District of Columbia Public Charter School Board FY2019

Agency	District of Columbia Public Charter School Board		**Agency Code**	GB0	**Fiscal Year** 2019

Mission The D.C. Public Charter School Board's (PCSB) mission is to provide quality public school options for DC students, families, and communities by conducting a comprehensive application review process, providing effective oversight of and meaningful support to DC public charter schools, and by actively engaging key stakeholders.

Summary of Services The PCSB carries out four key functions. 1) ensure that only the highest quality organizations are approved to open charter schools which is accomplished through our comprehensive application review process, 2) make effective oversight decisions in the interest of students and hold charter schools to high standards with respect to results, 3) provide clear feedback to charter schools and maintain a system of rewards and consequences to manage progress towards desired outcomes, 4) actively engage key stakeholders to ensure transparency and accountability through an exchange process that facilitates the sharing of critical information and feedback regarding community impact and preferences.

2019 Accomplishments

Accomplishment	Impact on Agency	Impact on Residents
We approved six charter schools to open.	It has strengthened our relationship with DC residents.	New schools provide options for families to have access to quality education. In-demand models such as Montessori and early education programs are more easily accessible to families that need them.

2019 Key Performance Indicators

Measure	Frequency	FY 2017 Actual	FY 2018 Actual	FY 2019 Target	FY 2019 Q1	FY 2019 Q2	FY 2019 Q3	FY 2019 Q4	FY 2019 Actual	KPI Status	Explanation
1 - Increase community engagement and parent education about school quality. (5 Measures)											
Number of PMF Parent Guides distributed	Annually	11,000	5600	6000	Annual Measure	Annual Measure	Annual Measure	Annual Measure	6000	Met	
Percent of charter school data available on www.dcpcsb.org, compared to the previous school year.	Annually	17%	15%	10%	Annual Measure	Annual Measure	Annual Measure	Annual Measure	10%	Met	
Number of meetings with key city officials	Annually	13	13	12	Annual Measure	Annual Measure	Annual Measure	Annual Measure	13	Met	
Number of Task Force Meetings PCSB attended	Annually	42	42	20	Annual Measure	Annual Measure	Annual Measure	Annual Measure	42	Met	
Percent Increase in Social Media Followers	Annually	Not Available	41%	10%	Annual Measure	Annual Measure	Annual Measure	Annual Measure	10%	Met	
2 - Promote increased school academic quality through improved oversight. (3 Measures)											
Number of charter LEAs receiving 5, 10 or 15 year reviews	Quarterly	4	18	14	9	5	0	0	14	Met	
Number of Tier 1 charter LEAs with announced plans to expand or replicate	Annually	4	1	2	Annual Measure	Annual Measure	Annual Measure	Annual Measure	0	Unmet	There are no LEAs that have submitted any expansion amendments recently.
Number of qualitative site review reports	Annually	47	19	15	Annual Measure	Annual Measure	Annual Measure	Annual Measure	21	Met	
3 - Ensure charter schools fulfill their roles as public schools serving all students. (3 Measures)											
Reduction in expulsion rate for the five schools that had the highest expulsion rate in the previous school year	Annually	15%	61%	10%	Annual Measure	Annual Measure	Annual Measure	Annual Measure	56.1%	Met	

Measure	Frequency	FY 2017 Actual	FY 2018 Actual	FY 2019 Target	FY 2019 Q1	FY 2019 Q2	FY 2019 Q3	FY 2019 Q4	FY 2019 Actual	KPI Status	Explanation
Number of charter school campuses receiving an out-of-compliance warning from our Board for violating our Data Submission Policy	Quarterly	6	8	3	6	11	13	14	44	Unmet	There have been changes made to the policy and schools had to adjust.
Number of adult education focused meetings (eg. Board-to-Board meetings, workshops)	Quarterly	7	8	2	0	1	1	0	2	Met	
4 - Improve fiscal and compliance oversight. (3 Measures)											
Number of Financial Audit Reports issued	Annually	1	45	1	Annual Measure	Annual Measure	Annual Measure	Annual Measure	37	Met	
Number of charter LEAs with weak financials receiving enhanced fiscal oversight from PCSB	Annually	12	15	4	Annual Measure	Annual Measure	Annual Measure	Annual Measure	14	Met	
Number of charter LEAs whose fiscal health improved as a result of oversight efforts	Annually	8	3	4	Annual Measure	Annual Measure	Annual Measure	Annual Measure	6	Met	

