Office of the City Administrator

January 15, 2021

Fiscal Year (FY) 2020 was an unprecedented year for all DC residents, businesses and the District Government. In March 2020—the second quarter of the fiscal year—Mayor Bowser declared a public health emergency and District government quickly pivoted to respond to the COVID-19 global health pandemic. To align with recommended social distancing and public safety guidelines, in just one day, over 60 percent of District government employees transitioned to a telework posture. In addition, many District agencies limited or temporarily ceased most in-person activities and services.

The global health emergency required the District to significantly reallocate financial and personnel resources to respond to the pandemic. With the change in operations and a substantial decrease in revenues, the District's response required all agencies to determine how to best provide services to District residents, visitors and employees, while maintaining the necessary protocols to help slow the spread of COVID-19.

As such, the global health pandemic greatly impacted some agencies' abilities to meet their FY20 key performance indicators (KPIs) and strategic initiatives established prior to its onset as agencies shifted resources to respond to COVID-19. Therefore, outcomes for KPIs and strategic initiatives reflect a shift in District priorities and efforts during this crisis. While we continue to believe strongly in performance tracking to improve District services, the data for FY20 is not fully indicative of agencies' performance and should be reviewed factoring in the unprecedented challenges encountered in FY 2020.

Sincerely,

Kevin Donahue
Interim City Administrator

Criminal Justice Coordinating Council FY2020

Agency	Criminal Justice Coordinating Council
Mission	The mission of the Criminal Justice Coordinating Council (CJCC) is to serve as the forum for identifying issues and their solutions, proposing actions, and facilitating cooperation that will improve public safety and the criminal and juvenile justice system of the District of Columbia for its residents, visitors, victims and offenders.
Summary of Services	Provide a forum for effective collaboration and problem solving among criminal and juvenile justice agencies. Identify, develop and coordinate innovative interagency solutions to address District of Columbia public safety challenges. Research and analyze critical issues identified by the criminal and juvenile justice system. Facilitate and provide long-term performance monitoring of collaborative solutions to public safety and criminal justice challenges.

Agency Code FJ0 **Fiscal Year** 2020

2020 Accomplishments

Accomplishment	Impact on Agency	Impact on Residents
Completed the Disposition Modernization Project, which automated the movement of case disposition information from D.C. Superior Court, USAO, and OAG to MPD, via JUSTIS. This enabled MPD to provide more complete criminal history information to the FBI's Interstate Identification Index (III) system.	The work was completed in keeping with our mission to improve information sharing across justice system agencies.	
Convened a Virtual Public Meeting Series on the District's Justice System Response to COVID-19 and Systemic Racism. The series included four sessions facilitated by community-based moderators who presented questions to the District's corrections, juvenile justice, court and prosecution, and community supervision agencies regarding operational changes due to COVID-19 and efforts to address systemic racism and pursue racial equity. This series served as a follow on to CJCC's regularized convenings since March 2020 of CJCC member agencies to discuss and address operational issues.	The work was completed in keeping with our mandate to convene public meetings and information sessions on relevant and timely criminal and juvenile justice issues.	These sessions afforded the public an opportunity to engage with the District's justice system leaders on issues that have been at the forefront of the local and national discourse in 2020.
Completion of the System Security and Privacy Plan (SSPP) for the Justice Statistical Analysis Tool (JSAT), which will help ensure the JSAT Enterprise—a secure tool by which the District's justice system agencies can access data on crime and system activity—is compliant with the Federal Information Security Modernization Act (FISMA) and related National Institute of Standards and Technology (NIST) guidelines.	The work was completed in keeping with our mission to (a) improve information sharing across agencies with a specific focus on enhancing the security of CJCC's systems and (b) conduct/ provide criminal justice and juvenile justice research and analysis.	

