# **NIELSEN: PURCHASE ORDER TERMS AND CONDITIONS**

## (Goods and Services)

- General. A Nielsen-issued purchase order ("Purchase Order"), together with these terms and conditions ("Terms and Conditions"), and any attachments incorporated therein (the foregoing, collectively, the "Purchase Agreement"), applies to the purchase of specified goods and/or services (collectively, "Products") by the Nielsen company indicated in the Purchase Order ("Nielsen"). This Purchase Agreement constitutes the entire agreement between Nielsen and the Seller ("Seller") with respect to the Products described therein. If a separate written agreement governing the purchase of such Products exists between Nielsen and Seller, the terms of such agreement shall govern
- Acceptance and Precedence of Terms. Seller's acknowledgement of this Purchase Agreement or commencement of performance under a Purchase Order shall constitute Seller's acceptance of these Terms and Conditions. Any additional or different terms in Seller's documents are hereby deemed material alterations and notice of objection and rejection of them is hereby given. Except as otherwise set forth in Section 1 of these Terms and Conditions, this Purchase Agreement shall be controlling over any additional, inconsistent or conflicting terms of any purchase order, quotation, confirmation, invoice, acknowledgement, release, or other oral or written correspondence or agreement, even if accepted by both parties. Acceptance of the Products delivered under this Purchase Agreement shall not constitute acceptance of Seller's terms and conditions or any other agreement proposed by Seller.
- Provision of Goods and/or Services. Seller will provide Products as specified in this Purchase Agreement. If the Purchase Order is placed on an open price basis and in absence of subsequent agreement, then the price to Nielsen shall not be higher than Seller's lowest price to any other customer of Seller for the same or substantially similar Products of comparable quantity in effect as of the date of the Purchase Order.

## Nielsen's Property; Insurance.

- Property. All materials, including components, raw stock, design materials, special tools and equipment provided by Nielsen to Seller in connection with this Purchase Order shall remain Nielsen's property. In addition, all special tools and equipment which are identified as a reimbursable item in the Purchase Order or specifically acquired for performance of this Purchase Order shall, upon payment therefor by Nielsen become the property of Nielsen. All of Nielsen's property shall be used only in filling orders for Nielsen and shall be (a) kept segregated and clearly marked as Nielsen's property, (b) maintained in good condition, normal wear and tear excepted and (c) surrendered to Nielsen upon demand.
- Insurance. Seller shall be responsible for all loss or damage of Nielsen property and shall, at its expense, secure and maintain extended insurance coverage in an amount sufficient to cover replacement cost. Seller shall take such steps as may be reasonably necessary to prevent personal injury or property damage during any work hereunder that may be performed by any employees, agents or subcontractors of the Seller at Nielsen's facilities. Seller shall secure and maintain insurance against general liability and property damage in an amount sufficient to cover all

damages and losses related to this Purchase Agreement. Seller shall also maintain workers compensation insurance as required by law where services will be provided, including employer's liability coverage. If use of a motor vehicle is required, Seller shall maintain at its own expense Automobile Liability insurance with minimum limits of ten million Zloty (PLN 10,000,000) for combined single limits per occurrence for bodily injury and property damage, which coverage shall extend to all owned vehicles. Depending upon the Products, Nielsen may require Seller and/or its agents and subcontractors to carry additional insurance limits and/or coverages. Seller will provide Nielsen (or Nielsen's designated third party vendor) documentation evidencing the required coverage upon Nielsen's (or Nielsen's designated third party vendor's) reasonable request. Upon written request from Nielsen, Nielsen will be named as an additional insured or loss payee, as applicable, on the policies maintained by Seller.

- 5. Shipment and Delivery
  a. Timing. Time is of the essence in Seller's performance of its obligations. Seller will immediately notify Nielsen if Seller's timely performance under the Purchase Agreement is delayed or likely to be delayed. Nielsen's acceptance of Seller's notice will not constitute Nielsen's waiver of any of Seller's obligations or Nielsen's rights or remedies.
- Terms. Seller will honor all Nielsen routing instructions. Instructions may be indicated on the Purchase Order or on file with the Seller.
- c. Incorrect Delivery. Incorrect deliveries are Products delivered: (i) in excess of the amounts stated on a Purchase Order; (ii) more than three (3) business days prior to the delivery date listed on a Purchase Order ("Delivery Date"); or (iii) after the Delivery Date. At Nielsen's option and Seller's risk and expense, Nielsen has the right to store such Products for a reasonable amount of time, or reject such Products and return to Seller for a full refund.
  - Import/Export. Seller will provide all information required to comply with any applicable