2019 Workload Measures

Measure	FY 2017 Actual	FY 2018 Actual	FY 2019 Q1	FY 2019 Q2	FY 2019 Q3	FY 2019 Q4	FY 2019 Actual
2 - Oversee all charter schools (3 Measures)							
Number of Qualitative Site Reviews	47	19	Annual Measure	Annual Measure	Annual Measure	Annual Measure	21
Number of Compliance Reviews	119	120	Annual Measure	Annual Measure	Annual Measure	Annual Measure	123
Number of school closings	0	2	Annual Measure	Annual Measure	Annual Measure	Annual Measure	6
2 - Provide strong supports to schools (2 Measures)							
Number of Public Charter School Applications Recieved	8	4	Annual Measure	Annual Measure	Annual Measure	Annual Measure	11
Number of School Openings (New Charters and New Campuses)	2	3	Annual Measure	Annual Measure	Annual Measure	Annual Measure	7
3 - Monitor each school's attendance and discipline (1 Measure)							
Number of Compliance Reviews	119	120	Annual Measure	Annual Measure	Annual Measure	Annual Measure	123

2019 Operations

Operations Header	Operations Title	Operations Description	Type of Operations
1 - Increase community engagement and parent education about school quality. (2 Activities)			
AGENCY MANAGEMENT PROGRAM	Share resources and best practices with external groups	Maintain transparency with parents and stakeholders.	Daily Service

Operations Header	Operations Title	Operations Description	Type of Operations
AGENCY MANAGEMENT PROGRAM	Manage relationships with key groups and constituencies	Manage relationships with community members and stakeholders in order to increase awareness about public charter schools and continue to improve education throughout the district.	Daily Service
2 - Promote increased school academic quality through improved oversight. (2 Activities)			
AGENCY MANAGEMENT PROGRAM	Oversee all charter schools	Provide oversight to charter schools through reviews and our Performance Management Framework (PMF).	Daily Service
AGENCY MANAGEMENT PROGRAM	Provide strong supports to schools	Provide strong supports to schools in the areas of data, communications, new school launch and student support.	Daily Service
3 - Ensure charter schools fulfill their roles as public schools serving all students. (2 Activities)			
AGENCY MANAGEMENT PROGRAM	Monitor each school's attendance and discipline	Improve key measures of equity through the use of data.	Daily Service
AGENCY MANAGEMENT PROGRAM	Oversee adult charter schools	Ensure adult charter schools are providing quality options to students by providing strong oversight in the form of student data validation, our Adult Performance Management Framework (PMF) and charter reviews.	Daily Service
4 - Improve fiscal and compliance oversight. (1 Activity)			
AGENCY MANAGEMENT PROGRAM	Monitor each school's finances	Provide strong financial oversight to schools in an effort to improve and maintain charter school's financial health.	Daily Service

2019 Strategic Initiatives

Strategic Initiative Title	Strategic Initiative Description	Completion to Date	Status Update	Explanation for Incomplete Initiative
Manage relationships with key groups and constituencies (2 Strategic initiatives)				
Increase awareness about pubic charter schools	Deliver effective communication and government relations, including promoting charter priorities, highlighting PCSB's role, liaising with community groups, and serving as a national authorizing role model	Complete	Completed; DC PCSB reviewed data submitted to our data and document submission platforms, and are evaluating ways we can continue to streamline data collection processes. Initiative resulted in lists of content collected, and improved understanding collection requirements. Further, staff revised the Data and Document Submission Policy, which clarified expectations around data and document submission and transparency regarding consequences for non-submission.	
Engage actively across the city to find citywide solutions to education issues	Coordinate with other city agencies and key groups and constituencies to increase awareness of and support for PCSB and public charter school students, and support equitable delivery of health and safety services to students.	Complete	DC Health expects to approve at least 5 of these health suites within two months.	
Monitor each school's attendance and discipline (1 Strategic Initiative)				
Use data transparency to reduce incidences of expulsion, long-term suspension and truancy	In FY19 PCSB will continue to collect data from schools to inform policy, provide schools with sector-level trends, and ensure compliance of the applicable law. PCSB will also provide transparency to the public and stakeholders, and identify schools that may be outliers in regards to truancy, discipline, student populations served, and disparities in performance of subgroups within a school. These data are currently being shared with schools via PCSB's dashboards.	Complete	As in past years, DC PCSB collects expulsion, suspension, and attendance data monthly. If a school has concerning data trends, we send the school informal communication ("outlier emails") to alert them. During SY2018-19, we have sent 46 outlier emails for suspension, expulsion, truancy, midyear withdrawal, and disparities among subgroups. In addition to direct email communication to schools, we also encourage schools to regularly monitor their data through the dashboards available in the Hub. By January 31, 2019, our staff sent to school leaders and their board chair a midyear report informing them of year to date attendance, suspension, expulsion data, as well as data disparities that may exist between subgroups.	
Monitor each school's finances (1 Strategic Initiative)				