2020 Key Performance Indicators

Measure	Frequency	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Quarter 1	FY 2020 Quarter 2	FY 2020 Quarter 3	FY 2020 Quarter 4	FY 2020 Actual	KPI Status	Explanation for Unmet FY 2020 Target
1 - Provide a reliable mechanism for electronic information sharing among local and federal criminal justice partners to enhance public safety in the District of Columbia. (5 Measures)												
Percent of users who reported being satisfied with their JUSTIS experience	Annually	87%	87%	85%	90%	Annual Measure	Annual Measure	Annual Measure	Annual Measure	81%	Unmet	This change is likely due to users' heightened expectation for access to new data in JUSTIS, given the various efforts underway designed to incorporate additional data elements.
Percent of users who find JUSTIS to be user-friendly	Annually	91%	90%	90%	94%	Annual Measure	Annual Measure	Annual Measure	Annual Measure	83%	Unmet	This change is likely due to users' heightened expectation for access to new data in JUSTIS, given the various efforts underway designed to incorporate additional data elements.
Percent of time JUSTIS is available to users	Annually	100%	99%	99%	99%	Annual Measure	Annual Measure	Annual Measure	Annual Measure	99%	Met	
Percent of users who reported that JUSTIS provides necessary and important information for carrying out roles and responsibilities	Annually	New in 2018	97%	97%	100%	Annual Measure	Annual Measure	Annual Measure	Annual Measure	98%	Nearly Met	CJCC's performance for this metric is consistent with previous years.
Percent of users who reported that JUSTIS is a primary source of information for them	Annually	New in 2018	85%	84%	88%	Annual Measure	Annual Measure	Annual Measure	Annual Measure	84%	Nearly Met	CJCC's performance for this metric is consistent with previous years.
2 - Facilitate collaboration among criminal and juvenile justice partners for efforts that require participation and input from multiple agencies. (2 Measures)												
Percent of CJCC committee chairs who agree that collaboration is necessary to address the criminal and juvenile justice issues covered by their committee	Annually	New in 2018	100%	100%	100%	Annual Measure	Annual Measure	Annual Measure	Annual Measure	75%	Unmet	From time to time, committee goals and priorities evolve during the course of the year. The pandemic impacted one committee's ability to fully engage new stakeholders to address shifting priorities.

Measure	Frequency	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Quarter 1	FY 2020 Quarter 2	FY 2020 Quarter 3	FY 2020 Quarter 4	FY 2020 Actual	KPI Status	Explanation for Unmet FY 2020 Target
Percent of CJCC committee chairs who agree that participation in and information sharing through the committee is important to their agencies' ability to address particular criminal or juvenile justice issues	Annually	New in 2018	100%	100%	100%	Annual Measure	Annual Measure	Annual Measure	Annual Measure	100%	Met	
3 - Conduct research and analysis to enhance data-driven and evidence-based decision-making among criminal and juvenile justice partners. (1 Measure)												
Number of research and analytical reports that informed policies or practices	Annually	New in 2018	3	2	4	Annual Measure	Annual Measure	Annual Measure	Annual Measure	4	Met	
4 - Provide training and technical assistance to assist partners in making informed decisions when addressing criminal and juvenile justice issues. (2 Measures)												
Percent of participants who stated they will be able to use the information they learned during the training/technical assistance session	Annually	New in 2018	89%	93%	90%	Annual Measure	Annual Measure	Annual Measure	Annual Measure	83%	Nearly Met	These results are based on one training event. Due to COVID-19, CJCC was required to cancel the remainder of its training events.
Percent of participants who reported that participation in the training/technical assistance session increased their knowledge about a particular criminal or juvenile justice issue	Annually	New in 2018	85%	96%	90%	Annual Measure	Annual Measure	Annual Measure	Annual Measure	100%	Met	

