

# University of Maine at Presque Isle

## ***2022 Annual Security & Campus Report and Fire Safety Report***

*For the Students, Faculty and Staff of the University of Maine at Presque Isle*

University of Maine at Presque Isle (UMPI)

Department of Safety and Security

181 Main Street

Presque Isle, Maine 04769

(207) 768-9580

This report includes campus safety policies, procedures and statistics concerning campus crime for the calendar years **2020, 2021 and 2022**. It is for the information of students, employees, parents, prospective students, and prospective employees. This report describes how the UMPI Department of Safety and Security responds to crime and how students, faculty and staff can work together to maintain a safe community. Also included in this report is the Annual Fire Safety Report. If you would like a copy of this report, please call .... **(207) 768-9580 or come to our office at 181 Main Street or the Campus Center, Presque Isle, Maine 04769.**

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## **Annual Campus Crime Report:**

### *Safety and Security Information*

This information is being provided as part of The University of Maine at Presque Isle's commitment to safety and security on campus and is the compliance document for the Crime Awareness and Campus Security Act of 1999, which has been amended and called the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1999.

In August 2008, the Higher Education Opportunity Act (HEOA) was enacted. With the inclusion of new items, the survey name was changed to the Campus Safety and Security Survey. In 2013 the Clery Act was amended to include provisions for the Violence against Women Reauthorization Act (VAWA).

The University of Maine at Presque Isle is a public university located in the city of Presque Isle, Maine. UMPI employs a full-time Director of Safety and Security who manages the Campus Safety and Security office. The Director of Safety and Security typically works Monday through Friday from 8am to 4:30pm, but is not limited to that schedule.

The Campus Safety and Security Office supports the safety and well-being of the UMPI community, both on the Presque Isle campus and at the Houlton Center. Our top priority is the safety of students, staff, faculty, vendors, and community guests. The office is staffed year round by a full time Director of Campus Safety and Security and additional student staff. Our Safety officers' duties consist of patrolling campus, providing safety walks across campus, securing buildings and property, enforcing parking regulations, working special events, responding to calls for assistance, and providing educational opportunities.

Safety and Security personnel including the Director, are restricted to performing safety and security functions on campus. They are not certified law enforcement officers and they do not have powers of arrest, however, Campus Safety and Security personnel work closely with all law enforcement agencies having jurisdiction where the university owns or maintains property.

Law enforcement calls for service from The University of Maine at Presque Isle, Presque Isle campus are directed to the Presque Isle Police Department, which employs full-time Police Officers who are certified by the Maine Criminal Justice Academy. The Maine State Police and the Aroostook County Sheriff's Office also have law enforcement jurisdiction in Presque Isle, but typically, law enforcement calls for service go to the Presque Isle Police Department. The university also has a campus in Houlton Maine where law enforcement calls for service are investigated by the Houlton Police Department. The Houlton Police Department also employs full-time, Maine Criminal Justice Academy certified Police Officers.

UMPI continually evaluates current programs as well as review, develop, and implement new policies, protocols, staffing, and technologies. For more information please explore the Office of Safety and Security webpage where you can also view the Annual Security and Fire Safety Report (PDF) to compare UMPI to other colleges and universities.

To help us protect our community members, please report any safety or security concerns immediately to a Campus Safety officer or other university staff member. Questions and concerns should be referred to the Campus Safety and Security Office located on the first floor of the Campus Center, Presque Isle Campus.

The University of Maine at Presque Isle is one of seven campuses that comprise the University of Maine System. There are approximately 1,527 students currently enrolled at UMPI, and the campus employs approximately 175 faculty and staff. The University has been firmly committed to honest and timely reporting of all crime statistics and will continue with that commitment under the Clery Act.

For more information about the [Presque Isle Police Department](#)

Presque Isle Police Department non-emergency telephone number - 207-764-4476

For more information about the [Maine State Police](#)

Maine State Police non-emergency telephone number - 207-532-5400

For more information about the [Aroostook County Sheriff's Office](#)

Aroostook County Sheriff's office non-emergency telephone number - 207-532-3471

For more information about the [Houlton Police Department](#)

Houlton Police Department non-emergency telephone number - 207-532-2287

For more information about [UMPI Campus Safety and Security](#)

UMPI Safety and Security telephone number Mon - Fri 8am to 4:30pm - 207-768-9580

UMPI Safety and Security after hours telephone number - 207-768-9600

In case of EMERGENCY - DIAL 911 (if you are dialing from an on-campus phone, dial 8 first: 8-911)

### **Access to Campus Facilities**

Most UMPI campus buildings and facilities are accessible to the campus community, guests and visitors during normal business hours, Monday through Friday. The exterior doors to all student residence halls are controlled

24 hours a day and are accessible to students via an electronic card access control system. Guests and visitors to a student residence hall may gain admittance by calling a student living in the residence hall and being escorted by that individual.

The exterior doors of residence halls are secured by an electronic card system. Students gain access into the residence hall by using their student identification cards. This enables entry control by validation or denial of the cardholder.

Classrooms in Folsom and Pullen Halls are controlled 24 hours a day and are accessible via an electronic card access control system. There are an additional 3 classrooms located in Weiden Hall. The Athletic Training room is the only classroom in Weiden Hall that is accessible via card access. The other 2 classrooms are accessible through authorized personnel only and are done so via standard key.

## **UNIVERSITY OF PRESQUE ISLE**

### **FACILITIES SECURITY POLICY**

The University of Maine at Presque Isle is an open campus in a rural area that also serves as a hub for business, recreation, and state agencies, thus many visitors and local persons transit our campus. It is the College's policy to keep all residence hall exterior doors locked at all times. Exterior doors of other facilities are opened upon specific schedules; this includes the Campus Center, Center for Innovative Learning, classroom buildings, and our Athletic and Recreation facilities (Wieden and Gentile Halls). Interior classroom doors are generally kept locked, except under very specific circumstances. These doors are accessible by appropriate personnel (including staff and faculty) and are opened either by traditional keys or swipe cards providing temporary access. The guidance below provides more specific details of building access policies. Breaches of physical security jeopardize everyone's personal safety and security, as well as the property of the University, by inviting unwanted entry.

#### Merriman, Park, Emerson, and Skyway Residence Hall Security Guidance:

- 1) Merriman, Park, Emerson, and Skyway are residential communities on the UMPI campus.
- 2) Exterior doors are locked at all times in our residential buildings.
- 3) Residents (long-term and short-term) and designated faculty/staff have access to buildings as is deemed appropriate.
- 4) Resident Access to Residence Halls:
  - a) Residents have access to their primary residential building 24 hours a day, they use their ID card to gain access.
  - b) Residents are given access to the other residential buildings as well, they can enter the other residence halls using their ID card from 8am-10pm.

