



Location: Main Library



Date: January 24, 2024



Time: 5:00pm

Board Meeting Minutes

Attending: F. Mensink (chair), R. Chambers, D. Charlton, J. Murphy, K. McManus, M. Kelly, Councilor J. Wright, N. Campbell (virtual)

Regrets: L. Li

Staff: K. Kipfer (CEO), L. Dick (Deputy CEO)

1. Call to Order

- 1.1 Land Acknowledgement
F. Mensink called the meeting to order.

2. Approval of the Agenda

Moved by D. Charlton, seconded by M. Kelly that the agenda be approved.

Motion carried

3. Disclosure of pecuniary interest and the nature thereof - none

4. Approval of the minutes of the regular November 22, 2023 meeting

Moved by J. Murphy, seconded by R. Chambers that the minutes of the regular November 22, 2023 meeting be approved.

Motion carried

5. Business arising from the minutes - none

6. Chair Update – F. Mensink

F. Mensink will circulate the OLS Board Assembly notes to the board.

7. Correspondence – None



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8. Committee Reports

8.1 Governance Committee – D. Charlton

D. Charlton reviewed the draft workplan for the Governance Committee with the board and shared learnings from the Capacity Canada Governance Bootcamp she and the CEO attended in November. D. Charlton also circulated minutes from the Governance Committee's meeting.

9. AMCC Update – K. Kipfer

K. Kipfer explained that the request for early funding release of capital funds for the AMCC Project went to council for approval on January 15th, 2024. With this approval in hand, an RFP for a design architect for the project will be posted by the City shortly.

10. CEO Report – K. Kipfer

In the written submission shared with the board package, K. Kipfer highlighted the following:

- McCormick Branch celebrates it's 50th birthday in January with a special event featuring free skating, a musical steel band performance, games, and activities. This celebration provides an opportunity for the community to try out the new skate lending collection installed at the McCormick Branch in December
- Our teen events team organized a hygiene drive to collect personal care items for the users of the Wayside Centre. They were able to collect over 1000 items to donate
- WPL partnered with the WRDSB and the YMCA to support Day of Pink programming for their GSA members
- King Street Timelapse, a mural designed by Lucy Bilson, was installed in our Local History Room

11. Other Business - none

12. In Camera for reasons of the security of the property of the board.

Moved by K. McManus, seconded by D. Charlton that the meeting move In Camera.

Motion carried

Moved by J. Murphy, seconded by K. McManus that the meeting move out of In Camera.

Motion carried



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13. Date of Next Meeting – February 28, 2024

14. Adjournment

Moved by K. McManus, seconded by J. Murphy that the meeting was adjourned.

Motion carried