import and export laws and regulations, including but not limited to import classification (such as Harmonized Tariff Schedule), export classification (such as Export Control Classification Number), and country of origin of all Products supplied to Nielsen. The relevant information must appear on the commercial invoice and the packing list. Seller shall ensure that it has: made all necessary arrangements; taken possession of any and all required permissions or other documentation; and has complied with all requirements including, but not limited to notifications and / or registrations, so that the goods clear the relevant border without delay. If applicable, Seller agrees to comply with U.S. Customs Security Filing ("ISF") requirements and agrees to include the following "ISF data elements" on the commercial invoice: (1) Manufacturer name and address; (2) Seller name and address; (3) Buyer name and address; (4) Ship to name and address; (5) HTSUS number; and, (6) Country of Origin. Seller will provide the invoice to Nielsen, including the "ISF" data, at least seventy-two (72) hours prior to Products being laden on the vessel in the foreign port. Failure to provide such invoice on a timely basis may result in the rejection of the associated Products.

- Packing. Seller shall preserve, pack, package, label, and handle the Products to protect them from loss or damage and in accordance with good commercial practice and Nielsen's specifications. Seller shall be liable for and shall promptly refund to Nielsen the amount of any loss or damage to Products occurring prior to delivery to Nielsen at Nielsen's designated point of delivery. Seller shall include with each shipment of Products an itemized packing list that sets forth the number of the Purchase Order, product numbers, a description and the quantity of each of the Products shipped, weight, and the date of shipment. Freight and other charges must be shown if discount is not allowed on full amount of invoice. This Purchase Order number shall be plainly visible on every invoice, package, bill of lading, and shipping order provided by Seller
- Change Orders. Nielsen has the right, at any time prior to the date of shipment, by a written request (including via email or facsimile) to suspend its purchase of Products hereunder or make changes in: (i) the quantities, scope, or Delivery Date of Products ordered; (ii) applicable drawings, designs, and/or specifications; (iii) the method of shipment or packing; and/or (iv) the place of delivery or service location. If such a change by Nielsen causes an increase in the cost of, or the timing required for Seller's performance, and Seller immediately notifies Nielsen in writing, then the price and/or delivery schedule of the Products corresponding to such changed portion(s) of a Purchase Order shall be equitably adjusted as mutually agreed upon by both parties, and the parties shall

modify the Purchase Order accordingly in writing. Seller shall request such an adjustment no later than five (5) days from the date of Seller's receipt of Nielsen's notification of change; however, such period may be extended upon Nielsen's prior written approval. Nothing in this Section 6 is intended to excuse Seller from performing pursuant to a Purchase Order as changed or amended. Nielsen will be responsible for reasonable expenses accrued by Seller up to the date of notice, provided that such expenses relate to the Products as originally agreed.

### Acceptance; Return.

Acceptance. Acceptance of the Products will be in accordance with the acceptance criteria set forth in this Purchase Agreement. If there are no such criteria, then the Products must be accepted by Nielsen in accordance with the terms of the Purchase Order in order to be deemed accepted by Nielsen. Unless otherwise specified in the Purchase Order, Products must be accepted by Nielsen through a written communication to Seller (including via email or facsimile) in order to be

deemed accepted by Nielsen. If Nielsen does not provide acceptance within 60 days of receipt of Products, Products will be deemed accepted. Nielsen's payment to Seller for Products will not be deemed as acceptance by Nielsen. Title to and risk in the Products will not transfer to Nielsen unless and until Nielsen accepts such Products.