- c) Resident access to buildings other than their primary residence is a privilege. If this access is abused, or if there are significant behavioral/conduct issues or concerns, access to buildings other than the students primary residence will be removed.
  - d) Our halls currently host long-term and short-term residents. All residents are given access to our spaces for the approved dates submitted in their housing agreement, and are expected to abide by all University and System policies during their residency.
- 5) Faculty and Staff Non-Resident Access to Residence Halls:
- a) Faculty/Staff non-residents who have completed a key agreement, and who have been given approval to enter the halls for a work-related purpose, may also be given access to residence halls.
  - b) For approval requests, please contact the Dean of Students office.
  - c) Facilities staff members have access to the residence halls for cleaning and maintenance.
    - 1) Facilities staff will only enter student rooms after appropriate notification has been given, and will only enter if the resident is present OR if they are accompanied by a member of the Student Life team.
- 6) Guest Access:
- a) Guests are not permitted to access the residence halls without an escort (resident or approved student/faculty/staff member).
  - b) It is considered a policy violation for a resident to give their ID card to someone else allowing them to access buildings or rooms without their physical presence.

Folsom-Pullen and Wieden Hall Classroom Building Security Guidance:

- 1) All classroom and laboratory doors in Folsom-Pullen are set in a locked position from the exterior at all times, meaning they cannot be opened from the hallway without a key card to gain access if they are pulled shut.
- 2) UMPI Faculty and Staff have the ability to open doors to gain entrance into classrooms and laboratories.
- 3) At 7:00 am on days when classes are in session, specific classrooms will be opened by facilities staff.
  - a) Students are welcome to wait in these classrooms if they arrive early, or utilize them for group work if the space has been deemed safe to use without supervision and there is no conflicting reservation for the space.
  - b) Instructors are advised to close classroom doors during class periods to ensure the safety and security of the community members in the room.
  - c) When a class is finished, instructors are advised to leave the door open so others may use the space as needed.
  - d) Students, faculty, and staff should be aware that if they pull the door shut when they leave a room, it will lock automatically. In the event someone shuts the door, it will remain locked until the next faculty member uses the space for class.
- 4) For safety and security reasons, specific spaces cannot be unlocked without the instructor present due to the nature of the equipment and/or supplies in the space. These are often laboratory spaces. If a room is designated as a "Supervised Space" a sign will be posted on the door to alert the community.



- a) No one aside from the instructor for a course can unlock the door to a “Supervised Space.” The instructor must be present while the room is occupied.
  - b) If students need to use a “Supervised Space” outside of normal class hours, they must coordinate with their instructor to make arrangements to have appropriate supervision at a designated time.
- 5) Wieden Hall Classrooms: Wieden Hall (and other buildings) maintain a limited number of classrooms. Access to such classrooms are provided by the faculty utilizing such spaces and may not be available outside of scheduled meeting times.
- 6) Room Reservations: To request a room reservation for any room in Folsom-Pullen, please follow the procedures outlined below:
- a) Process: Contact Conferences and Special Programs to reserve a classroom. Please fill out a request form here: <https://wp.umpi.edu/csp/>
  - b) Contact Person: Conferences & Special Programs office: 207-768-9502
  - c) Room Reservation Restrictions (hours, reasons, etc): Academic classes have priority for classroom reservations.
  - d) Reminder: upon confirmation, room reservations will guarantee your ability to use a space at a designated time. If you do not reserve space through formal channels, UMPI reserves the right to ask you to exit a space as deemed necessary.
- 7) Emergency Response: In the event of an emergency that requires individuals to hide or barricade themselves in a room, individuals are free to enter any of the unsupervised spaces available in the building.
- a) Enter any open room that is available and nearest to you, attempt to include any other individuals who can make it inside the room within a safe amount of time.
  - b) Pull the door shut, it will then lock automatically from the exterior, preventing any unauthorized person from gaining access.
  - c) If needed, use the items in the room to create a barricade at the door to make entrance more difficult.
  - d) Turn off the lights.
  - e) Hide out of view of any windows that look into the classroom.
  - f) If someone gains access to the room who is trying to cause harm, use any objects available to throw at or hit the intruder.

#### General Facility Guidance:

The University maintains many facilities that provide access to the general public. These include, but are not limited to, the Campus Center, the Center for Innovative Learning, Wieden Hall, Gentile Hall, and the Houlton Higher Education Center. Public access hours are noted on our web site as well as entrances to individual facilities. Facilities may be reserved through the Office of Conferences and Special Programs, via the web site at <https://www.umpi.edu/offices/conferences/room-reservations/> or by emailing [umpi-csp@maine.edu](mailto:umpi-csp@maine.edu), or calling 207-768-9502.

Please note that the University utilizes cameras on its facilities for the protection of students, staff, and guests. These cameras are located in various public areas inside and outside campus buildings. The video produced by these cameras is stored electronically and may be viewed as necessary.

Approved: September 21, 2023

## **Crime Prevention Resources and Service**

Crime prevention programs play an important and significant role within the University of Maine at Presque Isle's campus community. UMPI's Office of Safety and Security operates under the assumption that it is a component of the educational process for students, faculty and staff within this community. All members of the campus community play a critical role, and serve as crucial collaborators to ensure the reduction of crime and crime prevention.

Crime prevention, sexual violence and other educational information and brochures are made available through the Student Life office and the Health Center. In addition to printed materials, workshops and programs are offered during Student Orientation and first-year programs to cover a variety of topics such as date rape, sexual misconduct, dating violence, drug and alcohol awareness, and other pertinent topics. Workshops of this type are also presented during the academic year. Residence hall staff (RA's) are responsible for providing residence hall students with programs and information addressing issues such as fire safety, drug and alcohol awareness, and other health and safety issues by conducting mandatory floor meetings and by maintaining bulletin boards in the residence halls.

In addition to the awareness programs at the University of Maine at Presque Isle the Office of Safety and Security offers a "Safety Walk" program for students, faculty and staff as well as guests that are on campus. The "Safety Walk" program can be accessed by dialing (207) 768-9580 during business hours, Monday-Friday. For assistance after business hours or on weekends, contact (207) 768-9600. This service provides personal safety for those people who are walking from one point to another on campus.

The University of Maine at Presque Isle's Office of Safety and Security works with the local police department to ensure the safety of all spectators and participants at athletic and other social events on campus by providing event security and by working with event organizers to ensure the event being held is safe.

