



Payment Card Industry Data Security Standard

Self-Assessment Questionnaire A and Attestation of Compliance

For use with PCI DSS Version 4.0

Publication Date: April 2022

Document Changes

Date	PCI DSS Version	SAQ Revision	Description
October 2008	1.2		To align content with new PCI DSS v1.2 and to implement minor changes noted since original v1.1.
October 2010	2.0		To align content with new PCI DSS v2.0 requirements and testing procedures.
February 2014	3.0		To align content with PCI DSS v3.0 requirements and testing procedures and incorporate additional response options.
April 2015	3.1		Updated to align with PCI DSS v3.1. For details of PCI DSS changes, see <i>PCI DSS – Summary of Changes from PCI DSS Version 3.0 to 3.1</i> .
July 2015	3.1	1.1	Updated version numbering to align with other SAQs.
April 2016	3.2	1.0	Updated to align with PCI DSS v3.2. For details of PCI DSS changes, see <i>PCI DSS – Summary of Changes from PCI DSS Version 3.1 to 3.2</i> . Requirements added from PCI DSS v3.2 Requirements 2, 8, and 12.
January 2017	3.2	1.1	Updated Document Changes to clarify requirements added in the April 2016 update. Added note to Before You Begin section to clarify intent of inclusion of PCI DSS Requirements 2 and 8.
June 2018	3.2.1	1.0	Updated to align with PCI DSS v3.2.1. For details of PCI DSS changes, see <i>PCI DSS – Summary of Changes from PCI DSS Version 3.2 to 3.2.1</i> . Added Requirement 6.2 from PCI DSS v3.2.1.
April 2022	4.0		Updated to align with PCI DSS v4.0. For details of PCI DSS changes, see <i>PCI DSS – Summary of Changes from PCI DSS Version 3.2.1 to 4.0</i> . Rearranged, retitled, and expanded information in the “Completing the Self-Assessment Questionnaire” section (previously titled “Before You Begin”). Aligned content in Sections 1 and 3 of Attestation of Compliance (AOC) with PCI DSS v4.0 Report on Compliance AOC. Added PCI DSS v4.0 requirements. Added appendices to support new reporting responses.

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Completing the Self-Assessment Questionnaire

Section 1: Assessment Information

Instructions for Submission

This document must be completed as a declaration of the results of the merchant's self-assessment against the *Payment Card Industry Data Security Standard (PCI DSS) Requirements and Testing Procedures*. Complete all sections. The merchant is responsible for ensuring that each section is completed by the relevant parties, as applicable. Contact the entity(ies) to which the Attestation of Compliance (AOC) will be submitted for reporting and submission procedures.

Part 1. Contact Information

Part 1a. Assessed Merchant

Company name:	Atlassian Pty Ltd
DBA (doing business as):	Atlassian
Company mailing address:	350 Bush Street, Floor 13 San Francisco, CA 94104 United States
Company main website:	https://www.atlassian.com
Company contact name:	Vikram Rao
Company contact title:	Chief Trust Officer
Contact phone number:	+1 415 701 1110
Contact e-mail address:	Vrao2@atlassian.com

Part 1b. Assessor

Provide the following information for all assessors involved in the assessment. If there was no assessor for a given assessor type, enter Not Applicable.

PCI SSC Internal Security Assessor(s)

ISA name(s): None

Qualified Security Assessor

Company name:	Coalfire Systems, Inc.
Company mailing address:	8480 E Orchard Road Ste 5800, Greenwood Village, CO 80111
Company website:	https://www.coalfire.com
Lead Assessor Name:	Denise Winters
Assessor phone number:	+1 877-224-8077
Assessor e-mail address:	CoalfireSubmissions@coalfire.com
Assessor certificate number:	206-386

Part 2. Executive Summary

Part 2a. Merchant Business Payment Channels (select all that apply):

Indicate all payment channels used by the business that are included in this assessment.

- Mail order/telephone order (MOTO)
 E-Commerce
 Card-present

Are any payment channels not included in this assessment?

Yes No

If yes, indicate which channel(s) is not included in the assessment and provide a brief explanation about why the channel was excluded.

Note: If the organization has a payment channel that is not covered by this SAQ, consult with the entity(ies) to which this AOC will be submitted about validation for the other channels.

Part 2b. Description of Role with Payment Cards

For each payment channel included in this assessment as selected in Part 2a above, describe how the business stores, processes and/or transmits account data.

Channel	How Business Stores, Processes, and/or Transmits Account Data
E-Commerce	Atlassian accepts Account Data which includes Cardholder Data (CHD) and the Card Verification Code (CVC) for payments via an iFrame provided by Stripe, their payment processor. The CHD is entered by Atlassian's customer into an iFrame, provided by Stripe, on the customer's browser. Atlassian does not process, store, or transmit any Account Data.

Part 2c. Description of Payment Card Environment

Provide a **high-level** description of the environment covered by this assessment.

For example:

- Connections into and out of the cardholder data environment (CDE).
- Critical system components within the CDE, such as POI devices, databases, web servers, etc., and any other necessary payment components, as applicable.
- System components that could impact the security of account data.

The Cardholder Data Environment (CDE) contains the payment pages for the following products:

- Atlas
- Trello
- Halp
- Jira
- Confluence
- Bitbucket
- Opsgenie
- Intellum
- Statuspage

Atlassian accepts credit card payments via a third-party provider, Stripe. Payments are submitted via an iFrame provided by Stripe, A PCI DSS compliant third-party service provider. No customer account data is stored, processed, or transmitted by Atlassian.

Atlassian applications receive a unique customer ID and customer secret in the payment event data returned by Stripe for a successful payment transaction. The unique customer ID for each payment application is stored in AWS S3 buckets and does not contain nor is it derived from any account data. Customer secrets are not stored and can only be used for a single payment transaction.

