		<i>Nairobi</i>	
	<i>2021</i>	<i>2022</i>	<i>2021</i>	<i>2022</i>	<i>2021</i>	<i>2022</i>	<i>2021</i>	<i>2022</i>
Arabic	178 382	741 529	739 390	653 496	509 888	476 720	158 860	393 572
Chinese	92 042	470 428	436 688	460 320	298 992	329 876	149 922	275 236
English	273 682	603 600	759 691	882 560	339 035	386 516	263 374	296 809
French	316 038	633 002	621 546	1 215 094	372 850	374 454	204 380	364 476
Russian	271 238	382 223	437 303	514 274	348 824	364 489	57 428	143 099
Spanish	134 397	314 772	824 608	1 111 551	306 111	381 272	195 691	232 927
Total	1 265 779	3 145 554	3 819 226	4 837 295	2 175 700	2 313 327	1 029 655	1 706 119

<i>Verbatim</i>	<i>New York</i>		<i>Geneva</i>		<i>Vienna</i>		<i>Nairobi</i>	
	<i>2021</i>	<i>2022</i>	<i>2021</i>	<i>2022</i>	<i>2021</i>	<i>2022</i>	<i>2021</i>	<i>2022</i>
Arabic	486 889	697 406	n/a	n/a	n/a	n/a	n/a	n/a
Chinese	371 597	411 806	n/a	n/a	n/a	n/a	n/a	n/a
English	292 134	501 552	n/a	n/a	n/a	n/a	n/a	n/a

<i>Verbatim</i>	<i>New York</i>		<i>Geneva</i>		<i>Vienna</i>		<i>Nairobi</i>	
	<i>2021</i>	<i>2022</i>	<i>2021</i>	<i>2022</i>	<i>2021</i>	<i>2022</i>	<i>2021</i>	<i>2022</i>
French	330 717	560 449	n/a	n/a	n/a	n/a	n/a	n/a
Russian	600 803	542 219	n/a	n/a	n/a	n/a	n/a	n/a
Spanish	327 502	651 598	n/a	n/a	n/a	n/a	n/a	n/a
Total	2 409 642	3 365 030	n/a	n/a	n/a	n/a	n/a	n/a

Abbreviation: n/a, not applicable.

B. Workload-sharing

Table 1
Document workload-sharing

<i>Documentation processed</i>	<i>Requesting office</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>
New York	Geneva, translation	75 434	697 981	831 751	1 364 920	902 182
	Geneva, editing	766 086 ^a	431 089	29 653	16 107	129 612
	Geneva, text-processing	31 900	39 151	398 498	634 875	1 676 888
	Geneva, proofreading	–	1 733 059	–	–	–
Subtotal (Geneva)		873 420	2 901 280	1 259 902	2 015 902	2 708 682
	Vienna, translation	63 411	72 366	478 446	570 556	54 957
	Vienna, editing	–	42 573	28 316	31 224	5 957
	Vienna, text-processing	50 906	53 602	247 905	209 691	58 373
Subtotal (Vienna)		114 317	168 541	754 667	811 471	119 287
	Nairobi, translation	–	28 962	–	85 391	12 865
	Nairobi, editing	30 095	–	18 794	13 978	23 043
	Nairobi, text-processing	–	–	–	42 697	–
Subtotal (Nairobi)		30 095	28 962	18 794	142 066	35 908
Total		1 017 832	3 098 783	2 033 363	2 969 439	2 863 877
Geneva	New York, translation	1 732 540	684 062	776 940	610 620	405 955
	New York, editing	349 542	507 874	446 744	286 474	409 098
	New York, text-processing	1 650 347	697 714	473 683	811 900	772 076
	New York, proofreading	–	–	63 096	–	–
	New York, verbatim	–	–	–	266 055	36 330
	New York, précis-writing	–	–	–	–	47 882
Subtotal (New York)		3 732 429	1 889 650	1 760 463	1 975 049	1 671 341
	Vienna, translation	–	4 960	176 380	64 340	27 020
	Vienna, editing	–	–	–	7 381	–
	Vienna, text-processing	–	–	84 149	31 094	–
Subtotal (Vienna)		–	4 960	260 529	102 815	27 020