▼ 2020 Workload Measures

Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Quarter 1	FY 2020 Quarter 2	FY 2020 Quarter 3	FY 2020 Quarter 4	FY 2020
1 - JUSTIS facilitates electronic information sharing among local and federal criminal justice partners. (3 Measures)							
Number of JUSTIS training sessions conducted	25	35	Annual Measure	Annual Measure	Annual Measure	Annual Measure	21
Number of security-related information sessions conducted	New in 2019	1	Annual Measure	Annual Measure	Annual Measure	Annual Measure	0
Number of JUSTIS audits conducted (agencies audited)	New in 2020	New in 2020	0	30	30	0	60
2 - Databases to Support Committees and Workgroups (2 Measures)							
Average number of hits per month on the Resource Locator	95	77	59	77	48	46	57.5
Average number of hits per month on the New Psychoactive Substances (NPS) Database	New in 2019	4	0	0	0	0	0
2 - Interagency Committees and Workgroups (4 Measures)							
Number of multi-agency efforts supported by committees and workgroups	New in 2019	9	Annual Measure	Annual Measure	Annual Measure	Annual Measure	10
Average number of agencies that participated in committee and workgroup meetings	New in 2019	7.3	Annual Measure	Annual Measure	Annual Measure	Annual Measure	9.1
Number of analytical products generated to inform the efforts of the committees and workgroups	New in 2019	40	15	16	81	72	184
Number of committee and workgroup meetings conducted	New in 2019	145	42	51	55	48	196
3 - Research and Analysis to Support CJCC Work Groups (1 Measure)							
Number of analytical products completed to help inform efforts across CJCC priority areas	29	45	Annual Measure	Annual Measure	Annual Measure	Annual Measure	189
3 - Research Requested by the Mayor, Council, and Partners (2 Measures)							
Number of briefings and presentations CJCC provided to partner agencies and other stakeholders pertaining to the research and analytical reports	18	12	Annual Measure	Annual Measure	Annual Measure	Annual Measure	31
Number of research and analytical reports completed at the request of the Mayor, DC Council, or other CJCC Partners	2	2	Annual Measure	Annual Measure	Annual Measure	Annual Measure	6
4 - Juvenile Justice Compliance Monitoring (2 Measures)							
Number of juvenile facilities for which the Compliance Monitor provided technical assistance	12	0	Annual Measure	Annual Measure	Annual Measure	Annual Measure	7
Number of juvenile facilities visited by the Compliance Monitor	19	14	Annual Measure	Annual Measure	Annual Measure	Annual Measure	14
4 - Public Meetings (2 Measures)							
Number of people who attended the Public Meetings	New in 2020	New in 2020	Annual Measure	Annual Measure	Annual Measure	Annual Measure	379

Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Quarter 1	FY 2020 Quarter 2	FY 2020 Quarter 3	FY 2020 Quarter 4	FY 2020
Number of Public Meetings held	2	2	Annual Measure	Annual Measure	Annual Measure	Annual Measure	5
4 - Training and Technical Assistance (4 Measures)							
Number of people who participated in training and technical assistance events	New in 2020	New in 2020	Annual Measure	Annual Measure	Annual Measure	Annual Measure	57
Number of District agency grant applications that CJCC reviewed or helped to prepare	New in 2019	0	0	1	1	2	
Number of Justice Statistics Analysis Tool (JSAT) training sessions conducted	New in 2019	4	Annual Measure	Annual Measure	Annual Measure	Annual Measure	0
Number of training and technical assistance events conducted	New in 2020	New in 2020	Annual Measure	Annual Measure	Annual Measure	Annual Measure	1