Each application has a payment page that retrieves the unique customer IDs generated by Stripe to request payment requests via the encrypted Stripe API. The customer ID is paired with a one-time customer secret generated by Stripe for each transaction and the Atlassian secret stored in the AWS key management system. Customer IDs are stored with customer account data for use in future payment requests via Stripe.

Indicate whether the environment includes segmentation to reduce the scope of the assessment.

(Refer to "Segmentation" section of PCI DSS for guidance on segmentation.)

Yes No

Part 2. Executive Summary *(continued)*

Part 2d. In-Scope Locations/Facilities

List all types of physical locations/facilities (for example, corporate offices, data centers, call centers, and mail rooms) in scope for the PCI DSS assessment.

Facility Type	Total number of locations (How many locations of this type are in scope)	Location(s) of facility (city, country)
AWS Data Centers	Variable	Multiple

Part 2e. PCI SSC Validated Products and Solutions

Does the merchant use any item identified on any PCI SSC Lists of Validated Products and Solutions?

Yes No

Provide the following information regarding each item the merchant uses from PCI SSC's Lists of Validated Products and Solutions.

Name of PCI SSC-validated Product or Solution	Version of Product or Solution	PCI SSC Standard to which product or solution was validated	PCI SSC listing reference number	Expiry date of listing (YYYY-MM-DD)
Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable

Part 2. Executive Summary (continued)

Part 2f. Third-Party Service Providers

Does the merchant have relationships with one or more third-party service providers that:

<ul style="list-style-type: none"> Store, process, or transmit account data on the merchant's behalf (for example, payment gateways, payment processors, payment service providers (PSPs), and off-site storage) 	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<ul style="list-style-type: none"> Manage system components included in the scope of the merchant's PCI DSS assessment—for example, via network security control services, anti-malware services, security incident and event management (SIEM), contact and call centers, web-hosting services, and IaaS, PaaS, SaaS, and FaaS cloud providers. 	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<ul style="list-style-type: none"> Could impact the security of the merchant's CDE (for example, vendors providing support via remote access, and/or bespoke software developers) 	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

If Yes:

Name of service provider:	Description of service(s) provided:
Stripe	Payment Processor. Provides iFrame to the customer browser for entry and transmission of cardholder data.
Amazon Web Services	Provides cloud hosting of web servers that includes the management of physical security and the virtual environment for the web servers.
MongoDb	Provides a developer data platform hosted in a virtual environment.
Intellium	Learning management solution hosted in a virtual environment that accepts e-commerce transactions outsourced to a PCI DSS validated third-party service provider (Stripe Terminal PA-DSS expiry 03/31/2024).

Note: Requirement 12.8 applies to all entities in this list.

* For purposes of this document, "Lists of Validated Products and Solutions" means the lists of validated products, solutions, and/or components appearing on the PCI SSC website (www.pcisecuritystandards.org)—for example, 3DS Software Development Kits, Approved PTS Devices, Validated Payment Software, Payment Applications (PA-DSS), Point to Point Encryption (P2PE) solutions, Software-Based PIN Entry on COTS (SPoC) solutions, and Contactless Payments on COTS (CPoC) solutions.

Part 2. Executive Summary *(continued)*

Part 2g. Summary of Assessment *(SAQ Section 2 and related appendices)*

Indicate below all responses that were selected for each PCI DSS requirement.

PCI DSS Requirement *	Requirement Responses				
	More than one response may be selected for a given requirement. Indicate all responses that apply.				
	In Place	In Place with CCW	In Place with Remediation	Not Applicable	Not in Place
Requirement 2:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Requirement 3:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Requirement 6:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Requirement 8:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Requirement 9:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Requirement 11:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Requirement 12:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

* PCI DSS Requirements indicated above refer to the requirements in Section 2 of this SAQ.

Part 2h. Eligibility to Complete SAQ A

Merchant certifies eligibility to complete this Self-Assessment Questionnaire because, for this payment channel:

<input checked="" type="checkbox"/>	The merchant accepts only card-not-present (e-commerce or mail/telephone-order) transaction.
<input checked="" type="checkbox"/>	All processing of account data is entirely outsourced to a PCI DSS compliant third-party service provider (TPSP)/payment processor.
<input checked="" type="checkbox"/>	The merchant does not electronically store, process, or transmit any account data on merchant systems or premises, but relies entirely on a TPSP(s) to handle all these functions.
<input checked="" type="checkbox"/>	The merchant has reviewed the PCI DSS Attestation of Compliance form(s) for its TPSP(s) and confirmed that TPSP(s) are PCI DSS compliant for the services being used by the merchant.
<input checked="" type="checkbox"/>	Any account data the merchant might retain is on paper (for example, printed reports or receipts), and these documents are not received electronically.
<input checked="" type="checkbox"/>	<i>Additionally, for e-commerce channels:</i> All elements of the payment page(s)/form(s) delivered to the customer's browser originate only and directly from a PCI DSS compliant TPSP/payment processor.

Section 2: Self-Assessment Questionnaire A

Note: The following requirements mirror the requirements in the PCI DSS Requirements and Testing Procedures document.