<i>Documentation processed</i>	<i>Requesting office</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>
	Nairobi, translation	–	–	1 170	14 890	–
	Nairobi, editing	–	–	23 204	8 098	–
	Nairobi, text-processing	–	–	–	14 145	–
	Subtotal (Nairobi)	–	–	24 374	37 133	–
	Total	3 732 429	1 894 610	2 045 366	2 114 997	1 698 361
Vienna	New York, translation	83 241	66 253	136 624	167 268	71 319
	New York, editing	22 028	48 065	9 234	72 498	37 448
	New York, text-processing	447 362	189 254	81 558	64 537	34 082
	New York, précis-writing	82 023	–	–	–	–
	Subtotal (New York)	634 654	303 572	227 416	304 303	142 849
	Geneva, translation	34 391	65 485	–	21 083	39 525
	Geneva, editing	51 355	53 124	–	–	11 590
	Geneva, text-processing	85 746	189 318	–	21 083	–
	Subtotal (Geneva)	171 492	307 927	–	42 166	51 115
	Nairobi, editing	–	–	5 255	46 453	2 423
	Subtotal (Nairobi)	–	–	5 255	46 453	2 423
	Total	806 146	611 499	232 671	392 922	196 387
Nairobi	New York, translation	40 535	–	284 450	49 156	15 000
	New York, editing	–	19 084	33 801	–	–
	New York, text-processing	–	19 084	251 339	84 495	–
	Subtotal (New York)	40 535	38 168	569 590	133 651	15 000
	Geneva, translation	–	12 961	64 136	23 241	40 896
	Geneva, editing	–	–	10 433	–	–
	Geneva, text-processing	232 650	–	64 136	51 130	27 215
	Subtotal (Geneva)	232 650	12 961	138 705	74 371	68 111
	Vienna, translation	–	–	21 317	24 783	–
	Vienna, editing	–	–	–	41 467	118 754
	Vienna, text-processing	–	–	21 317	57 939	58 732
	Subtotal (Vienna)	–	–	42 634	124 189	177 486
	Total	273 185	51 129	750 929	332 211	260 597

^a In 2018, the figure for editing also included proofreading.

C. Translation, editing and revision workload, by duty station and language, 2017–2022

Table 1
Translation workload, in words (logout/throughput)

New York

	2017	2018	2019	2020	2021	2022	Total
Arabic	24 068 761	25 455 624	25 966 717	22 956 328	20 686 120	24 068 849	143 202 399
Chinese	25 034 070	24 726 930	25 957 771	23 785 573	21 709 978	25 399 706	146 614 028
English	3 606 713	2 868 112	2 523 582	2 643 148	3 306 506	3 112 883	18 060 944
French	28 356 264	28 713 043	27 962 950	25 014 075	28 123 379	29 325 774	167 495 485
Russian	24 885 659	25 263 270	25 066 421	22 388 363	20 067 742	24 393 495	142 064 950
Spanish	25 947 766	27 608 194	26 297 172	22 881 129	22 040 183	25 841 880	150 616 324
Total	131 899 233	134 635 173	133 774 613	119 668 616	115 933 908	132 142 587^a	768 054 130

^a Includes editorial corrections generated by parallel processing, which is necessary to ensure timeliness.

Geneva

	2017	2018	2019	2020	2021	2022	Total
Arabic	9 924 425	9 348 540	11 050 610	9 221 788	9 923 301	10 587 642	60 056 306
Chinese	9 481 784	9 680 840	10 892 280	7 584 344	8 853 331	10 646 293	57 138 872
English	4 496 100	4 230 084	4 961 860	4 279 630	3 796 525	3 775 113	25 539 312
French	18 264 220	18 806 378	19 628 501	20 000 738	18 018 654	21 044 764	115 763 225
Russian	15 323 193	16 234 975	17 059 731	15 165 118	15 999 133	17 420 398	97 202 548
Spanish	14 284 009	13 602 290	15 837 292	13 340 201	13 638 991	14 663 443	85 366 226
Total	71 773 731	71 903 107	79 430 274	69 591 819	70 229 935	78 137 653	441 066 519