## **Reporting a Crime**

The University of Maine at Presque Isle is committed to keeping the University community well-informed about campus crimes and crime related problems. The University of Maine at Presque Isle encourages our campus community to accurately and promptly report all crimes to the Safety and Security office and/or to the appropriate law enforcement agencies, when the victim of a crime elects to, or is unable to, make such a report. The following outlines these efforts:

- **Daily Log** – The Safety and Security office maintains a daily log of reports and incidents. It includes the date, time, location, and nature of the incident, along with the status of the complaint.
- **Crime Alerts and Emergency Notifications** – the University community is informed via crime alerts identifying dangerous or potentially dangerous situations. These alerts appear in one or more of the following formats: campus email, by the use of e2Campus, a service which uses both email and text messages, posted alerts through Residence Life and security/safety briefings.
- **Certified Crime Reporting** – the Safety and Security office at the University of Maine at Presque Isle, as required by law, makes its crime statistics available to the U.S. Department of Education.

### **Timely Warning**

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), the University of Maine at Presque Isle Safety and Security Office will post timely warnings to notify members of the community about serious crimes that occur on campus. Knowledge of such crimes will assist community members in making informed decisions about their personal safety and in preventing similar crimes from occurring. These warnings will be posted if a serious crime on campus constitutes an ongoing or continuing threat to the community. The decision to issue a timely warning shall be decided on a case-by-case basis in compliance with the Clery Act. The decision is made by senior leadership and the Director of Safety and Security after considering all available facts, whether the crime is considered a serious threat to students or employees and the risk of compromising law enforcement efforts.

The University of Maine at Presque Isle’s Safety and Security Office issues timely warnings for the following incidents:

- Homicide
- Sex Offenses
- Aggravated assault
- Robbery
- Burglary
- Motor Vehicle Theft
- Arson
- Other crimes as determined necessary by the senior leadership and Director of Safety and Security

**The University of Maine at Presque Isle's Safety and Security Office does NOT issue a timely warning for the above listed crimes if:**

- The suspect(s) have been apprehended and the threat of imminent danger to the campus community has been mitigated by said apprehension.
- If a report was not filed with the University of Maine at Presque Isle's Safety and Security Office or any of the area law enforcement agencies in a manner that would allow the department to post a "timely" warning to the community.
- Unless there are extenuating circumstances, a report that is filed more than five days after the date of the alleged incident may not allow the University of Maine at Presque Isle, Safety and Security Office to post a "timely" warning to the community. This type of situation will be evaluated on a case-by-case basis.

A timely warning and updates may be distributed to the campus through any one of more of the following mechanisms:

- Blackboard Connect: Online service utilized by the University of Maine at Presque Isle for emergency notifications
- Directed Communications - TEXT / EMAIL: University of Maine at Presque Isle email system alerting students, faculty, and staff.
- Flyers: posted on bulletin boards, exterior doors in academic buildings, residence halls, outdoor boards and administrative buildings.

A copy of the timely warning will be filed in the corresponding case file.

The University of Maine at Presque Isle's Safety and Security Office maintains a daily crime and fire log that contains all crimes and fires reported to the department. These can be viewed at the Safety and Security Office located in Campus Center upon request to the Director of Safety and Security.

**Maine Sex Offender Registry**

In accordance with the Campus Sex Crimes Prevention Act of 2000, the University of Maine at Presque Isle's Office of Safety and Security provides a link to the Maine Sex Offender Registry. This act requires institutions of higher education to issue a statement advising the campus community where Maine registered sex offender information may be obtained.

This act also requires sex offenders to provide notice to each institution of higher education in a State where that person is employed, carries a vocation, or is a student. In Maine, convicted sex offenders must register with the Maine Sex Offender Registry, which is maintained by the Maine Department of Public Safety/Maine State Police.

For more information:

The Maine State Bureau of Identification is the base for the Maine Sex Offender Registry program. Our local law enforcement agencies also provide information regarding registered sex offenders in our area. Please use the link below to view all registered sex offenders in the area of the University of Maine at Presque Isle or the Houlton Center.

[\(www.informe.org/sor/\)](http://www.informe.org/sor/)

### **Disciplinary Sanctions for any Sex Offense or Sexual Assault**

The University of Maine at Presque Isle denounces the use of violence within our community directed against any individual or group. We, the campus community, regard sexual assault as a violent crime, a particularly heinous form of sexual harassment, whether committed by a stranger or an acquaintance on or off campus. We condemn the commission of sexual assaults and believe any person charged with such offenses should be dealt with promptly and fairly through the courts and our own administrative judicial system. Moreover, we are dedicated to eradicating hostile settings in which our ability to work, study, live and learn together is inhibited. Finally, we pledge assistance through the various departments of the university and our coalition partners in aiding survivors of sexual assault to determine how best they may regain control over their own circumstances.

What to do if you are attacked/sexually assaulted.

- Go to a safe place
- Tell someone you trust
- Seek immediate medical attention
  - Prompt medical attention can assure your physical well-being, and minimize your risks of becoming pregnant or contracting a sexually transmitted disease as a result of the sexual assault.
  - You should also consider seeking medical attention because evidence can still be collected. Do not shower, wash, change your clothes,
  - Go to the Health Center or hospital as soon as possible and wear or bring with you, in a paper bag, the clothes you were wearing at the time of the sexual assault.
  - If you go to the Health Center, the nurse will explain the rape kit procedures undertaken at the hospital and will assist in making arrangements to meet a sexual assault advocate from the

Sexual Assault Prevention and Response, a nurse specially trained in sexual assault examinations will conduct the examination.

- Consider making a formal report, or speaking with a confidential resource.
  - Reports can be made to the UMPI Deputy Title IX Coordinator. The Deputy can assist with supportive measures, reviewing the formal complaint procedures, and offer additional support and resources.
    - Deputy Title IX Coordinators:
      - Sarah Coyer, Dean of Students (207) 768-9518
      - Melissa DeMerchant, Senior Human Resources Partner (207) 768-9462
    - Reports can also be made to local law enforcement. UMPI Staff can assist with this process.
    - If you are not comfortable making a formal complaint, you can also consider speaking with a confidential resource on the UMPI campus; these individuals are not mandated reporters, but instead are available to talk through options and offer emotional support.
      - Confidential Resources:
        - Linda Mastro, Director of Health Services (207) 768-9586
        - Ralph McPherson, Counseling Services (207) 768-9791
        - Keely LeBlanc, Confidential Resource Advisor (207) 768-9570

## **Criminal Code Definitions**

In addition to recognition of the definitions and general provisions of the Criminal Code of the State of Maine, under which criminal sanction may be pursued, the campus community is provided with the following definitions of some particular forms of unacceptable social behavior and interference with the rights of others, which, if committed by a member of the campus community, shall be subject to disciplinary action.