Self-assessment completion date:

Build and Maintain a Secure Network and Systems

Requirement 2: Apply Secure Configurations to All System Components

PCI DSS Requirement	Expected Testing	Response [♦] (Check one response for each requirement)					
		In Place	In Place with CCW	In Place with Remediation	Not Applicable	Not in Place	
2.2 System components are configured and managed securely.							
Note: For SAQ A, Requirement 2.2.2 applies to e-commerce merchants' vendor default accounts on web servers.							
2.2.2	Vendor default accounts are managed as follows: <ul style="list-style-type: none"> If the vendor default account(s) will be used, the default password is changed per Requirement 8.3.6. If the vendor default account(s) will not be used, the account is removed or disabled. 	<ul style="list-style-type: none"> Examine system configuration standards. Examine vendor documentation. Observe a system administrator logging on using vendor default accounts. Examine configuration files. Interview personnel. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Applicability Notes							
This applies to ALL vendor default accounts and passwords, including, but not limited to, those used by operating systems, software that provides security services, application and system accounts, point-of-sale (POS) terminals, payment applications, and Simple Network Management Protocol (SNMP) defaults.							
This requirement also applies where a system component is not installed within an entity's environment, for example, software and applications that are part of the CDE and are accessed via a cloud subscription service.							

♦ Refer to the "Requirement Responses" section (page v) for information about these response options.

Protect Account Data

Requirement 3: Protect Stored Account Data

Note: For SAQ A, Requirement 3 applies only to merchants with paper records that include account data (for example, receipts or printed reports).

PCI DSS Requirement	Expected Testing	Response (Check one response for each requirement)					
		In Place	In Place with CCW	In Place with Remediation	Not Applicable	Not in Place	
3.1 Processes and mechanisms for protecting stored account data are defined and understood.							
3.1.1	All security policies and operational procedures that are identified in Requirement 3 are: <ul style="list-style-type: none"> Documented. Kept up to date. In use. Known to all affected parties. 	<ul style="list-style-type: none"> Examine documentation. Interview personnel. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

SAQ Completion Guidance:

Selection of any of the In Place responses for Requirement 3.1.1 means that, if the merchant has paper storage of account data, the merchant has policies and procedures in place that govern merchant activities for Requirement 3. This helps to ensure personnel are aware of and following security policies and documented operational procedures for managing the secure storage of any paper records with account data.

If merchant does not store paper records with account data, mark this requirement as Not Applicable and complete Appendix D: Explanation of Requirements Noted as Not Applicable.

♦ Refer to the "Requirement Responses" section (page v) for information about these response options.

PCI DSS Requirement	Expected Testing	Response <i>(Check one response for each requirement)</i>				
		In Place	In Place with CCW	In Place with Remediation	Not Applicable	Not in Place
3.2 Storage of account data is kept to a minimum.						
3.2.1 Account data storage is kept to a minimum through implementation of data retention and disposal policies, procedures, and processes that include at least the following: <ul style="list-style-type: none"> • Coverage for all locations of stored account data. • Coverage for any sensitive authentication data (SAD) stored prior to completion of authorization. <i>This bullet is a best practice until its effective date; refer to Applicability Notes below for details.</i> • Limiting data storage amount and retention time to that which is required for legal or regulatory, and/or business requirements. • Specific retention requirements for stored account data that defines length of retention period and includes a documented business justification. • Processes for secure deletion or rendering account data unrecoverable when no longer needed per the retention policy. A process for verifying, at least once every three months, that stored account data exceeding the defined retention period has been securely deleted or rendered unrecoverable.	<ul style="list-style-type: none"> • Examine the data retention and disposal policies, procedures, and processes. • Interview personnel. • Examine files and system records on system components where account data is stored. • Observe the mechanisms used to render account data unrecoverable. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Applicability Notes Where account data is stored by a TPSP (for example, in a cloud environment), entities are responsible for working with their service providers to understand how the TPSP meets this requirement for the entity. Considerations include ensuring that all geographic instances of a data element are securely deleted. <i>The bullet above (for coverage of SAD stored prior to completion of authorization) is a best practice until 31 March 2025, after which it will be required as part of Requirement 3.2.1 and must be fully considered during a PCI DSS assessment.</i>						

PCI DSS Requirement	Expected Testing	Response <i>(Check one response for each requirement)</i>				
		In Place	In Place with CCW	In Place with Remediation	Not Applicable	Not in Place
<p>SAQ Completion Guidance:</p> <p><i>Selection of any of the In Place responses for Requirement 3.2.1 means that if a merchant stores any paper (for example, receipts or paper reports) that contain account data, the merchant only stores the paper as long as it is needed for business, legal, and/or regulatory reasons and destroys the paper once it is no longer needed.</i></p> <p><i>If a merchant never prints or stores any paper containing account data, mark this requirement as Not Applicable and complete Appendix D: Explanation of Requirements Noted as Not Applicable.</i></p>						

Maintain a Vulnerability Management Program

Requirement 6: Develop and Maintain Secure Systems and Software

Note: For SAQ A, Requirement 6 applies to webserver(s) that host the page(s) on the merchant’s website(s) that provide the address (the URL) of the TPSP’s payment page/form to the merchant’s customers.

PCI DSS Requirement	Expected Testing	Response [♦] (Check one response for each requirement)				
		In Place	In Place with CCW	In Place with Remediation	Not Applicable	Not in Place
6.3 Security vulnerabilities are identified and addressed.						
6.3.1 Security vulnerabilities are identified and managed as follows: <ul style="list-style-type: none"> • New security vulnerabilities are identified using industry-recognized sources for security vulnerability information, including alerts from international and national computer emergency response teams (CERTs). • Vulnerabilities are assigned a risk ranking based on industry best practices and consideration of potential impact. • Risk rankings identify, at a minimum, all vulnerabilities considered to be a high-risk or critical to the environment. • <i>Bullet intentionally left blank for this SAQ.</i> 	<ul style="list-style-type: none"> • Examine policies and procedures. • Interview responsible personnel. • Examine documentation. • Observe processes. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Applicability Notes This requirement is not achieved by, nor is it the same as, vulnerability scans performed for Requirements 11.3.1 and 11.3.2. This requirement is for a process to actively monitor industry sources for vulnerability information and for the entity to determine the risk ranking to be associated with each vulnerability.						

♦ Refer to the “Requirement Responses” section (page v) for information about these response options.