Vienna

	2017	2018	2019	2020	2021	2022	Total
Arabic	4 270 050	4 144 909	4 207 880	3 551 660	4 782 080	4 523 108	20 697 607
Chinese	4 340 600	3 456 925	3 894 990	3 699 080	4 254 810	4 135 847	19 527 442
English	525 730	392 693	455 480	503 100	353 250	380 667	2 610 920
French	5 221 120	5 107 100	5 197 150	4 658 280	5 482 270	5 431 389	25 615 039
Russian	4 431 630	3 992 753	4 359 790	4 105 910	4 412 830	4 615 442	21 505 525
Spanish	4 629 130	4 342 028	4 570 530	4 626 150	4 894 450	4 898 917	23 066 755
Total	23 418 260	21 436 408	22 685 820	21 144 180	24 179 690	23 985 370	113 023 288

Nairobi

	2017	2018	2019	2020	2021	2022	Total
Arabic	1 540 978	1 062 900	1 830 380	1 021 790	1 471 470	1 726 041	8 653 559
Chinese	1 431 123	964 550	1 632 260	789 260	1 382 170	1 552 157	7 751 520
English	131 748	190 076	115 740	99 580	207 460	84 601	829 205
French	2 038 954	1 815 700	2 259 170	1 788 900	2 599 250	2 565 736	13 067 710
Russian	1 492 197	1 019 700	1 636 410	919 810	1 460 840	1 552 889	8 081 846
Spanish	1 566 774	1 069 330	2 095 090	1 157 750	1 792 440	1 700 653	9 382 037
Total	8 201 774	6 122 256	9 569 050	5 777 090	8 913 630	9 182 077	47 765 877

Table 2
Editing workload, in words

Year	New York	Geneva	Vienna	Nairobi	Total
2017	17 853 196	11 280 311	2 671 134	2 283 382	34 088 023
2018	16 937 832	10 150 103	2 518 969	1 265 816	30 872 720
2019	16 479 308	10 922 938	2 641 742	2 507 890	32 551 878
2020	16 594 554	12 189 339	2 783 685	1 393 026	32 960 604
2021	17 328 922	12 359 445	2 901 938	1 891 298	34 481 603
2022	16 780 989	11 793 136	2 804 074	1 563 543	32 941 742
Total	101 974 801	68 695 272	16 321 542	10 904 955	197 896 570

Table 3
Revision workload, in words (revision work performed on in-house translated text)

New York

	2017	2018	2019	2020	2021	2022	Total
Arabic	7 499 903	6 431 136	6 101 680	4 965 692	5 014 680	4 375 275	34 388 366
Chinese	6 558 074	6 885 410	5 493 451	6 417 018	5 240 886	2 001 104	32 595 943
English	680 008	554 123	538 016	368 570	480 338	295 108	2 916 163
French	10 577 021	10 088 572	9 148 709	1 648 532	1 940 828	890 644	34 294 306
Russian	5 200 711	3 307 544	1 919 273	649 582	1 011 212	2 172 112	14 260 434
Spanish	5 270 819	5 988 923	5 373 779	2 924 909	2 718 722	1 763 360	24 040 512
Total	35 786 536	33 255 708	28 574 908	16 974 303	16 406 666	11 497 603	142 495 724

Geneva

	2017	2018	2019	2020	2021	2022	Total
Arabic	3 267 458	1 397 600	1 380 415	1 701 350	1 179 471	1 197 422	10 123 716
Chinese	2 851 224	2 653 900	3 004 536	2 046 473	1 648 585	1 903 096	14 107 814
English	1 860 953	1 592 189	2 119 782	2 032 122	1 491 119	1 878 302	10 974 467

	2017	2018	2019	2020	2021	2022	Total
French	6 893 265	6 108 911	6 203 633	4 266 096	3 461 351	4 159 044	31 092 300
Russian	5 191 885	4 531 693	3 850 016	3 103 956	3 332 680	2 125 876	22 136 106
Spanish	4 344 945	3 898 662	3 296 412	1 952 372	2 049 536	2 976 003	18 517 930
Total	24 409 730	20 182 955	19 854 794	15 102 369	13 162 742	14 239 743	106 952 333