## **Sexual Harassment**

Sexual harassment is understood to include, but not limited to, the following:

Oral, physical, written or pictorial communications relating to

- Sexual activity, which has the purpose or effect of unreasonably interfering with an individual performance or which creates a hostile offensive or intimidating atmosphere.
- Unwelcome and irrelevant comments, references, gestures, or other forms of personal attention which are inappropriate to the academic or employment setting and which may reasonably be perceived as sexual overtures or denigration.
- A request for sexual favors when submission to or rejection of such a request might be viewed as a basis for evaluative decisions affecting an individual career.

## **Sexual Assault**

Sexual Assault is any unwelcome sexual contact, either directly or through clothing, which is committed by threat, or by force, or without the consent of the other person. Sexual contact may include deliberate contact between a body part of, or an object wielded by, one person, and the body part of another person.

## **Rape**

Rape is a form of sexual assault which is committed by threat, or by force, or without consent, in which either:

- A bodily orifice is penetrated by a genital organ of another person,
- A vaginal, urethral, or anal orifice is penetrated by a body part of or an object wielded by another person.

## **Fondling**

Fondling is the touching of the private body parts of another person for the purpose of sexual gratification, without the Consent of the victim, including instances where the victim is incapable of giving Consent because of his/her age or because of his/her temporary or permanent mental incapacity.

## **Incest**

Incest is sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

## **Statutory Rape**

Statutory rape is sexual intercourse with a person who is under statutory age of Consent under applicable law.

## **Consent**

Consent is understood as giving assent or approval. Consent may be withdrawn at any moment. A person is not considered to have given consent:

- If asleep
- If substantially physically or mentally incapacitated or impaired due to alcohol and or other drugs
- If unconscious
- If forced, coerced or intimidated
- If threatened
- If the Incapacitation or Impairment is known or should be known to a Reasonable Person

Lack of explicit objection may not be construed as consent. It is the responsibility of each person to determine that the other person has given consent.

## **Force**

Force is understood as pressure exercised by a person, implicit or explicit, which is physical, verbal, emotional or situational, and which prevents another person from freely giving or withholding consent.

## **Support Network for Survivors of Sexual Violence**

The UMPI Title IX Team is active in the education of the university community. Members speak to faculty and attend departmental meetings; they develop and distribute the UMPI Sex Offense and Sexual Assault Policy and Procedure. They make presentations and raise awareness on sexual assault to students in residence halls, during student orientation, through the Distinguished Lecture Series and by making posters and using bulletin boards on campus. They are available to make presentations upon request to any class or organization that requests them. For confidential assistance in the area of sex offenses or sexual assault prevention, students along with faculty and staff may consult with an on-campus counselor, meet with a sexual assault advocate through AMHC, meet with a support person through the Hope and Justice Project, or connect with UMPI's Confidential Resources Advisor.

- Linda Mastro, Director of Health Services (207) 768-9586
- Ralph McPherson, Counseling Services (207) 768-9791
- Keely LeBlanc, Confidential Resource Advisor (207) 768-9570
- AMHC Sexual Assault Support Services: 1-800-550-3304
- The Hope and Justice Project: 1-800-799-7233

## **Confidential Reporting Procedures**

If you are the victim of a crime and do not want to pursue action within the University System or the criminal justice system, you may want to consider making a confidential report.

Individuals can submit confidential reports via our Maxient report form. The purpose of a confidential report is to help take steps to help protect the greater community, even when an individual does not wish to pursue the complaint formally. With such information the university can keep accurate records of a number of incidents involving community members, determine whether there is a pattern of crime with regard to a particular location, method or assailant and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution.



To submit a confidential report go to the following link: [INCIDENT REPORT FORM HERE](#)

\*When submitting the link, if you are choosing to remain anonymous, do not include your name or contact information. Those fields are not required to submit the report.

### **Procedures Victims Should Follow Should an Offense Occur**

Any victim of a crime, including assault or sexual assault should immediately contact the Safety and Security Office. The Director of Safety and Security will respond and assist the victim(s) in seeking medical attention and then investigate the crime, however, if the crime falls under Title IX, the Director of Safety and Security will refer the victim to the Deputy Title IX Coordinator. ***At all times, the victim's rights will be protected and the victim will have input into the course of the investigation.*** Counseling services are available and will be provided if the victim is receptive to such services. The victim will be provided information pertaining to available resources and referred to the appropriate department or agencies if requested.

### **Disciplinary Sanctions for any Sexual Offense or Sexual Assault**

Any person found to have committed any incident, to include assault, any sex offense or sexual assault by the UMPI Conduct Code Committee and / or the Maine Criminal Justice System will be subject to severe disciplinary sanctions, to include immediate suspension or dismissal from the University. The University's burden of proof in all cases is by the lesser standard of "preponderance of the evidence", which is that the offense most likely occurred, not the criminal standard of "beyond a reasonable doubt".

### **Notification of Options for Changing Living Areas or Academic Situations**

Any victim of any incident, to include assault, any sex offense or sexual assault has the right to request a change in living arrangement or academic situations. If an immediate threat is perceived by a person, they can be reassigned temporarily to a different room or building until the threat is removed or eliminated from the University.

### **Procedures for Campus Disciplinary Action**

1. The accuser and accused will have the same rights to have others present at any hearing, including the assistance of an advisor. Legal counsel can be present when a criminal case is pending.
2. The accuser and accused will both be informed of the outcome of any such hearings when the charge is a violent act. Victims must be informed of their option to notify proper law enforcement authorities and their option to be assisted in doing so. If a sex offense, sexual assault or other offense is reported to any University official other than the Office of Safety and Security, the victim will be informed of his / her option to notify proper law enforcement authorities (including the Safety and Security Office) and

will be assisted in doing so if requested. Note: the physical evidence of any sex offense or sexual assault is critical in the investigation and **must** be secured as soon as possible.

### **University Alcohol and Drug Policy**

University of Maine at Presque Isle observes all laws governing the use of alcohol and other drugs and does not condone violation of these laws by any student at any time. Students are held personally responsible for complying with all aspects of Maine law. The prohibitions of Maine law include, but are not limited to the following:

- The sale of alcoholic beverages by any person who does not have a license to sell such beverages in full force and effect at the time of sale.
- The sale of alcoholic beverages by any person to a person who has not attained 21 years of age.
- Consumption or purchase of alcoholic beverages by any person who has not attained 21 years of age.
- Transportation by automobile within the state of Maine of alcoholic beverages by any person who has not attained the age of 21 years.
- The furnishing of, procurement, or delivery of alcoholic beverages to a person who has not attained the age of 21 years or who is intoxicated.
- Allowing a minor under the control of another person, or in any place under the control of that person, to possess or consume alcoholic beverages.
- The presentation of any written or oral evidence of age which is false, fraudulent or not their own for the purpose of ordering, purchasing or attempting to purchase or other otherwise procuring or attempting to procure intoxicating liquor by a person who has not attained the age of 21 years.