PCI DSS Requirement	Expected Testing	Response™ (Check one response for each requirement)				
		In Place	In Place with CCW	In Place with Remediation	Not Applicable	Not in Place
6.3.3 All system components are protected from known vulnerabilities by installing applicable security patches/updates as follows: <ul style="list-style-type: none"> • Critical or high-security patches/updates are installed within one month of release. • <i>Bullet intentionally left blank for this SAQ.</i> 	<ul style="list-style-type: none"> • Examine policies and procedures. • Examine system components and related software. • Compare list of security patches installed to recent vendor patch lists. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.4 Public-facing web applications are protected against attacks.						
Note: For SAQ A, Requirement 6.4.3 applies to the page(s) on the merchant’s website(s) that provides the address (the URL) of the TPSP’s payment page/form to the merchant’s customers.						
6.4.3 All payment page scripts that are loaded and executed in the consumer’s browser are managed as follows: <ul style="list-style-type: none"> • A method is implemented to confirm that each script is authorized. • A method is implemented to assure the integrity of each script. • An inventory of all scripts is maintained with written justification as to why each is necessary. 	<ul style="list-style-type: none"> • Examine policies and procedures. • Interview responsible personnel. • Examine inventory records. • Examine system configurations. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Applicability Notes						
This requirement applies to all scripts loaded from the entity’s environment and scripts loaded from third and fourth parties. <i>This requirement is a best practice until 31 March 2025, after which it will be required and must be fully considered during a PCI DSS assessment.</i>						

Implement Strong Access Control Measures

Requirement 8: Identify Users and Authenticate Access to System Components

Note: For SAQ A, Requirement 8 applies to merchant webservers that host the page(s) that provides the address (the URL) of the TPSP's payment page/form to the merchant's customers.

PCI DSS Requirement	Expected Testing	Response <i>(Check one response for each requirement)</i>				
		In Place	In Place with CCW	In Place with Remediation	Not Applicable	Not in Place
8.2 User identification and related accounts for users and administrators are strictly managed throughout an account's lifecycle.						
8.2.1	All users are assigned a unique ID before access to system components or cardholder data is allowed. <ul style="list-style-type: none"> Interview responsible personnel. Examine audit logs and other evidence. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Applicability Notes						
This requirement is not intended to apply to user accounts within point-of-sale terminals that have access to only one card number at a time to facilitate a single transaction (such as IDs used by cashiers on point-of-sale terminals).						

♦ Refer to the "Requirement Responses" section (page v) for information about these response options.

PCI DSS Requirement	Expected Testing	Response ¹ (Check one response for each requirement)				
		In Place	In Place with CCW	In Place with Remediation	Not Applicable	Not in Place
<p>8.2.2 Group, shared, or generic accounts, or other shared authentication credentials are only used when necessary on an exception basis, and are managed as follows:</p> <ul style="list-style-type: none"> Account use is prevented unless needed for an exceptional circumstance. Use is limited to the time needed for the exceptional circumstance. Business justification for use is documented. Use is explicitly approved by management. Individual user identity is confirmed before access to an account is granted. Every action taken is attributable to an individual user. 	<ul style="list-style-type: none"> Examine user account lists on system components and applicable documentation. Examine authentication policies and procedures. Interview system administrators. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>Applicability Notes</p> <p>This requirement is not intended to apply to user accounts within point-of-sale terminals that have access to only one card number at a time to facilitate a single transaction (such as IDs used by cashiers on point-of-sale terminals).</p>						
<p>8.2.5 Access for terminated users is immediately revoked.</p>	<ul style="list-style-type: none"> Examine information sources for terminated users. Review current user access lists. Interview responsible personnel. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>8.3 Strong authentication for users and administrators is established and managed.</p>						
<p>8.3.1 All user access to system components for users and administrators is authenticated via at least one of the following authentication factors:</p> <ul style="list-style-type: none"> Something you know, such as a password or passphrase. Something you have, such as a token device or smart card. Something you are, such as a biometric element. 	<ul style="list-style-type: none"> Examine documentation describing the authentication factor(s) used. For each type of authentication factor used with each type of system component, observe the authentication process. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PCI DSS Requirement	Expected Testing	Response <i>(Check one response for each requirement)</i>					
		In Place	In Place with CCW	In Place with Remediation	Not Applicable	Not in Place	
<p>Applicability Notes</p> <p>This requirement is not intended to apply to user accounts on point-of-sale terminals that have access to only one card number at a time to facilitate a single transaction (such as IDs used by cashiers on point-of-sale terminals).</p> <p>This requirement does not supersede multi-factor authentication (MFA) requirements but applies to those in-scope systems not otherwise subject to MFA requirements.</p> <p>A digital certificate is a valid option for “something you have” if it is unique for a particular user.</p>							
8.3.5	<p>If passwords/passphrases are used as authentication factors to meet Requirement 8.3.1, they are set and reset for each user as follows:</p> <ul style="list-style-type: none"> Set to a unique value for first-time use and upon reset. Forced to be changed immediately after the first use. 	<ul style="list-style-type: none"> Examine procedures for setting and resetting passwords/passphrases. Observe security personnel. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8.3.6	<p>If passwords/passphrases are used as authentication factors to meet Requirement 8.3.1, they meet the following minimum level of complexity:</p> <ul style="list-style-type: none"> A minimum length of 12 characters (or IF the system does not support 12 characters, a minimum length of eight characters). Contain both numeric and alphabetic characters. 	<ul style="list-style-type: none"> Examine system configuration settings. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>Applicability Notes</p> <p>This requirement is not intended to apply to:</p> <ul style="list-style-type: none"> User accounts on point-of-sale terminals that have access to only one card number at a time to facilitate a single transaction (such as IDs used by cashiers on point-of-sale terminals). Application or system accounts, which are governed by requirements in section 8.6. <p><i>This requirement is a best practice until 31 March 2025, after which it will be required and must be fully considered during a PCI DSS assessment.</i></p> <p>Until 31 March 2025, passwords must be a minimum length of seven characters in accordance with PCI DSS v3.2.1 Requirement 8.2.3.</p>							