Vienna

	2017	2018	2019	2020	2021	2022	Total
Arabic	989 341	963 684	1 181 745	459 851	407 313	412 596	4 414 530
Chinese	142 302	218 147	596 176	916 240	425 904	455 606	2 754 375
English	193 302	116 689	119 814	142 693	108 783	10 610	691 891
French	965 580	1 236 731	1 661 369	614 048	647 824	1 006 965	6 132 517
Russian	1 153 672	1 278 092	1 241 209	1 019 056	1 222 325	1 138 224	7 052 578
Spanish	1 067 638	1 048 641	1 507 718	1 063 199	867 035	825 769	6 380 000
Total	4 511 835	4 861 984	6 308 031	4 215 087	3 679 184	3 849 770	27 425 891

Nairobi

	2017	2018	2019	2020	2021	2022	Total
Arabic	2 580	723 443	976 513	784 749	380 247	73 820	2 941 352
Chinese	483 554	846 256	781 904	693 997	578 697	620 953	4 005 361
English	102 951	78 906	101 526	89 760	62 244	58 030	493 417
French	309 471	990 788	1 044 136	951 534	1 066 106	352 251	4 714 286
Russian	47 765	574 931	885 965	718 791	718 953	632 017	3 578 422
Spanish	2 000	672 094	863 363	495 389	901 444	651 844	3 586 134
Total	948 321	3 886 418	4 653 407	3 734 220	3 707 691	2 388 915	19 318 972

D. Productivity measures

- Translation productivity: translation throughput in words per staff member per workday:

New York: 2,082*,**

Geneva: 2,176

Vienna: 2,368

Nairobi: 2,279**

- Editing productivity: number of words edited per staff member per workday:

New York: 4,704***

Geneva: 4,096

Vienna: 3,661

Nairobi: 3,335

- Text-processing productivity: number of words processed per staff member per workday:

New York: 9,932

Geneva: 10,991

Vienna: 11,142

Nairobi: 3,026

* 7.6 pages per staff member per day including editorial corrections.

** Excluding English translation.

***Based on the staff of the English Translation and Editorial Service who only edit.

Five-year productivity trends

(Words per staff member per day)

Translation, throughput (English Translation Service included)

Duty station	2018	2019	2020	2021	2022
New York	2 009	2 037	2 182	2 003	2 082 ^{a,b}
Geneva	1 744	1 814	1 914	2 120	2 176
Vienna	1 782	1 947	2 211	2 475	2 368
Nairobi	1 617	1 914	1 814	2 217	2 279 ^b

^a 7.6 pages per staff member per day including editorial corrections.

^b Excluding English translation.

Editing

Duty station	2018	2019	2020	2021	2022
New York	4 187	3 907	4 162	4 534	4 704 ^a
Geneva	3 284	3 958 ^b	3 785	4 132	4 096
Vienna	3 277	3 600	3 696	3 848	3 661
Nairobi	3 762	4 399	4 022	3 303	3 335

^a Based on the staff of the English Translation and Editorial Service who only edit.

^b Starting from 2019, the full work processed by the Editing Section, which includes proofreading, is included in editing productivity.

Text-processing

Duty station	2018	2019	2020	2021	2022
New York	7 806	7 859	8 083	11 075	9 932
Geneva	6 848	7 634	7 236	10 022 ^a	10 991
Vienna	5 049	4 983	8 184	9 075	11 142
Nairobi	5 676	5 577	4 828	5 762	3 026

^a The 2021 text-processing productivity increased in Geneva owing to alignment of methodology with other duty stations.

IV. Quality measures

The Department for General Assembly and Conference Management is committed to providing high-quality conference services to Member States in an efficient and cost-effective manner. For that purpose, it collects feedback from Member States through global e-surveys, annual informational meetings held at all duty stations and ad hoc surveys. The multilingual global survey on conference services was open until 1 March 2023. Eighty-two per cent of all respondents to the global survey rated the conference services provided as either “good” or “very good”. The results of the global survey are presented in the table below. In response to a survey of Bureau members of the Main Committees in New York, all 12 respondents stated that the quality of assistance provided by the secretariats was “very good” or “good”. In New York, a feedback database independent of the e-survey is also maintained. In 2022, 57 feedback records were registered, of which 52 were compliments and 5 were complaints.

In Geneva, 89 per cent of the respondents to a 2022 local survey gave an overall rating of “good” or “very good” for conference services. In addition to the survey, The Division of Conference Management received 18 compliments and 2 complaints from its clients for meetings held in 2022.