University of Maine at Presque Isle does not shield its students from the law or from the consequences of their own behavior.

The University of Maine at Presque Isle has been designated “DRUG FREE”. The possession, sale, manufacture or distribution of any controlled substances is illegal under both state and federal laws. Such laws are strictly enforced by the UMPI Safety and Security Office and the Presque Isle Police Department. Violators are subject to university disciplinary action, criminal prosecution, fine and/or imprisonment.

### **Alcohol Awareness and Education**

The Department of Residence Life engages in numerous alcohol education and awareness activities. Information is conveyed to students through residence hall floor meetings and bulletin boards. The University of Maine at Presque Isle participated in a statewide alcohol grant to examine alcohol use. An alcohol committee was formed, the University of Maine at Presque Isle Drug and Alcohol Task Force. Surveys were conducted as part of the CORE Institute to look at drinking on campus. This data was compared to other Maine institutions and other institutions similar to the University of Maine at Presque Isle. The Department of Residence Life offered and/or sponsored numerous alcohol awareness programs. Residence Assistants in every hall offered programs such as looking at the physical and social effects of alcohol and possible legal ramifications with drinking and driving. Alcohol educational bulletin boards are displayed in the halls to provide policy and education information.

### **Code of conduct and disciplinary actions**

Students who are in violation of the University of Maine at Presque Isle policies will meet with the Assistant Dean of Conduct and Residential Programs, Director of Safety and Security, or the Dean of Students. Students found responsible for violating policy can be charged criminally in addition to being sanctioned by the university with the following: warning, probation, termination of housing contract, suspension and/ or expulsion with restitution. If a sexual assault or rape occurred, staff on the scene will offer the victim a wide variety of services. The Aroostook Mental Health Center, (AMHC) has trained staff which is available to assist a victim on their 24-hour hotline at 1-800-550-3304. Crimes should be reported to the Safety and Security Office to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate

## **The Handbook for Campus Safety & Security Reporting**

### **Definitions of Crimes**

In addition to the statistical profile presented at the web address and in this document, a list of definitions is included and provides basic information about each crime category. The University of Maine at Presque Isle encourages reporting of all crimes. To report a crime, call the Safety and Security office at (207) 768-9580 during normal business hours Monday through Friday 8am to 4:30pm or after hours dial (207) 768-9600. Crimes can also be reported to the Presque Isle Police Department at 207-764-4476, The Maine State Police at 207-532-5400, the Houlton Police Department at 207-532-2287 or the Aroostook County Sheriff's office at 207-532-3471 or by dialing 911 (or 8-911 if you are dialing from a campus phone) in case of emergency. If you are dialing from a University telephone, dial 8 first, then the number.

**Murder and Non-negligent Manslaughter** – The willful (non-negligent) killing of one human being by another

**Negligent Manslaughter** – the killing of another person through gross negligence

**Sex Offenses – Forcible** – Any sexual act directed against another person, forcible and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

**Sex Offenses – Non-Forcible** – unlawful non-forcible sexual intercourse

**Robbery** – The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or violence and/or by putting the victim in fear.

**Aggravated Assault** – An unlawful physical attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

**Burglary** – The unlawful entry of a structure to commit a felony or a theft

**Motor Vehicle Theft** - The theft or attempted theft of a motor vehicle

**Arson** – Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

**Hate Crime** – A criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias. Bias is a preformed negative opinion or attitude toward a group of persons based on their race, gender identity, religion, disability, sexual orientation, ethnicity or national origin

**Weapons: Carrying, Possessing, Etc.** – The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature

**Drug Abuse Violations** – The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs

**Liquor Law Violations** – The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of alcoholic beverages, not including driving under the influence and drunkenness.

**Intimidation** – To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

## **The Violence Against Women Act (VAWA) New Crime Definitions**

**Domestic Violence** – A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim, a person with whom the victim shares a child in common, a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant money (under VAWA), or any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction

**Dating Violence** – Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship shall be determined based on a consideration of the following factors; the length of the relationship, the type of relationship; and the frequency of interaction between the persons involved in the relationship

**Stalking** – Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others; or suffer substantial emotional distress

### **Criminal Investigations and Criminal Charges**

The University of Maine at Presque Isle's Safety and Security Office investigates all criminal conduct that may occur on the campus. The UMPI Office of Safety and Security has a trained and experienced police officer/criminal investigator that works directly with the Aroostook County District Attorney's Office. All cases of criminal matters are presented to the District Attorney's Office for review.

Violent crimes take priority over property crimes and time is of the essence. If possible, the assailant will be apprehended; the suspect will be charged and/or arrested with the appropriate offenses as defined in the Maine Criminal Statutes. The assailant may be incarcerated or released on bail depending on the circumstances of the crime. One of the usual conditions of bail is that the suspect cannot make any attempt to contact you, directly or indirectly. If you are contacted by the suspect or feel threatened in any way, notify the Safety and Security Office immediately.

### **[Campus Security Authority Training](#)**

## Policy for Reporting the Annual Disclosure of Crime Statistics

The University of Maine at Presque Isle's Safety and Security Office prepares this report in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report can be located on our website at <https://www.umpi.edu>. This report is prepared in cooperation with the local law enforcement agencies surrounding campus, Department of Residence Life and the Dean of Students. Each entity provides updated information on their educational efforts and programs to comply with the Act. Campus crime, arrest and referral statistics include those reported to the UMPI Safety and Security Office, local law enforcement agencies and confidential reports received by the Coordinator/Director of Safety and Security. These statistics may also include crimes that have occurred in private residences or businesses and are not required by law. Staff at Student Support Services inform their clients of the procedures to report crime to the UMPI Safety and Security Office on a voluntary or confidential basis, should they feel it is in the best interest of the client. Each year, an e-mail notification is made to all enrolled students which provide the website to access this report. Faculty and staff receive similar email notification. Copies of the report may also be obtained at the UMPI Security and Safety Office, located at 181 Main Street (Campus Center) or by calling (207) 768-9580. All prospective employees may obtain a copy from the Human Resources Office. The web site address is attached to the UMPI employment applications.