PCI DSS Requirement	Expected Testing	Response <i>(Check one response for each requirement)</i>				
		In Place	In Place with CCW	In Place with Remediation	Not Applicable	Not in Place
8.3.7 Individuals are not allowed to submit a new password/passphrase that is the same as any of the last four passwords/passphrases used.	<ul style="list-style-type: none"> Examine system configuration settings. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Applicability Notes This requirement is not intended to apply to user accounts within point-of-sale terminals that have access to only one card number at a time to facilitate a single transaction (such as IDs used by cashiers on point-of-sale terminals).						
8.3.9 If passwords/passphrases are used as the only authentication factor for user access (i.e., in any single-factor authentication implementation) then either: <ul style="list-style-type: none"> Passwords/passphrases are changed at least once every 90 days, OR The security posture of accounts is dynamically analyzed, and real-time access to resources is automatically determined accordingly. 	<ul style="list-style-type: none"> Inspect system configuration settings. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Applicability Notes This requirement applies to in-scope system components that are not in the CDE because these components are not subject to MFA requirements. This requirement is not intended to apply to user accounts on point-of-sale terminals that have access to only one card number at a time to facilitate a single transaction (such as IDs used by cashiers on point-of-sale terminals). This requirement does not apply to service providers' customer accounts but does apply to accounts for service provider personnel.						

Requirement 9: Restrict Physical Access to Cardholder Data

PCI DSS Requirement	Expected Testing	Response [♦] (Check one response for each requirement)					
		In Place	In Place with CCW	In Place with Remediation	Not Applicable	Not in Place	
9.4 Media with cardholder data is securely stored, accessed, distributed, and destroyed.							
Note: For SAQ A, Requirements at 9.4 only apply to merchants with paper records (for example, receipts or printed reports) with account data, including primary account numbers (PANs).							
9.4.1	All media with cardholder data is physically secured.	<ul style="list-style-type: none"> Examine documentation. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9.4.1.1	Offline media backups with cardholder data are stored in a secure location.	<ul style="list-style-type: none"> Examine documented procedures. Examine logs or other documentation. Interview responsible personnel at the storage location(s). 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9.4.2	All media with cardholder data is classified in accordance with the sensitivity of the data.	<ul style="list-style-type: none"> Examine documented procedures. Examine media logs or other documentation. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9.4.3	Media with cardholder data sent outside the facility is secured as follows: <ul style="list-style-type: none"> <i>Bullet intentionally left blank for this SAQ.</i> Media is sent by secured courier or other delivery method that can be accurately tracked. <i>Bullet intentionally left blank for this SAQ.</i> 	<ul style="list-style-type: none"> Examine documented procedures. Interview personnel. Examine records. Examine offsite tracking logs for all media. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

♦ Refer to the "Requirement Responses" section (page v) for information about these response options.

PCI DSS Requirement	Expected Testing	Response™ (Check one response for each requirement)				
		In Place	In Place with CCW	In Place with Remediation	Not Applicable	Not in Place
9.4.4 Management approves all media with cardholder data that is moved outside the facility (including when media is distributed to individuals). Applicability Notes Individuals approving media movements should have the appropriate level of management authority to grant this approval. However, it is not specifically required that such individuals have “manager” as part of their title.	<ul style="list-style-type: none"> Examine documented procedures. Examine offsite media tracking logs. Interview responsible personnel. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9.4.6 Hard-copy materials with cardholder data are destroyed when no longer needed for business or legal reasons, as follows: <ul style="list-style-type: none"> Materials are cross-cut shredded, incinerated, or pulped so that cardholder data cannot be reconstructed. Materials are stored in secure storage containers prior to destruction. Applicability Notes These requirements for media destruction when that media is no longer needed for business or legal reasons are separate and distinct from PCI DSS Requirement 3.2.1, which is for securely deleting cardholder data when no longer needed per the entity’s cardholder data retention policies.	<ul style="list-style-type: none"> Examine the periodic media destruction policy. Observe processes. Interview personnel. Observe storage containers. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

SAQ Completion Guidance:

Selection of any of the In Place responses for Requirements at 9.4 means that the merchant securely stores any paper media with account data, for example by storing the paper in a locked drawer, cabinet, or safe, and that the merchant destroys such paper when no longer needed for business purposes. This includes a written document or policy for employees, so they know how to secure paper with account data and how to destroy the paper when no longer needed.

If the merchant never stores any paper with account data, mark this requirement as Not Applicable and complete Appendix D: Explanation of Requirements Noted as Not Applicable.

Requirement 11: Test Security of Systems and Networks Regularly

PCI DSS Requirement	Expected Testing	Response™ (Check one response for each requirement)					
		In Place	In Place with CCW	In Place with Remediation	Not Applicable	Not in Place	
11.3 External and internal vulnerabilities are regularly identified, prioritized, and addressed.							
11.3.2	<p>External vulnerability scans are performed as follows:</p> <ul style="list-style-type: none"> At least once every three months. By PCI SSC Approved Scanning Vendor (ASV). Vulnerabilities are resolved and <i>ASV Program Guide</i> requirements for a passing scan are met. Rescans are performed as needed to confirm that vulnerabilities are resolved per the <i>ASV Program Guide</i> requirements for a passing scan. 	<ul style="list-style-type: none"> Examine ASV scan reports. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Applicability Notes							
<p>For initial PCI DSS compliance, it is not required that four passing scans be completed within 12 months if the assessor verifies: 1) the most recent scan result was a passing scan, 2) the entity has documented policies and procedures requiring scanning at least once every three months, and 3) vulnerabilities noted in the scan results have been corrected as shown in a re-scan(s).</p> <p>However, for subsequent years after the initial PCI DSS assessment, passing scans at least every three months must have occurred.</p> <p>ASV scanning tools can scan a vast array of network types and topologies. Any specifics about the target environment (for example, load balancers, third-party providers, ISPs, specific configurations, protocols in use, scan interference) should be worked out between the ASV and scan customer.</p> <p>Refer to the <i>ASV Program Guide</i> published on the PCI SSC website for scan customer responsibilities, scan preparation, etc.</p>							

♦ Refer to the "Requirement Responses" section (page v) for information about these response options.