2022 e-survey results

<i>Quality of services provided by meeting services</i>		<i>Very good</i>		<i>Good</i>		<i>Satisfactory</i>		<i>Poor</i>		<i>Very poor</i>		<i>Total responses</i>
		<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	
New York		13	37.14	16	45.71	6	17.14	–	–	–	–	35
Geneva		9	34.62	12	46.15	3	11.54	1	3.85	1	3.85	26
Vienna		13	50.00	8	30.77	5	19.23	–	–	–	–	26
Nairobi		2	16.67	5	41.67	4	33.33	1	8.33	–	–	12

<i>Linguistic quality of translated documents</i>		<i>Very good</i>		<i>Good</i>		<i>Satisfactory</i>		<i>Poor</i>		<i>Very poor</i>		<i>Total responses</i>
		<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	
Accuracy	New York	21	51.22	17	41.46	3	7.32	–	–	–	–	41
	Geneva	11	35.48	13	41.94	6	19.35	–	–	1	3.23	31
	Vienna	19	76.00	5	20.00	1	4.00	–	–	–	–	25
	Nairobi	6	54.54	2	18.18	2	18.18	1	9.09	–	–	11
Consistency	New York	16	45.71	16	45.71	3	8.57	–	–	–	–	35
	Geneva	10	37.04	9	33.33	7	25.93	–	–	1	3.70	27
	Vienna	19	76.00	5	20.00	1	4.00	–	–	–	–	25
	Nairobi	4	36.36	4	36.36	1	9.09	2	18.18	–	–	11
Style	New York	16	45.71	16	45.71	3	8.57	–	–	–	–	35
	Geneva	12	46.15	9	34.62	4	15.38	–	–	1	3.85	26
	Vienna	17	68.00	7	28.00	1	4.00	–	–	–	–	25
	Nairobi	4	36.36	3	27.27	2	18.18	2	18.18	–	–	11

<i>Linguistic quality of interpretation</i>		<i>Very good</i>		<i>Good</i>		<i>Satisfactory</i>		<i>Poor</i>		<i>Very poor</i>		<i>Total responses</i>
		<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	
Accuracy	New York	21	48.84	19	44.19	3	6.98	–	–	–	–	43
	Geneva	7	21.21	17	51.52	7	21.21	1	3.03	1	3.03	33
	Vienna	11	42.31	12	46.15	3	11.54	–	–	–	–	26
	Nairobi	7	58.33	2	16.67	2	16.67	1	8.33	–	–	12

<i>Linguistic quality of interpretation</i>		<i>Very good</i>		<i>Good</i>		<i>Satisfactory</i>		<i>Poor</i>		<i>Very poor</i>		<i>Total responses</i>
		<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	
Completeness	New York	18	48.65	15	40.54	4	10.81	–	–	–	–	37
	Geneva	6	22.22	14	51.85	4	14.81	2	7.41	1	3.70	27
	Vienna	11	42.31	10	38.46	5	19.23	–	–	–	–	26
	Nairobi	6	50.00	2	16.67	3	25.00	1	8.33	–	–	12
Delivery	New York	16	43.24	18	48.65	3	8.11	–	–	–	–	37
	Geneva	8	28.57	12	42.86	7	25.00	1	3.57	–	–	28
	Vienna	13	50.00	9	34.62	4	15.38	–	–	–	–	26
	Nairobi	5	41.67	4	33.33	3	25.00	–	–	–	–	12

<i>Overall quality of services provided by the Department for General Assembly and Conference Management</i>		<i>Very good</i>		<i>Good</i>		<i>Satisfactory</i>		<i>Poor</i>		<i>Very poor</i>		<i>Total responses</i>
		<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	
New York		17	40.48	20	47.62	5	11.90	–	–	–	–	42
Geneva		12	36.36	15	45.45	5	15.15	1	3.03	–	–	33
Vienna		14	53.85	10	38.46	2	7.69	–	–	–	–	26
Nairobi		2	16.67	3	25.00	6	50.00	1	8.33	–	–	12

<i>New York only</i>		<i>Very good</i>		<i>Good</i>		<i>Satisfactory</i>		<i>Poor</i>		<i>Very poor</i>		<i>Total responses</i>
		<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	