### Crime Statistics Report - Definitions

The statistical report for calendar years 2020, 2021, and 2022 is shown in this report. The following is a list of geographical locations and definitions which can provide a better understanding of how statistics are counted and categorized.

**On-Campus** – Any building or property owned or controlled by an institution within the same reasonable contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and Any building or property that is within or reasonable contiguous to paragraph (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by student, and supports institutional purposes (such as food or other retail vendor).

**Student Housing Facility** – Any student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus is considered an on-campus student housing facility.

**Non-Campus Building or Property** – Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, but is not within the same reasonable contiguous geographic area of the institution.

**Public Property** – All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

## **Campus Emergency Response & Evacuation Procedures**

The University of Maine at Presque Isle's Emergency Response Team is responsible for developing contingency plans and continuity of operations plans for all staff and students on campus. The university conducts numerous exercises each year, which have included table top exercises, field exercises and tests of the emergency notification systems on campus. These tests are designed to assess and evaluate the emergency plans and capabilities of the university. The University of Maine at Presque Isle's Director of Safety and Security is trained in National Incident Command and Responding to Critical Incidents on Campus. When a serious incident occurs that causes an immediate threat to the campus, the first responders on the scene are usually the members of the Presque Isle Police Department and the Presque Isle Fire Department. They all respond and work together to manage the incident. Depending on the nature of the incident, other University of Maine at Presque Isle departments, as well as other local, federal and private agencies may also be involved in responding to, and assisting with the management of the incident. General information about the emergency response and evacuation procedures for University of Maine at Presque Isle are published each year as part of the institution's Clery compliance efforts and that information is available on the University of Maine at Maine at Presque Isle's website (<https://www.umpi.edu/>)

### **Notification**

All members of the University of Maine at Presque Isle campus community are notified on an annual basis that they are required to notify the University of Maine at Presque Isle's Safety and Security Office of any situation or incident on campus that involves a significant emergency or dangerous situation that may involve an immediate or ongoing threat to the health and safety of students and/or employees on campus. University of Maine at Presque Isle's Safety and Security Office has the responsibility of responding to, and summoning the necessary resources to mitigate, investigate, and document any situation that may cause a significant emergency or dangerous situation.

In addition, the University of Maine at Presque Isle's Safety and Security Office has the responsibility to respond to such incidents to determine if the situation does in fact pose a threat to the community. If that is the case, Federal Law requires that the institution immediately notify the campus community or the appropriate segments of the community that may be affected by the situation. In the event of a serious incident, which poses an immediate threat to members of the University of Maine at Presque Isle, the Safety and Security Director will immediately notify UMPI's Emergency Response Team. First responders will confirm

that there is an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the University of Maine at Presque Isle Campus Community.

The Emergency Response Team will collaborate to determine the content of the message and will use some or all of the systems described below to communicate the threat to the University of Maine at Presque Isle Campus Community or to the appropriate segment of the community, if the threat is limited to a particular building or segment of the population. The Emergency Response Team will, without delay, take into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the judgment of the first responders (including, but not limited to: University of Maine at Presque Isle Safety and Security Office, the Presque Isle Police Department, the Presque Isle Fire Department and the Aroostook County Emergency Management Agency) compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

In the event of a serious incident which poses an immediate threat to members of the University of Maine at Presque Isle Campus Community, the university has various systems in place for communicating information quickly to those individuals. Some or all of these methods of communication may be activated in the event of an immediate threat to the campus community. These methods of communication include:

- Blackboard Direct: UMPI's online directory/source of information of everything that a campus community member may need.
- Directed Communications TEXT / EMAIL: University of Maine Presque Isle email system alerting students, faculty, and staff.
- Flyers: posted on bulletin boards, exterior doors in academic buildings, residence halls, bulletin boards and administrative buildings.

### **Emergency Evacuation Procedures**

An evacuation drill is coordinated by the Department of Residence Life, the Safety and Security Office, the Department of Facilities Management, and the Presque Isle Fire Department once each semester for all residential facilities. Students are required to learn the locations of the emergency exits in the buildings and are provided guidance and direction when exiting each facility for a short-term evacuation. Residents are not advised in advance about the designated locations for long-term evacuations because those decisions are affected by time of day, location of the building being evacuated, the availability of the designated emergency gathering locations on campus, and other factors such as the location and nature of the threat.

The Safety and Security personnel and Residence Life staff on scene will communicate the proper procedure to students regarding the developing situation or any evacuation status changes. The purpose of evacuation drills



is to better prepare occupants of a building for an organized evacuation in case of a fire, or any other emergency. Evacuation drills are used as a way to educate and train UMPI community members on fire safety issues specific to the building they work or live in. During the drill, occupants practice procedures, and familiarize themselves with the location of exits and the sound of the fire alarm. In addition to educating the occupants of the buildings about evacuation procedures, the process also provides the University an opportunity to test the operation of fire alarm systems.

## **Shelter in Place Procedures**

If an incident occurs and the buildings or areas around where you are located become unstable, or if the air outdoors becomes dangerous due to toxic or irritating substances in the air, it is usually safer to stay indoors. Thus, "shelter in place" means to make a shelter of the building that you are in. With a few adjustments this location can be made safe and comfortable until the outside threat is resolved.

### **Basic "Shelter in Place" Guidance**

If an incident occurs and the building you are in is "not" damaged, stay inside in an interior room until you are told it is safe to come out. If your building is damaged, take your personal belongings and follow the evacuation procedures for your building (close your door, proceed to the nearest exit, use the stairs instead of the elevators). Once evacuated, seek shelter at the nearest safe university building quickly. If the police or fire department personnel are on scene, follow their directions.

### **How You Will Know to "Shelter in Place"**

A shelter in place notification may come from several sources including: the Safety and Security Office, Residence Life staff members, other university facility employees, the Presque Isle Fire Department and the Presque Isle Police Department. Notification of a need to "shelter in place" also may come over the radio and television. In addition, the university can announce the need to shelter in place on campus through any of the communications methods previously mentioned.

### **How to "Shelter in Place"**

No matter where you are, the basic steps to shelter in place will generally remain the same. Should the need ever arise; follow these steps, unless instructed otherwise by emergency personnel scene:

- If you are inside, stay where you are. Gather any emergency "shelter in place" supplies, as well as a telephone.

If you are outdoors, proceed to the closest building quickly or follow instructions of emergency personnel on scene.

- Locate a room for shelter. It should be an interior room above ground level and with few or no windows.
- Shut and lock all windows and close exterior doors.
- Turn off air conditioners, heaters, and fans.
- Close all vents to outside ventilation systems if able.
- Turn on a radio or TV listen for further instructions.