- Return. Nielsen has the right to return to Seller, at Seller's own risk and expense, including, without limitation, transportation and insurance charges, Products that: (i) do not meet the warranties specified herein; (ii) are not accepted pursuant to this Section 7; or (iii) constitute overshipments or early shipments by Seller.
- Prices. The prices for the Products provided hereunder shall be as listed on the Purchase Order
- Payments. All undisputed payments due hereunder to Seller shall be paid to Seller in United

States dollars (unless otherwise specified in the Purchase Order) not later than sixty (60) days following the later of: (i) the Delivery Date; (ii) the date of Nielsen's acceptance of all of the Products pursuant to a Purchase Order: or (iii) Nielsen's receipt of a correct invoice and certifications of conformance of the Products to the specifications, if applicable. For the avoidance of doubt, any invoiced amounts reasonably disputed by Nielsen will not become due and payable until sixty (60) days after the dispute is resolved. Expenses will be reimbursed only when pre-approved by Nielsen and supported by appropriately detailed records. Except for local sales or use taxes levied on purchases under the Purchase Agreement and required by law to be collected by Seller, Nielsen will not be liable for any sales, use, excise, value added, ad valorem and other taxes unless otherwise specified in a Purchase Order. Seller shall separately state on all invoices any sales or use taxes imposed. In the event any tax included was not required, Seller shall notify Nielsen and promptly procure a refund and pay such amount to Nielsen. Seller shall comply with any reasonable request by Nielsen regarding payments under protest, and regarding any refunds, claims, litigation, or proceedings with respect to any such taxes and shall make appropriate adjustments to afford Nielsen the benefit of any refund or reduction in such taxes.

## Warranties.

- Performance Warranties. Seller warrants to Nielsen and Nielsen's customers for the longer of Seller's normal warranty period or for one (1) year following the date of Nielsen's acceptance of the Products that: (i) when received by Nielsen from Seller, the Products will be free from defects in design, material, workmanship and manufacture; (ii) the Products will conform to the applicable documentation, or to other descriptions and specifications set forth in this Purchase Agreement; (iii) the Products will be suitable for the purposes for which Nielsen intends, including without limitation purposes made known to Seller; and (iv) all Products will be new and unused, unless otherwise specified by Nielsen. The foregoing warranties are in addition to all other warranties, whether express or implied, and will survive delivery, inspection, acceptance, or payment by Nielsen.
- b. Performance Remedies. Notwithstanding any acceptance by Nielsen under Section 7, if any of the Products delivered by Seller do not meet the warranties specified herein or otherwise applicable, Nielsen has the right, at its option, to: (i) require Seller to correct any defective or nonconforming Products by repair or replacement or reperformance at no charge to Nielsen; (ii) return such defective or non-conforming Products to Seller at Seller's expense and recover from Seller all amounts paid heretofore; (iii) correct the defective or non-conforming Products itself and charge Seller the cost of such correction; or (iv) utilize the defective Products and require an appropriate reduction in price. Nielsen's approval of Seller's product, services or design shall not relieve Seller of the warranties set forth herein, nor shall waiver by Nielsen of a requirement pertaining to any acceptance criteria, drawing or specification for one or more of the Products constitute a waiver of such requirements for the remaining Products to be delivered hereunder unless so stated by Nielsen in writing.
- General Warranties. Seller represents and warrants that: (i) Seller has good, unencumbered title to the Products, including any components thereof, and has conveyed such good, unencumbered title to Nielsen: (ii) the Products will be of professional quality and/or performed consistently with generally accepted industry standards; (iii) there exists no actual or potential conflict of interest concerning the Products; (iv) Seller's performance under this Purchase Agreement does not require or contemplate the breach of any other agreement with or obligation to a third party; (v) Seller will, and will cause its agents and subcontractors to, comply with all applicable laws and

regulations; (vi) Seller will, and will cause its agents and subcontractors to, comply with all applicable import and export laws and regulations including ensuring that the requirements referred to at paragraph 5(d) (Import / Export) are adhered to, and will ensure that any employees providing services to Nielsen do not appear on relevant restricted party lists, including the U.S. Treasury Department's Specially Designated Nationals list and the U.S. Commerce Department's Denied Persons List; (vii) Seller and its directors, officers, employees and agents ("Personnel") will comply with all applicable anti-bribery laws, and have not and will not offer, pay, promise or authorize the payment, directly or through any other person or entity, of anything of value for the purpose of inducing or rewarding any favorable action or influencing any act or decision in connection with Nielsen's business to a candidate for public office or to an official or employee of a government,

government-controlled entity, public international organization or political party; and, (viii) Seller is an equal-opportunity employer, does not discriminate on the basis of age, race, creed, color, religion, sex, sexual orientation, national origin, disability, marital or status or any other basis that is prohibited

by law and will not so discriminate in providing the Products. .

