Root Zone Evolution Review Committee (RZERC) Teleconference Minutes
28 February 2017 | 17:00-18:00 UTC

Attendance
Brad Verd (RSSAC)
Duane Wessels (Root Zone Maintainer)
Jim Reid (IETF/IAB)
Kim Davies (PTI)
Russ Mundy (SSAC)
Kaved Ranjbar (ICANN Board)

Staff
Kathy Schnitt
Mario Aleman
Steve Sheng
Trang Nguyen

Apologies
Carlos Martinez (ASO)
Peter Koch (ccNSO)

Absent
Howard Eland (GNSO RySG)

DECISIONS:
- RZERC approved the Chair Duty and Selection Procedure document
- Members approved the migration of web site from staging area to the regular ICANN site
- Publication of RZERC materials should be open and transparent. Exceptional cases will be discussed
- RZERC's primary responsibility is considering, analyzing and reporting on issues as appropriate raised to it by its members, PTI staff or the CSC. As its work program is issue-driven, there may be extended periods when RZERC does not have any active work.
- No informal gathering in Copenhagen is needed

ACTION ITEMS:
- Staff to publish the minutes from 28 February 2017 teleconference
- Kathy to circulate BigPulse tutorial on the mailing list and Chair selection at 1pm EST 28 February 2017
- Staff to migrate the draft RZERC website to icann.org
- Staff to work with the RZERC Chair on the implementation details of transparency discussion, and present a formal proposal for RZERC at its next meeting
- Staff to work with RZERC Chair to determine the date and time of next meeting.

Call to Order
Steve Sheng called the meeting to order at 17:06 UTC.

Roll Call
Kathy Schnitt conducted the roll call.

Review of Action items from 23 January Teleconference
All action items were completed.

Approval of Minutes
The RZERC approved the draft minutes from 23 January 2017 teleconference.

> **ACTION: Staff to publish the minutes from 28 February 2017 teleconference**

RZERC Chair Selection
The RZERC Chair Duty and Selection Procedure ("The Procedure") was shared with the RZERC for last round of discussion. Kim commented on the short voting period (24 hours). The RZERC had a discussion and agreed to accept the current procedure for the first chair selection and consider revisions to it when drafting operational procedures. Jim made a motion to approve the Procedure, Duane seconded the motion. The RZERC approved the Procedure without any objection.

Duane and Russ had an opportunity to interact with the RZERC as Chair candidates. They described their experiences and motivation as candidates as well as answering questions from RZERC members.

Finally, Kathy gave a brief tutorial on BigPulse, the tool used for Chair Election.

> **ACTION: Kathy to circulate Big Pulse tutorial on the mailing list.**

> **ACTION: Kathy to open the Big Pulse poll for Chair selection at 1pm EST 28 February 2017.**

RZERC Website
RZERC approved the web site migration from the staging to the regular ICANN site.

> **ACTION: Staff to migrate the draft RZERC website to icann.org.**

Transparency Discussion

Jim led the transparency discussion. RZERC members on the call agreed to be open and transparent on the publication of materials (minutes, transcripts, meeting recordings) as well as email exchanges. Exceptional cases, at the chair's discretion, that would require confidential deliberation will be conducted in executive sessions.

The Chair will determine on whether to abide by full transparency rules in those sessions.

> **ACTION: Staff to work with the RZERC Chair on the implementation details of transparency discussion, and present a formal proposal for RZERC at its next meeting.**

RZERC Scoping Discussion

Members discussed and shared a common sensibility on the RZERC operational procedure. At this point, it's too early to further determine what kind of proposals RZERC should consider, without knowing the type of proposals that may arise in the future. It's better to keep it simple as the current scope of section 3.

Russ suggested that every member is free to share via mailing list or at every meeting some possible topics of potential interest. The RZERC will then have a discussion on whether such proposals are within its Charter or not.

RZERC's primary responsibility is considering, analyzing and reporting on issues raised to it by its members, PTI staff or the CSC. As its work program is issue-driven, there may be extended periods when RZERC does not have any active work.

Informal Gathering in Copenhagen

RZERC decided there is no need for an informal gathering in Copenhagen.

Administration Matters

The date and time for the next meeting will be decided by the elected RZERC Chair.

> **ACTION: Staff to work with RZERC Chair to determine the date and time of next meeting.**

Adjournment

The RZERC concluded its meeting without objections at 17:48 UTC.