PCI DSS Requirement	Expected Testing	Response™ (Check one response for each requirement)				
		In Place	In Place with CCW	In Place with Remediation	Not Applicable	Not in Place
11.3.2.1 External vulnerability scans are performed after any significant change as follows: <ul style="list-style-type: none"> • Vulnerabilities that are scored 4.0 or higher by the CVSS are resolved. • Rescans are conducted as needed. • Scans are performed by qualified personnel and organizational independence of the tester exists (not required to be a QSA or ASV). 	<ul style="list-style-type: none"> • Examine change control documentation. • Interview personnel. • Examine external scan, and as applicable rescan reports. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

PCI DSS Requirement	Expected Testing	Response™ (Check one response for each requirement)					
		In Place	In Place with CCW	In Place with Remediation	Not Applicable	Not in Place	
Note: For SAQ A, Requirement 11.6.1 applies to merchants that include a TPSP's inline frame (iframe) payment form on the merchant's website.							
11.6.1	A change- and tamper-detection mechanism is deployed as follows:						
	<ul style="list-style-type: none"> To alert personnel to unauthorized modification (including indicators of compromise, changes, additions, and deletions) to the HTTP headers and the contents of payment pages as received by the consumer browser. 	<ul style="list-style-type: none"> Examine system settings and mechanism configuration settings. Examine monitored payment pages. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<ul style="list-style-type: none"> The mechanism is configured to evaluate the received HTTP header and payment page. 	<ul style="list-style-type: none"> Examine results from monitoring activities. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<ul style="list-style-type: none"> The mechanism is configured to evaluate the received HTTP header and payment page. The mechanism functions are performed as follows: <ul style="list-style-type: none"> At least once every seven days OR <ul style="list-style-type: none"> Periodically (at the frequency defined in the entity's targeted risk analysis, which is performed according to all elements specified in Requirement 12.3.1). 	<ul style="list-style-type: none"> Examine the mechanism configuration settings. Examine configuration settings. Interview responsible personnel. If applicable, examine the targeted risk analysis. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Applicability Notes							
<p>The intention of this requirement is not that an entity installs software in the systems or browsers of its consumers, but rather that the entity uses techniques such as those described under Examples in the PCI DSS Guidance column (of PCI DSS Requirements and Testing Procedures) to prevent and detect unexpected script activities.</p> <p><i>This requirement is a best practice until 31 March 2025, after which it will be required and must be fully considered during a PCI DSS assessment.</i></p>							

SAQ Completion Guidance:

If a merchant uses URL redirects, where the merchant hosts the page(s) on their website(s) that provides the address (the URL) of the merchant's payment page/form to the merchant's customers, the merchant marks this requirement as Not Applicable and completes Appendix D: Explanation of Requirements Noted as Not Applicable.

Maintain an Information Security Policy

Requirement 12: Support Information Security with Organizational Policies and Programs

Note: Requirement 12 specifies that merchants have information security policies for their personnel, but these policies can be as simple or complex as needed for the size and complexity of the merchant's operations. The policy document must be provided to all personnel, so they are aware of their responsibilities for protecting payment terminals, any paper documents with account data, etc. If a merchant has no employees, then it is expected that the merchant understands and acknowledges their responsibility for security within their store(s).

PCI DSS Requirement	Expected Testing	Response [♦] (Check one response for each requirement)					
		In Place	In Place with CCW	In Place with Remediation	Not Applicable	Not in Place	
12.8 Risk to information assets associated with third-party service provider (TPSP) relationships is managed.							
12.8.1	A list of all third-party service providers (TPSPs) with which account data is shared or that could affect the security of account data is maintained, including a description for each of the services provided.	<ul style="list-style-type: none"> Examine policies and procedures. Examine list of TPSPs. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Applicability Notes							
The use of a PCI DSS compliant TPSP does not make an entity PCI DSS compliant, nor does it remove the entity's responsibility for its own PCI DSS compliance.							

♦ Refer to the "Requirement Responses" section (page v) for information about these response options.