# Termination

Services. Nielsen has the right to terminate this Purchase Agreement with respect to services, at any time, with or without cause, by providing Seller with written notice. Termination is effective immediately unless otherwise specified in the termination notice, but Nielsen will pay any reasonable fees previously accrued for services satisfactorily performed as set forth in this Purchase Agreement.

PO.PL.0521x1 Page 1 of 2 b. Goods. Nielsen has the right to terminate this Purchase Agreement with respect to goods, in whole or in part, or any individual Purchase Order, at any time, with or without cause, by providing Seller with written notice. Termination is effective immediately unless otherwise specified in the termination notice. Upon such termination, Seller will, to the extent and at the times specified by Nielsen; (i) stop all or specified work under this Purchase Agreement or a Purchase Order, as applicable; (ii) place no further orders for materials to complete such work; (iii) if requested by Nielsen, assign to Nielsen all of Seller's rights, title and interests under terminated subcontracts and orders; (iv) settle all claims hereunder (after obtaining Nielsen's prior written approval); (v) protect all property in which Nielsen has or may acquire an interest; and (vi) transfer title and make delivery to Nielsen of all articles, materials, work in process, and other things held or acquired by Seller in connection with all or the terminated portion of this Purchase Agreement or a Purchase Order, as applicable. Seller will promptly comply with Nielsen's instructions respecting each of the foregoing

without awaiting settlement or payment of any amounts it may claim against Nielsen. Within the period set forth by law, Seller may submit to Nielsen its written claim, with supporting documentation, for any unavoidable material costs relating specifically to Seller's performance hereunder and resulting from the termination. Failure to submit such claim within the period set forth by law will constitute Seller's waiver of all claims against Nielsen and a release of all of Nielsen's liability arising out of the termination. The parties may, after conferring with each other in good faith, agree upon the amount to be paid by Nielsen to Seller. Absent such agreement, Nielsen will pay Seller the following amounts: (a) the price set forth in this Purchase Agreement for all goods rendered in accordance with this Purchase Agreement prior to termination, to the extent not previously paid for; (b) the reasonable actual costs incurred and paid by Seller which are properly allocable under recognized commercial accounting practices to the terminated portion of this Purchase Agreement; and (c) the reasonable actual costs incurred and paid by Seller in making settlement hereunder and in protecting property in which Nielsen has or may acquire an interest. Payments made under this section shall not exceed the aggregate price of the goods specified in the terminated portion of this Purchase Agreement, less payments otherwise made or to be made by Nielsen. Any amounts payable to Seller by Nielsen under this section shall exclude amounts relating to goods that are lost, damaged, stolen, or destroyed.

- c. Goods or Services. Upon the occurrence of any one of the following events, Nielsen shall have the unrestricted right, at its option, to cancel and terminate this Purchase Agreement without
- cost or liability to Nielsen: (1) Seller's inability to meet obligations as they become due; (2) appointment of a receiver for Seller by any court of competent jurisdiction or (3) breach of section 20 (Anti-Bribery).
- 12. Proprietary Interest. Seller agrees that all software (including modifications and documentation), products, inventions, documents, writings and other materials created, conceived, prepared, made, discovered or produced by Seller that are provided to Nielsen pursuant to this Purchase Agreement (the "Deliverables"), including all associated copyright, patent, trade secret,

trademark and any other intellectual property or proprietary rights ("Intellectual Property Rights"), to the extent permitted by law, and shall be the sole and exclusive property of Nielsen Seller irrevocably assigns and transfers all right, title and interest in and to such Deliverables to Nielsen, and agrees to assist Nielsen, at Nielsen's expense, to perfect such interest. Notwithstanding the foregoing, to the extent any Intellectual Property Rights embedded in the Deliverables were created prior to the date of this Purchase Agreement, or are not otherwise created pursuant to or in connection with this Purchase Agreement or the Products, then such Intellectual Property Rights shall

remain the property of Seller, but Seller grants to Nielsen a non-exclusive, worldwide, royalty-free, , transferable, sublicensable license to such Intellectual Property Rights in order for Nielsen to exercise

its rights in the Deliverables as contemplated by this Purchase Agreement.