Overall support provided by committee secretaries

First Committee	11	42.31	13	50.00	2	7.69	–	–	–	–	26
Second Committee	10	38.46	13	50.00	3	11.54	–	–	–	–	26
Third Committee	9	37.50	12	50.00	3	12.50	–	–	–	–	24
Fourth Committee	10	38.46	14	53.85	2	7.69	–	–	–	–	26
General Assembly	19	48.72	17	43.59	2	5.13	1	2.56	–	–	39

<i>New York only</i>	<i>Very good</i>		<i>Good</i>		<i>Satisfactory</i>		<i>Poor</i>		<i>Very poor</i>		<i>Total responses</i>
	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	
<i>Level of satisfaction with the process of submission and processing of draft resolutions</i>											
First Committee	13	50.00	9	34.62	3	11.54	1	3.85	–	–	26
Second Committee	11	42.31	10	38.46	4	15.38	1	3.85	–	–	26
Third Committee	8	33.33	11	45.83	4	16.67	1	4.17	–	–	24
Fourth Committee	10	37.04	13	48.15	3	11.11	1	3.70	–	–	27
General Assembly	20	51.28	13	33.33	5	12.82	1	2.56	–	–	39
<i>Satisfaction with e-deleGATE</i>	14	34.15	17	41.46	8	19.51	1	2.44	1	2.44	41
<i>Satisfaction with the quality of the Journal</i>	18	50.00	11	30.56	7	19.44	–	–	–	–	36
<i>Satisfaction with the quality of One-Stop Shop</i>	8	32.00	6	24.00	11	44.00	–	–	–	–	25

<i>Geneva only</i>	<i>Very good</i>		<i>Good</i>		<i>Satisfactory</i>		<i>Poor</i>		<i>Very poor</i>		<i>Total responses</i>
	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	
<i>Satisfaction with seating arrangements</i>	14	43.75	14	43.75	3	9.38	1	3.13	–	–	32
<i>Statement submission</i>	12	44.44	8	29.63	5	18.52	1	3.70	1	3.70	27
<i>Responsiveness to enquiries</i>	12	44.44	10	37.03	5	18.52	–	–	–	–	27
<i>Timeliness of summary records</i>	13	43.33	9	30.00	6	20.00	1	3.33	1	3.33	30
<i>Quality of summary records</i>	7	29.17	13	54.17	1	4.17	2	8.33	1	4.17	24
<i>Digital recordings</i>	13	44.83	8	27.59	8	27.59	–	–	–	–	29
<i>Meeting transcripts</i>	9	33.33	8	29.63	5	18.52	3	11.11	2	7.41	27
<i>Quality of Indico.UN platform</i>	12	37.50	9	28.13	8	25.00	2	6.25	1	3.13	32

2022 results – local survey administered by the United Nations Office at Geneva

<i>Quality of services provided by meeting services assistants</i>	<i>Very good</i>		<i>Good</i>		<i>Average</i>		<i>Poor</i>		<i>Very poor</i>		<i>Total responses</i>
	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	
Courtesy and professionalism	46	65.7	18	25.7	5	7.1	–	–	1	1.4	70
<i>Linguistic quality of translated documents</i>	<i>Very good</i>		<i>Good</i>		<i>Average</i>		<i>Poor</i>		<i>Very poor</i>		<i>Total responses</i>
	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	
Overall linguistic quality of translated documents	71	57.7	46	37.4	5	4.1	–	–	1	0.8	123
<i>Linguistic quality of interpretation</i>	<i>Very good</i>		<i>Good</i>		<i>Average</i>		<i>Poor</i>		<i>Very poor</i>		<i>Total responses</i>
	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	
Overall quality of interpretation	58	47.2	56	45.5	8	6.5	–	–	1	0.8	123
	<i>Yes</i>		<i>No</i>								
“Easy to follow”	116	94.3	7	5.7							
“Accurate”	119	96.7	4	3.3							
“More or less kept up with fast speakers”	119	96.7	4	3.3							
“Useful”	123	100.0	–	–							
<i>Overall quality</i>	<i>Very good</i>		<i>Good</i>		<i>Average</i>		<i>Poor</i>		<i>Very poor</i>		<i>Total responses</i>
	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	
Overall quality of conference services	59	39.6	74	49.7	13	8.7	2	1.3	1	0.7	149