PCI DSS Requirement	Expected Testing	Response [™] (Check one response for each requirement)				
		In Place	In Place with CCW	In Place with Remediation	Not Applicable	Not in Place
<p>12.8.2 Written agreements with TPSPs are maintained as follows:</p> <ul style="list-style-type: none"> Written agreements are maintained with all TPSPs with which account data is shared or that could affect the security of the CDE. Written agreements include acknowledgments from TPSPs that they are responsible for the security of account data the TPSPs possess or otherwise store, process, or transmit on behalf of the entity, or to the extent that they could impact the security of the entity's CDE. 	<ul style="list-style-type: none"> Examine policies and procedures. Examine written agreements with TPSPs. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>Applicability Notes</p> <p>The exact wording of an acknowledgment will depend on the agreement between the two parties, the details of the service being provided, and the responsibilities assigned to each party. The acknowledgment does not have to include the exact wording provided in this requirement.</p> <p>Evidence that a TPSP is meeting PCI DSS requirements (for example, a PCI DSS Attestation of Compliance (AOC) or a declaration on a company's website) is not the same as a written agreement specified in this requirement.</p>						
<p>12.8.3 An established process is implemented for engaging TPSPs, including proper due diligence prior to engagement.</p>	<ul style="list-style-type: none"> Examine policies and procedures. Examine evidence. Interview responsible personnel. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PCI DSS Requirement	Expected Testing	Response [™] (Check one response for each requirement)				
		In Place	In Place with CCW	In Place with Remediation	Not Applicable	Not in Place
12.8.4 A program is implemented to monitor TPSPs' PCI DSS compliance status at least once every 12 months.	<ul style="list-style-type: none"> Examine policies and procedures. Examine documentation. Interview responsible personnel. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Applicability Notes Where an entity has an agreement with a TPSP for meeting PCI DSS requirements on behalf of the entity (for example, via a firewall service), the entity must work with the TPSP to make sure the applicable PCI DSS requirements are met. If the TPSP does not meet those applicable PCI DSS requirements, then those requirements are also "not in place" for the entity.						
12.8.5 Information is maintained about which PCI DSS requirements are managed by each TPSP, which are managed by the entity, and any that are shared between the TPSP and the entity.	<ul style="list-style-type: none"> Examine policies and procedures. Examine documentation. Interview responsible personnel. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SAQ Completion Guidance:

Selection of any of the In Place responses for requirements at 12.8.1 through 12.8.5 means that the merchant has a list of, and agreements with, service providers they share account data with or that could impact the security of the merchant's cardholder data environment. For example, such agreements would be applicable if a merchant uses a document-retention company to store paper documents that include account data or if a merchant's vendor accesses merchant systems remotely to perform maintenance.

PCI DSS Requirement	Expected Testing	Response™ (Check one response for each requirement)					
		In Place	In Place with CCW	In Place with Remediation	Not Applicable	Not in Place	
12.10 Suspected and confirmed security incidents that could impact the CDE are responded to immediately.							
12.10.1	<p>An incident response plan exists and is ready to be activated in the event of a suspected or confirmed security incident. The plan includes, but is not limited to:</p> <ul style="list-style-type: none"> • Roles, responsibilities, and communication and contact strategies in the event of a suspected or confirmed security incident, including notification of payment brands and acquirers, at a minimum. • Incident response procedures with specific containment and mitigation activities for different types of incidents. • Business recovery and continuity procedures. • Data backup processes. • Analysis of legal requirements for reporting compromises. • Coverage and responses of all critical system components. • Reference or inclusion of incident response procedures from the payment brands. 	<ul style="list-style-type: none"> • Examine the incident response plan. • Interview personnel. • Examine documentation from previously reported incidents. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SAQ Completion Guidance:

Selection of any of the In Place responses for Requirement 12.10.1 means that the merchant has documented an incident response and escalation plan to be used for emergencies, consistent with the size and complexity of the merchant's operations. For example, such a plan could be a simple document posted in the back office that lists who to call in the event of various situations with an annual review to confirm it is still accurate, but could extend all the way to a full incident response plan including backup "hotsite" facilities and thorough annual testing. This plan should be readily available to all personnel as a resource in an emergency.

Appendix A: Additional PCI DSS Requirements Appendix A1: Additional PCI DSS Requirements for Multi-Tenant Service Providers

This Appendix is not used for merchant assessments.

Appendix A2: Additional PCI DSS Requirements for Entities using SSL/early TLS for Card-Present POS POI Terminal Connections

This Appendix is not used for SAQ A merchant assessments.

Appendix A3: Designated Entities Supplemental Validation (DESV)

This Appendix applies only to entities designated by a payment brand(s) or acquirer as requiring additional validation of existing PCI DSS requirements. Entities required to validate to this Appendix should use the DESV Supplemental Reporting Template and Supplemental Attestation of Compliance for reporting and consult with the applicable payment brand and/or acquirer for submission procedures.

Appendix B: Compensating Controls Worksheet

This Appendix must be completed to define compensating controls for any requirement where In Place with CCW was selected.

Note: Only entities that have a legitimate and documented technological or business constraint can consider the use of compensating controls to achieve compliance.

Refer to Appendices B and C in PCI DSS for information about compensating controls and guidance on how to complete this worksheet.

Requirement Number and Definition: Not Applicable

	Information Required	Explanation
1. Constraints	Document the legitimate technical or business constraints precluding compliance with the original requirement.	Not Applicable
2. Definition of Compensating Controls	Define the compensating controls: explain how they address the objectives of the original control and the increased risk, if any.	Not Applicable
3. Objective	Define the objective of the original control.	Not Applicable
	Identify the objective met by the compensating control. Note: This can be, but is not required to be, the stated Customized Approach Objective listed for this requirement in PCI DSS.	Not Applicable
4. Identified Risk	Identify any additional risk posed by the lack of the original control.	Not Applicable
5. Validation of Compensating Controls	Define how the compensating controls were validated and tested.	Not Applicable
6. Maintenance	Define process(es) and controls in place to maintain compensating controls.	Not Applicable

Appendix C: Explanation of Requirements Noted as In Place with Remediation

This Appendix must be completed for each requirement where In Place with Remediation was selected.

Requirement	Describe why the requirement was initially not in place	Describe 1) how testing and evidence demonstrates that the control failure was addressed and 2) what has been implemented to prevent re-occurrence of the control failure
<i>Example:</i>		
<i>Requirement 5.3.2</i>	<i>The anti-malware solution stopped performing automatic scanning.</i>	<i>Entity identified why the automatic scanning stopped. Process was implemented to rectify previous failure and an alert was added to notify admin of any future failures.</i>
Not Applicable	Not Applicable	Not Applicable

Appendix D: Explanation of Requirements Noted as Not Applicable

This Appendix must be completed for each requirement where Not Applicable was selected.