13. Confidentiality. Seller agrees that all information, data, and material it obtains from, or on behalf of, Nielsen in connection with this Purchase Agreement shall be "Confidential Information" and is the sole property of Nielsen. Seller will use Confidential Information solely for the purposes of providing Products under this Purchase Agreement. Except as specifically authorized by Nielsen in writing, Seller will not disclose or make Confidential Information available to any third party, including purposefully or inadvertently through (a) a data breach, (b) other loss, theft, or unauthorized use, manipulation or access of or to Confidential information, or (c) any similar incident, occurrence or activity. Upon Nielsen's written request, Seller will promptly return all Confidential Information and copies, or certify in writing that it has destroyed all such materials. Seller will not bring to Nielsen or use in connection with the Products any information, data, materials, or documents of a third party considered confidential or proprietary without the written authorization of such party and Nielsen. Confidential Information does not include information that: (i) is demonstrated to have been known to Seller without restriction before receipt from Nielsen; (ii) is publicly available through no fault of Seller; (iii) is demonstrated to have been rightfully received by Seller from a third party without a duty of confidential Information. Seller may disclose Confidential Information if and to the extent compelled to do so by law if it provides reasonable prior notice to Nielsen, and if it reasonably cooperates with Nielsen, at Nielsen's expense, in Nielsen's efforts to challenge such disclosure.

## 14. Indemnification

- a. General. Seller shall indemnify, defend and hold Nielsen and its officers, directors, agents, employees, successors and customers harmless from and against any and all claims, liabilities, losses, damages, settlements, costs and expenses (including attorneys' fees) made against or sustained by Nielsen arising from or related to: (i) any property damage, personal injury or death related to the Products; (ii) any act or omission of Seller or its agents, employees, or subcontractors, including any breach of this Purchase Agreement by Seller; and (iii) royalty claims, liens or any other encumbrances on the Products supplied hereunder, or any components or intellectual property thereof.
- b. Intellectual Property. Seller shall indemnify, defend and hold Nielsen and its officers, directors, agents, employees, successors and customers harmless against any and all claims, liabilities, losses, damages, settlements, costs and expenses (including attorneys' fees) made against or sustained by Nielsen arising from any claim that the Products infringe or misappropriate any third party Intellectual Property Rights. If Nielsen's use of any of the Products is enjoined or, in Nielsen's reasonable opinion, is likely to be enjoined as result of any such claim or allegation of intellectual property infringement, Seller agrees, at Nielsen's option to: (i) accept return of the Products from Nielsen and refund to Nielsen the amounts paid by Nielsen with respect to such Products; (ii) at no cost to Nielsen, modify the Products so that they become non-infringing but equivalent in functionality, quality, compatibility and performance; or (iii) at no cost to Nielsen, procure for Nielsen and its customers the right to continue using and distributing the Products. The foregoing obligation of Seller does not apply to the extent Nielsen modifies any Product after shipment to Nielsen (except as otherwise directed, expressly contemplated or expressly permitted by Seller), if the alleged infringement would not have occurred but for such modification.
- Limited Liability. Except for infringement or misappropriation of Intellectual Property Rights, breaches of confidentiality under section 14, or indemnification obligations under section 14: (a)

neither party will be liable for any indirect, special, incidental, consequential, exemplary or punitive damages< and (b) neither party's liability arising out of this Agreement will exceed the amount actually paid or payable to Seller under this Purchase Agreement.