### **Missing Student Notification Policy for Students Who Reside On Campus**

If a member of the University of Maine at Presque Isle Campus Community has reason to believe that a student who resides on campus is missing, they should immediately notify the UMPI Safety and Security Office at 207-768-9580. After investigating the missing person report, should the UMPI Director of Safety and Security determine that the student is missing and all available means have been reached; the Director will facilitate the entry of that individual into the National Crime Information Center computer system no later than 2 hours after the student is determined to be missing.

If the missing student is under the age of 18 and is not emancipated, the Director or their designee will notify the student's parent or legal guardian immediately. In addition to registering an emergency contact, students residing on campus have the option to list confidentially an individual they wish to be contacted by the Director of Safety and Security in the event the student is determined to be missing. If a student has identified such an individual, the Director or their designee will notify that individual no later than 2 hours after the student is determined to be missing.

Students who wish to identify a confidential emergency contact can do so at the Department of Residence Life, 181 Main Street Emerson Annex, Presque Isle, Maine 04769 Telephone: 207-768-9560.

### **Firearms and Weapons Policies**

Weapons and ammunition are potential safety hazards. Possession, use or display of weapons or ammunition are inappropriate in an academic community for any reason other than protection of University employees, faculty, students and members of the public invited on campus as allowed by law and policies of the University of Maine System.

## **Definitions of Weapons and Ammunition:**

**Weapon** - A weapon is defined as an instrument of offensive or defensive combat, something to fight with, and is generally any device capable of projecting a ball, pellet, arrow, bullet, missile, shell or other material. This shall include, but not limited to: firearms, bows, batons, brass knuckles, rockets, air-guns, knives w/ a blade longer than 4 inches, edged weapons, martial arts weapons and slingshots.

**Ammunition** is any material capable of being projected by a weapon and makes the weapon operational.

## **Weapons and Ammunition Prohibition:**

1. No weapons or ammunition shall be worn, displayed, used or possessed on campus.
2. Weapons may be stored on campus under the control of the Director of Safety and Security, and in accordance with the policy and procedures of UMPI's Office of Safety and Security temporarily in the event that a community member is found in possession of a weapon. The weapon will be stored until it can be permanently removed from campus.
3. The Director of Safety and Security may grant permission in writing to an individual to possess a weapon or ammunition on campus for instructional purposes only or other circumstances and under conditions as approved by the Director.

**Violation:** Any employee, faculty, student or other representative of the University who violates this policy shall be notified of the violation and subject to disciplinary sanctions under the applicable discipline process.

**Exemption:** All current licensed law enforcement officers are exempt from this policy.

# **Annual Fire Safety Report**

## **For all campus owned residential facilities**

If a fire occurs in a University of Maine at Presque Isle building, community members should immediately notify 9-1-1. To notify 9-1-1 from a campus phone first dial 8 then 9-1-1. If a member of the campus community finds evidence of a fire that has been extinguished, and the person is not sure whether the Fire Department is or has already responded, the community member should immediately notify the University of Maine at Presque Isle's Office of Safety and Security and the Department of Facilities Management to investigate and document the incident. The fire alarm systems on campus are meant to alert community members of a potential hazard. All community members are required to heed their warning, and evacuate immediately upon hearing a fire alarm. Use the nearest stairwell and/or exit to leave the building immediately.

UMPI Community Members should familiarize themselves with the exits in each building.

University of Maine at Presque Isle Safety and Security publishes this fire safety report with its annual Clery compliance documents. These documents contain information with respect to the fire safety standards for the University of Maine at Presque Isle.

This report includes statistics concerning:

- the number of fires,
- the cause of each fire,
- the number of injuries and/or death related to a fire,
- the cost of the property damage caused by a fire

### **Fire Protection Equipment/Systems**

The majority of university buildings are equipped with automatic fire detection, alarm systems, sprinkler and hood suppression systems which are not currently monitored by the Presque Isle Fire Department by remote sensing.

For more information on the [Presque Isle Fire Department](#)

Presque Isle Fire Department non emergency telephone number - 207-769-0881 or 911 (or 8-911 if you are dialing from a campus phone) for emergency

For more information on the [Houlton Fire Department](#)

Houlton Fire Department non emergency telephone number - 207-532-1320 or 911 (or 8-911 if you are dialing from a campus phone) for emergency

For more information on the [State of Maine Fire Marshal's Office](#)

State of Maine Fire Marshal's Office telephone number - (207) 626-3888 or 911 (or 8-911 if you are dialing from a campus phone) for emergency

### **Fire Evacuation Plan**

1. All faculty, staff and students are required to evacuate the building when the alarm has sounded and proceed to the nearest exit in an orderly fashion and go directly to the predetermined evacuation site.

2. The last individual exiting a room should close the door and proceed to the nearest exit. If smoke hampers your means of egress, find an alternate route.
3. Never use an elevator when evacuating the building, as smoke will rise into the elevator shaft, placing everyone inside at serious risk. Handicapped individuals should proceed to the nearest staircase and wait for assistance.
4. Do not re-enter the building until the fire alarm has been silenced and University of Maine at Presque Isle Safety and Security or the Fire Department emergency personnel has indicated that it is safe to re-occupy. Always inform the University of Maine at Presque Isle Safety and Security personnel if anyone has been injured or if you cannot account for their presence.

## **Fire Reporting Procedures**

The following procedures should be followed if you discover a **FIRE**:

1. Proceed to the nearest emergency call box to activate the fire alarm system, and call 911 (or 8-911 if you are dialing from a campus phone) for an emergency.
2. Provide the 911 operator your name, the building name, the location of the fire, and if there are any injuries.
3. If the fire is small and you have been properly trained, use a fire extinguisher to put the fire out.

## **Emergency Evacuation Procedures for Individuals with Disabilities**

1. If the occupant, resident or visitor is located above or below the ground floor, **do not use the elevator**.
2. If the occupant, resident or visitor is located on the ground floor of the building, exit through the closest means of egress.
3. Call 911 and give the operator your name, exact location, room number and telephone number. Remain by the phone until firefighters come and assist persons who are unable to evacuate. If you are dialing from a University telephone, dial 8 then the number: 8-911

## **Emergency Situation**

An emergency situation exists when a fire alarm system activates. Regardless of the cause, all emergency procedures must be followed. Occupants shall exit the building in an orderly fashion; the Presque Isle Fire Department and Presque Isle Police Department (via the 9-1-1 system) will be notified. In the case of an

emergency situation at the Houlton Center, the Houlton Police Department and the Houlton Fire Department will be notified (via the 9-1-1 system.)