▼ 2020 Operations

Operations Header	Operations Title	Operations Description	Type of Operations
1 - Provide a reliable mechanism for electronic information sharing among local and federal criminal justice partners to enhance public safety in the District of Columbia. (1 Activity)			
JUSTIS	JUSTIS facilitates electronic information sharing among local and federal criminal justice partners.	CJCC operates and maintains JUSTIS, which is the Integrated Justice Information System (IJIS) for the District of Columbia. JUSTIS is available 24 hours a day, 7 days a week, and enables authorized agencies to contribute criminal justice information through an automated data feed. The information is made available to authorized viewing agencies through an information portal, as well as, through a system-to-system exchange.	Daily Service
2 - Facilitate collaboration among criminal and juvenile justice partners for efforts that require participation and input from multiple agencies. (2 Activities)			
TOPICAL WORK GROUPS (FED)	Interagency Committees and Workgroups	CJCC facilitates and supports the efforts of more than 20 committees and workgroups, which include representatives from public safety and justice, education and health and human services agencies in the District, as well as federal criminal justice agencies. The committees and workgroups convene to address a range of system-wide criminal justice and juvenile justice issues with respect to Information Technology, Research and Analysis, Combating Violent Crime, Juvenile Justice, Substance Abuse and Mental Health Services, Adult Reentry, and Grants Planning.	Daily Service
TOPICAL WORK GROUPS (FED)	Databases to Support Committees and Workgroups	CJCC maintains two databases that help support the work of several of the CJCC committees and workgroups. The Resource Locator is a searchable, online database of more than 750 service providers in the Washington, D.C. metropolitan area, that are equipped to assist returning citizens and others with housing, substance abuse, mental health, social services, medical, and legal needs, among others. The New Psychoactive Substances (NPS) Database provides a consolidated list of all chemicals that are currently being used to manufacture NPS, including formal and common names, as well as classification information, where available. Use of the database is restricted to local, regional and federal law enforcement partners.	Daily Service
3 - Conduct research and analysis to enhance data-driven and evidence-based decision-making among criminal and juvenile justice partners. (2 Activities)			
RESEARCH AND ANALYSIS	Research and Analysis to Support CJCC Work Groups	CJCC's Statistical Analysis Center (SAC) collects and analyzes data to help inform interagency efforts across several of the CJCC work groups and priority areas (combating violent crime, substance abuse and mental health, juvenile justice, and adult reentry).	Key Project
RESEARCH AND ANALYSIS	Research Requested by the Mayor, Council, and Partners	CJCC's Statistical Analysis Center (SAC) conducts research and analysis in response to inquiries from CJCC members, the Mayor, DC Council, and other justice system partners to help increase their knowledge and inform their decisions about criminal and juvenile justice issues.	Key Project
4 - Provide training and technical assistance to assist partners in making informed decisions when addressing criminal and juvenile justice issues. (3 Activities)			
OPERATIONAL INFRASTRUCTURE	Public Meetings	CJCC hosts Public Meetings, where community members have the opportunity to engage with partners on relevant criminal and juvenile justice issues that affect District residents.	Key Project
OPERATIONAL INFRASTRUCTURE	Training and Technical Assistance	CJCC hosts a number of training and technical assistance events to equip District and federal partners with tools for addressing timely and relevant criminal justice and juvenile justice issues. The training events include the annual Criminal Justice Summit, annual Information Sharing Forum, Juvenile Justice Technical Assistance Workshops, Bridging Research to Practice series, and Grants Planning workshops.	Daily Service
OPERATIONAL INFRASTRUCTURE	Juvenile Justice Compliance Monitoring	CJCC's Juvenile Justice Compliance Monitor ensures the District's compliance with four core requirements of the Juvenile Justice and Delinquency Prevention Act (JJDPA): (1) deinstitutionalization of status offenders; (2) separation of juveniles from adults in secure facilities; (3) removal of juveniles from adult jails and lockups; and (4) reduction of disproportionate minority contact within the juvenile justice system. Noncompliance would result in a reduction of grant funding from the Office of Juvenile Justice and Delinquency Prevention (OJJDP). The Compliance Monitor receives and reviews annual admissions reports from all DC juvenile correctional and detention facilities and conducts site visits at each of these facilities. The Compliance Monitor investigates presumptive violations and recommends corrective actions, as needed.	Daily Service

▼ 2020 Strategic Initiatives

Strategic Initiative Title	Strategic Initiative Description	Completion to Date	Status Update	Explanation for Incomplete Initiative
JUSTIS facilitates electronic information sharing among local and federal criminal justice partners. (2 Strategic initiatives)				
Disposition Modernization Project	This project will automate the movement of case disposition information from D.C. Superior Court, the U.S. Attorney's Office, and the Office of the Attorney General through CJCC's Justice Information System (JUSTIS) to the Metropolitan Police Department (MPD). MPD will then be able to electronically submit disposition information associated with an arrest to the FBI's Interstate Identification Index (III) system. This will replace the current manual transmission of disposition information to III, and it will expand the type of information shared, including no-papered cases and cases handled by OAG.	Complete	Beginning in September 2019, partners began testing the interoperability of the information sharing environment created for the DMP. This interagency testing required information to move among all partners and successfully be submitted to the III test system. The project team successfully tested 100% of all identified business and technical scenarios, retesting each scenario until the expected result was achieved. The Disposition Modernization Project went live on Tuesday, January 14, 2020. Post-production monitoring was conducted from January 14 until January 28, 2020.	