- 16. No Exclusivity; No Purchase Requirements/Limits. Nothing herein is intended nor shall be construed as limiting Nielsen's ability to procure any products and/or services from other providers. Nielsen will not be required to purchase any minimum amount of Products pursuant to a Purchase Order or this Purchase Agreement, and may purchase as many Products pursuant to a Purchase Order or this Purchase Agreement as it wishes.
- 17 No Publicity. Without the prior written approval of the other party, neither party will issue any public statements or promotional materials disclosing the existence of the relationship of the parties hereto, the existence of this Purchase Agreement or the delivery and/or performance of Products.
- 18. Audit. Within fifteen (15) days of Nielsen's reasonable request, Seller will provide access to those books, records and facilities of Seller which are reasonably necessary for Nielsen to confirm fulfillment and compliance with this Purchase Agreement.
- 19. Background Checks. If Nielsen requires Seller to conduct background checks on Seller's personnel, Seller will do so according to the policies provided by Nielsen, and will provide confirmation of the results of such checks to Nielsen or its third-party vendor upon request. If Nielsen requests its own background checks, Seller will obtain written consent from its Personnel and supply information reasonably requested by Nielsen. Seller will require its personnel performing services to provide prompt notice of any change of status after the initial background check, and Seller will notify Nielsen of any change of status.
- 20. Anti-Bribery. Seller represents and warrants that in delivery of Products under this Purchase
- Agreement: (a) Seller will comply with all applicable anti-corruption laws, including the U.S. Foreign Corrupt Practices Act and the UK Bribery Act as well as anti-bribery provisions of local law in any country where Seller or any of its affiliates are performing work; (b) Seller will not directly or indirectly, offer, promise, pay, authorize or give, money or anything of value to any Government Official (as defined below) in order to obtain or retain an advantage in the course of business (i) as consideration for an act or omission by the official in connection with the performance of the official's duties or functions or (ii) to induce the official to use his or her position to influence any acts or decisions of the foreign state or public international organization for which the official performs duties or functions; (c) Seller will not, directly or indirectly, offer, promise, pay, authorize, deliver or give any Facilitation Payments (as defined below); (d) no officer of or director or owner of Seller is a Government Official and Seller is not an agency/instrumentality of any government.; and (e) Seller shall notify Nielsen promptly in writing if it acquires any knowledge which would cause any of the representations or warranties given in this Section to be untrue or inaccurate. For purposes of this Section, "Government Official" means any official, officer, employee or representative of: (i) any federal, state, provincial, county or municipal government or any department or agency thereof; (ii) any public international organization or any department or agency thereof; or (iii) any company or other entity owned or controlled by any government, including state-owned, operated or controlled companies; and "Facilitation Payment" means money or anything of value given to any Government Official to secure or expedite the performance of a routine government function. Supplier shall furthermore be obliged to comply with the principles of the Nielsen Supplier Code of Conduct (as published on the Nielsen website) as well as other Nielsen Policies, as appropriate. Seller shall, upon request by Nielsen, provide written certification of its compliance with this Section.
- 21. Miscellaneous. Except as provided herein, any notice, approval or consent required or permitted hereunder shall be: (i) in writing; (ii) delivered by hand or by overnight courier service to the respective addresses of the parties as set forth in the Purchase Order (or such other addresses a party may designate in writing in accordance with this Section 21); and (iii) effective upon actual delivery, or upon attempted delivery if receipt if refused. Notices to Nielsen shall be addressed "Attn: Purchasing" to the Nielsen address listed on this Purchase Order. If any provision of this Purchase Agreement shall be judicially determined to be unenforceable or invalid, that provision shall be limited or eliminated to the minimum extent necessary so that this Purchase Agreement shall otherwise remain in full force and effect and enforceable. Except as provided herein, the failure to enforce any provision herein or right or remedy on any one occasion shall not be construed as a waiver on any other occasion. The relationship of Seller and Nielsen is that of independent contractor. Except as provided herein, no term or condition of this Purchase Agreement may be amended or deemed to be waived, except by a writing signed by both parties that refers to this Purchase Agreement. No right or obligation under this Purchase Agreement (including the right to receive monies due) may be assigned, delegated or subcontracted by Seller without the prior written consent of Nielsen, and any purported assignment without such consent shall be void. Purchase Agreement shall be deemed to be an agreement made under, and to be construed and governed by, the laws of the country where the Nielsen company indicated in the Purchase Order is located. The United Nations Convention on Contracts for the International Sale of Goods and the Uniform Computer Information Transactions Act does not apply. The exclusive jurisdiction and venue of any action relating to this Purchase Agreement shall be the competent courts located at the legal seat of the Nielsen company indicated in the Purchase Order, and Seller submits itself to the exclusive jurisdiction of such courts and waives any argument relating to the convenience of forum. The rights and remedies herein provided are in addition to those available to either party at law or in equity. The following Sections shall survive expiration or termination of this Purchase Agreement: 1, 2, 4, 7 (so long as Nielsen has a return right as set forth herein), 10, 11, 12, 13, 14, 15, 16, 18, and 21.

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