The University of Maine at Presque Isle Department of Facilities Management as well as the Safety and Security Office will be advised. University of Maine at Presque Isle personnel will remain on site to assist the Presque Isle Fire Department as needed until the source of the activation is known and the most senior fire department official deems an emergency no longer exists.

A maintenance issue exists when a fire alarm panel shows a trouble light or alarm, but the system was not activated. When this situation occurs, the individual that discovered the trouble shall contact the Facilities Management office immediately. A licensed electrician will investigate the source of the problem, make repairs and reset the alarm panel. Other than a licensed electrician, no other staff, faculty or students shall reset a fire alarm that is in trouble.

## **Health and Safety Inspections**

The UMPI Department of Facilities Management, Assistant Dean for Conduct and Residential Programs, and the Director of Safety and Security perform Residence Hall health and safety inspections annually. The inspections are primarily designed to find and eliminate safety violations. The inspection will include, but not be limited to, a visual examination of electrical cords, sprinklers heads, smoke detectors and other safety systems.

In addition, the UMPI Department of Residence Life examines each room for the presence of prohibited items (e.g. sources of open flames, such as candles, non-surge protected extension cords, halogen lamps, portable cooking appliances in non-cooking areas, etc.) or prohibited activity (e.g. smoking in the room, tampering with life safety equipment, possession of pets, etc.) throughout the academic year.

## **Housing Policies**

### **Cooking**

Cooking is among the most frequent causes of residential fires. Cooking is not permitted in student rooms. Cooking may only be done in designated kitchen areas and must not be left unattended.

Appliances with exposed burners (e.g. hotplates) are not permitted in residential buildings. Items with enclosed heating elements may only be used in designated kitchen areas. This includes, but is not limited to, use of appliances such as toasters, toaster ovens, frying pans, deep fat fryers, grilling machines, waffle irons, air fryers, and slow cookers.

An alarm set off because a student has been cooking in their room will be subject to a fine. Candles, incense or any source of open flame, or ignition are prohibited in a student's residence. Flammable materials such as gasoline, camp stove fuel, paint solvents, propane, butane, charcoal lighter fluid or other highly flammable material may not be stored or used in student residences and will be removed if found.

### **Electrical Appliances**

Electric line load limitations prohibit the use of heavy-demand appliances in student rooms. One small refrigerator per resident is permitted in student's rooms or in common areas. No refrigerators exceeding 3.0 cu. ft. or operate at more than 350 kWh in any student rooms. Larger sized refrigerators, keg refrigerators, coolers, air conditioners and space heaters are prohibited and will be removed if found.

Light-demand electrical items, such as radios, stereos, alarm clocks and televisions may be used within the limitations of safe operating conditions. Please contact the Department of Facilities Management for guidance on the use of multiple appliances. All electrical items should be unplugged if the student room will not be occupied for an extended period of time such as during breaks.

### **Electrical Safety**

Any electrical device which is modified after purchase is prohibited and will be removed. Students may not add wiring, remove or alter existing wiring or use unsafe wiring devices. Outlet expanders are prohibited and will be confiscated. Thin wire extension cords used for any purpose other than extending a single, low wattage item will be removed. Overloading thin wire extension cords can lead to overheating and fire. Do not plug power strips into thin wire extension cords. In no case should power strips be plugged into other power strips. No current-carrying wire will be run under carpets or be taped across walking paths, door thresholds or through doorways where pinching or other damage can result.

Fines may be issued for unsafe wiring practices.

### **Fire Protection and Combustible Materials**

A fire in a campus residence is a disaster that can be avoided by the mutual effort of residents and staff. The misuse of fire safety equipment (e.g. fire escapes, fire extinguishers, smoke detectors, sprinkler systems and fire alarms) is not permitted and is a violation of laws in the State of Maine.

Smoke detectors, sprinkler heads and fire alarms may not be covered with tapestries or any other materials. Nothing may be attached to or hung from sprinkler pipes or sprinkler heads. The cost to repair or replace will be assessed if any life safety system is tampered with or damaged.

All students should become familiar with policies regarding life and fire safety, administered by the Department of Facilities Management.

## Smoking

Smoking or the burning of any type of pipe, cigar and cigarette or similar product is prohibited in all campus buildings and campus owned or leased property including residence halls and houses and their stairwells, porches or garages.

## The University of Maine at Presque Isle is “Tobacco Free.”

Smoking and **all** tobacco products are now prohibited on the entire UMPI campus.

The presence of ash-filled ash trays, hookahs and water pipes will be considered proof of smoking in rooms and will be reported to Residence Life and the Safety and Security Office. Water pipes and hookahs may be confiscated. A copy of the Tobacco Policy is available at the Safety and Security office or on UMPI’s web page.

<https://www.umpi.edu/>.

## Fire Safety Tips

### 1. Fire Drills/Evacuation

- Never assume it’s a false alarm
- b. Know the safest and quickest route out of your building
- c. Always move as quickly and safely as you can
- d. Showers are not safe places during a fire
- e. Know where to gather to get a head count

### 2. Fire Safety Systems and Equipment

- Never hang items or cover sprinkler piping or heads
- b. Know locations of the nearest alarm pull station
- c. Never tamper with or cover smoke detectors

### 3. Prevention

- Maintain a clear path through your room to exit door
- b. Never cook in your room
- c. Never use candles
- d. Avoid placing extension cords under carpeting
- e. Always plug personal items into power strips
- f. Avoid using thin wire extension cords
- g. Outlet adapters are prohibited



- h. Flammable materials and combustion source devices are prohibited in all resident halls.
- i. Always keep hallways free of personal items and trash

A daily fire log is available for review at the Safety and Security Office from 8:00 a.m. to 4:00 p.m. Monday through Friday. The information in the fire log typically includes the nature, date, time and general location.

To review, submit a verbal or written request to the Director of Safety and Security during business hours by either calling (207) 768-9580 or to request in writing to the Director Safety and Security 181 Main Street, Presque Isle, Maine 04769.

## Annual Fire Safety Report

### University of Maine at Presque Isle

### Annual Fire Safety Report

Fire Safety System	Fire Alarm Monitoring	Full Sprinkler System	Smoke Detection	Fire Extinguishers	Evacuation Plans/Placards	Number of (Fire) Drills
Emerson Hall	yes	yes	yes	yes	yes	2
Merriman Hall	yes	yes	yes	yes	yes	2
Park Hall	yes	yes	yes	yes	yes	2
Skyway	yes	yes	yes	yes	yes	2

## Annual Crime Statistics

[Crime Statistics 2022](#)