Strategic Initiative Title	Strategic Initiative Description	Completion to Date	Status Update	Explanation for Incomplete Initiative
Continue Efforts to improve fiscal monitoring of charter schools, publishing a Finance Audit Review report for Fiscal Year 2017 that provides clear indicators of charter school financial health	Public charter schools are required to submit annual financial audits performed by PCSB-approved independent auditors. PCSB reviews each school audit. Additionally, PCSB reviews key financial ratios of all schools it oversees, comparing these ratios with industry standards of health. In January 2011, PCSB established the Audit Management Unit (AMU) to enhance its charter school financial oversight. The AMU consists of three District agencies with responsibility for aspects of charter school finances: PCSB, the Office of the Chief Financial Officer (OCFO), and the Office of the State Superintendent of Education's (OSSE) Office of Charter School Financing and Support.	Complete	FY18 FAR Report is complete and published on DC PCSB's website Audited Financial Statements used to derive the FAR is uploaded to the website and published on the website The FY 19 FAR Technical Guide is open for public comment	
Oversee adult charter schools (1 Strategic Initiative)				
Enhance Adult Education oversight	PCSB will continue to work on improving its Adult Education oversight by participating in adult education task-force meeting and improving indicators on the Adult PMF.	Complete	In Q4, the Board approved methodology to score the Adult Education (AE) PMF's High-Level Certification measure. School year 2019-20 will be the first year in which schools offering high-level certification prep programs can earn points toward their overall AE PMF score and tier.	
Oversee all charter schools (1 Strategic Initiative)				
Conduct rigorous 5, 10 and 15-year reviews of DC charter schools	PCSB will complete rigorous reviews of schools in their 5th, 10th or 15th year of operation, ensuring that low-performing schools, according to our PMF, take one or more actions to improve performance or close. Rigorous reviews will include Qualitative Site Reviews (QSRs); review of academic and non-academic performance, finance, and compliance indicators; as well as assessment of performance against the goals and academic achievement expectations of a school's charter.	Complete	Initiative is ongoing	
Provide strong supports to schools (2 Strategic initiatives)				
Reduce LEA reporting burden	Assess data and document requests and implement initiatives to reduce LEA reporting burden	Complete	Completed; DC PCSB reviewed data submitted to our data and document submission platforms, and is evaluating ways we can continue to streamline data collection processes. Initiative resulted in lists of content collected, and improved understanding collection requirements. Further, staff revised the Data and Document Submission Policy, which clarified expectations around data and document submission and transparency regarding consequences for non-submission.	
Encourage high performing schools to replicate	Increase high-quality seats and reduce low-quality seats by attracting new operators and encouraging high performing operators to replicate with a focus on high need areas	Complete	Between July 1, 2019 – September 30, 2019, DC PCSB approved one enrollment ceiling increase and program replication for a high-performing Tier 1 school that offers grades 6-12. The amendment is expected to take effect in school year 2021-22.	
Share resources and best practices with external groups (1 Strategic Initiative)				
Improve transparency around PCSB's authorizer work, by improving internal processes and increasing amounts of data on public charter school performance, equity and finances	PCSB plans to evaluate its processes to ensure transparency and PCSB also plans to post increasing levels of data relating to public charter school performance on its OpenData portal (www.data.dcpcsb.org), including comprehensive discipline and attendance data, test score data, our performance management framework and the results of our annual FAR.	Complete	DC PCSB has identified the key data sets we will publish and are working to consolidate these and provide them through a new interface. This will provide both high level summaries and detailed datasets.	