Strategic Initiative Title	Strategic Initiative Description	Completion to Date	Status Update	Explanation for Incomplete Initiative
Mid-Atlantic Regional Information Sharing Initiative (MARIS) - Phase II	Through MARIS-Phase II, CJCC will connect JUSTIS with the equivalent Integrated Justice Information Systems (IJIS) for Maryland, Pennsylvania, and Delaware, which will facilitate not just local, but regional, information sharing across criminal justice agencies. Phase I of MARIS enabled authorized users to conduct searches on particular individuals to determine if they have been arrested, have an outstanding warrant, are under probation, or have any court involvement in jurisdictions throughout the Mid-Atlantic region. Phase II will allow for automated system-to-system exchanges between criminal justice agencies in the Mid-Atlantic region so that users can obtain the details of an arrest, warrant, probation, or court involvement in another Mid-Atlantic jurisdiction.	0-24%	In preparation for Phase II, the CJCC has collaborated with partner jurisdictions to establish their respective user interfaces. Further, the CJCC is prepared to request and receive record-level details from the participating states' information systems. Additional funding is required to complete Phase II of the MARIS initiative. This funding will allow the Maryland system, which serves as a hub for the information exchange among all participating jurisdictions, to make the required modifications for record-level information exchanges to occur.	Additional funding is required to complete Phase II of the MARIS initiative. Participating jurisdictions were unable to secure the additional funding during FY20.
Research and Analysis to Support CJCC Work Groups (2 Strategic initiatives)				
Gun Violence Research	CJCC will conduct quantitative and qualitative analyses on shooting incidents and persons associated with those incidents. The results of the analyses will inform CJCC's GunStat efforts as well as CJCC partner efforts with respect to addressing gun violence.	Complete	The 2016-2019 shooting incident and shooter analysis was completed in February 2020 and shared with CJCC members and relevant committees. This analysis was overlaid with our 2019 Hot Blocks and 2020 Risk Terrain Modeling Analyses to provide partners with a layered perspective on 2019 hot spots and predicted 2020 shooting locations.	
Risk Terrain Modeling (Phase III)	CJCC has applied Risk Terrain Modeling to predict where shootings and robberies are likely to occur based on correlations between prior occurrences of those crimes and certain spatial factors. During FY20, CJCC will continue to refine the model and work with representatives from public safety and justice agencies, and other relevant agencies, to identify interventions to mitigate the risk of gun violence and robberies in targeted areas throughout the District.	50-74%	The 2020 Robbery and Shooting Risk Models were completed in February 2020 and were shared with the GunStat and Combatting Violent Crime Workgroups. CJCC shared summaries of evidence-based practices for reducing violent crime employed by other jurisdictions with the Combating Violent Crime committee, where the practices were developed based on the results of Risk Terrain Modeling. CJCC has engaged DCHA officials and has consulted with EOM officials to discuss opportunities for communicating RTM results to relevant non-justice agencies. The Combatting Violent Crime Workgroup, which will reconvene in early FY21, will determine next steps with respect to applying RTM results to reduce robberies and shootings in the District.	Engagement with justice and non-justice system agencies regarding the results of the RTM analysis and potential interventions will resume in FY21, upon reconvening of the Combating Violent Crime Committee.
Research Requested by the Mayor, Council, and Partners (1 Strategic Initiative)				
System Security Plan for the Justice Statistical Analysis Tool (JSAT)	The JSAT Enterprise and JSAT Public Portal, which were launched in FY18 and FY19 respectively, are intended to automate and enhance criminal justice information sharing in the District for the purpose of research and analysis and increase transparency regarding activity across the District's criminal justice system. During FY20, given the inclusion of data provided by federal agencies, the CJCC will develop a System Security Plan to help ensure JSAT is operating in accordance with National Institute of Standards in Technology (NIST) and Federal Information Security Management Act (FISMA) requirements.	Complete	During Q4, the CJCC, along with the FISMA SME, finalized the system security and privacy plan (SSPP) for JSAT and developed the necessary artifacts that accompany the plan to help ensure compliance with FISMA and NIST guidelines. The CJCC continues to work with consultants who are enhancing the current features and capabilities of the JSAT Enterprise to include automating reports, establishing access management, improving data visualizations and analytical functions, training, and documentation.	