Requirement	Reason Requirement is Not Applicable
<i>Example:</i>	
3.1.1, 3.2.1	Atlassian does not store any Account Data in electronic or hardcopy form.
6.4.3	Atlassian has not implemented this control in its environment. It is best practice until March 31, 2025.
8.3.5, 8.3.6, 8.3.9	Atlassian requires multifactor authentication for access to all system resources.
9.4.1, 9.4.1.1, 9.4.2, 9.4.3, 9.4.4, 9.4.6	Atlassian does not store any electronic or hardcopy Account Data on any media.
11.6.1	Atlassian has not implemented this control in its environment. It is best practice until March 31, 2025.

Appendix E: Explanation of Requirements Noted as Not Tested

This Appendix is not used for SAQ A merchant assessments.

Section 3: Validation and Attestation Details

Part 3. PCI DSS Validation

This AOC is based on results noted in SAQ A (Section 2), dated (Self-assessment completion date 12/15/2023).

Based on the results documented in the SAQ A noted above, each signatory identified in any of Parts 3b–3d, as applicable, assert(s) the following compliance status for the merchant identified in Part 2 of this document.

Select one:

<input checked="" type="checkbox"/>	<p>Compliant: All sections of the PCI DSS SAQ are complete and all requirements are marked as being either 1) In Place, 2) In Place with Remediation, or 3) Not Applicable, resulting in an overall COMPLIANT rating; thereby Atlassian Pty Ltd has demonstrated compliance with all PCI DSS requirements included in this SAQ.</p>								
<input type="checkbox"/>	<p>Non-Compliant: Not all sections of the PCI DSS SAQ are complete, or one or more requirements are marked as Not in Place, resulting in an overall NON-COMPLIANT rating; thereby (<i>Merchant Company Name</i>) has not demonstrated compliance with the PCI DSS requirements included in this SAQ.</p> <p>Target Date for Compliance: YYYY-MM-DD</p> <p>A merchant submitting this form with a Non-Compliant status may be required to complete the Action Plan in Part 4 of this document. Confirm with the entity to which this AOC will be submitted <i>before completing Part 4.</i></p>								
<input type="checkbox"/>	<p>Compliant but with Legal exception: One or more requirements in the PCI DSS SAQ are marked as Not in Place due to a legal restriction that prevents the requirement from being met and all other requirements are marked as being either 1) In Place, 2) In Place with Remediation, or 3) Not Applicable, resulting in an overall COMPLIANT BUT WITH LEGAL EXCEPTION rating; thereby (<i>Merchant Company Name</i>) has demonstrated compliance with all PCI DSS requirements included in this SAQ except those noted as Not in Place due to a legal restriction.</p> <p>This option requires additional review from the entity to which this AOC will be submitted. <i>If selected, complete the following:</i></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">Affected Requirement</th> <th>Details of how legal constraint prevents requirement from being met</th> </tr> </thead> <tbody> <tr> <td>Not Applicable</td> <td>Not Applicable</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Affected Requirement	Details of how legal constraint prevents requirement from being met	Not Applicable	Not Applicable				
Affected Requirement	Details of how legal constraint prevents requirement from being met								
Not Applicable	Not Applicable								

Part 3a. Merchant Acknowledgement

Signatory(s) confirms:

(Select all that apply)

<input checked="" type="checkbox"/>	PCI DSS Self-Assessment Questionnaire A, Version 4.0 was completed according to the instructions therein.
<input checked="" type="checkbox"/>	All information within the above-referenced SAQ and in this attestation fairly represents the results of the merchant's assessment in all material respects.
<input checked="" type="checkbox"/>	PCI DSS controls will be maintained at all times, as applicable to the merchant's environment.

Part 3b. Merchant Attestation

VR

Signature of Merchant Executive Officer ↑	Date: 12/15/2023
Merchant Executive Officer Name: Vikram Rao	Title: Chief Trust Officer

Part 3c. Qualified Security Assessor (QSA) Acknowledgement

If a QSA was involved or assisted with this assessment, indicate the role performed:

QSA performed testing procedures.

QSA provided other assistance.

If selected, describe all role(s) performed:

Denise Winters

Signature of Lead QSA ↑	Date: 12/15/2023
Lead QSA Name: Denise Winters	

William Franklin

Signature of Duly Authorized Officer of QSA Company ↑	Date: 12/15/2023
Duly Authorized Officer Name: William Franklin	QSA Company: Coalfire Systems Inc.

Part 3d. PCI SSC Internal Security Assessor (ISA) Involvement

If an ISA(s) was involved or assisted with this assessment, indicate the role performed:

ISA(s) performed testing procedures.

ISA(s) provided other assistance.

If selected, describe all role(s) performed:

Part 4. Action Plan for Non-Compliant Requirements

Only complete Part 4 upon request of the entity to which this AOC will be submitted, and only if the Assessment has a Non-Compliant status noted in Section 3.

If asked to complete this section, select the appropriate response for “Compliant to PCI DSS Requirements” for each requirement below. For any “No” responses, include the date the merchant expects to be compliant with the requirement and a brief description of the actions being taken to meet the requirement.

PCI DSS Requirement*	Description of Requirement	Compliant to PCI DSS Requirements (Select One)		Remediation Date and Actions (If “NO” selected for any Requirement)
		YES	NO	
2	Apply secure configurations to all system components	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
3	Protect stored account data	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
6	Develop and maintain secure systems and software	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8	Identify users and authenticate access to system components	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9	Restrict physical access to cardholder data	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
11	Test security systems and networks regularly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
12	Support information security with organizational policies and programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

* PCI DSS Requirements indicated above refer to the requirements in Section 2 of this SAQ.

