

Criminal Justice Coordinating Council FY2018

FY2018 Performance Accountability Report

The Performance Accountability Report (PAR) measures each agency's performance for the fiscal year against the agency's performance plan and includes major accomplishments, updates on initiatives, and key performance indicators (KPIs).

Mission

The mission of the Criminal Justice Coordinating Council (CJCC) is to serve as the forum for identifying issues and their solutions, proposing actions, and facilitating cooperation that will improve public safety and the criminal and juvenile justice system of the District of Columbia for its residents, visitors, victims and offenders.

Summary of Services

Provide a forum for effective collaboration and problem solving among criminal and juvenile justice agencies. Identify, develop and coordinate innovative interagency solutions to address District of Columbia public safety challenges. Research and analyze critical issues identified by the criminal and juvenile justice system. Facilitate and provide long-term performance monitoring of collaborative solutions to public safety and criminal justice challenges.

FY18 Top Accomplishments

What is the accomplishment that your agency wants to highlight?	How did this accomplishment impact residents of DC?	How did this accomplishment impact your agency?
Developed the Justice Statistical Analysis Tool (JSAT) Minimum Viable Product (MVP). JSAT is a tool that will enable criminal justice agencies in the District to share record-level and aggregate data for the purposes of research and analysis and to inform business decisions. The JSAT Public Portal will also provide aggregate information to the general public regarding criminal justice and juvenile justice trends in the District. Establishment of the MVP enables participating agencies to test the system and propose modifications prior to the full launch of JSAT.	The general public will have access to aggregate information on criminal justice and juvenile justice trends in the District.	The work was completed in keeping with our mission to improve information sharing across agencies and conduct criminal justice and juvenile justice research and analysis.
Completed the Arrest Feed Enhancement, which significantly expanded the volume of arrest data shared in an automated fashion among criminal justice agencies through JUSTIS. The Arrest Feed Enhancement (a) allows agencies to have access to a more comprehensive automated picture of the incident that led to an arrest, such as victim information and other alleged crimes that occurred during the incident and (b) helps inform determinations.		The work was completed in keeping with our mission to improve information sharing across agencies.
Completed the Juvenile Papering Project, which automated the exchange of information (through JUSTIS) between the Metropolitan Police Department, the Office of the Attorney General, and the District of Columbia Superior Court to allow for greater efficiency in decisions about whether a juvenile case should be "papered" (charges filed). The previous juvenile papering process required a law enforcement officer who was knowledgeable about the facts of the case to personally deliver documentation to the prosecutor before the prosecutor decided whether to paper the case. The Juvenile Papering Project allows for the transmission of juvenile arrest and criminal case file data and documents electronically, minimizing the dependency upon the manual delivery of hard‐copies.		The work was completed in keeping with our mission to improve information sharing across agencies.

2018 Strategic Objectives

Objective Number	Strategic Objective
1	Provide a reliable mechanism for electronic information sharing among local and federal criminal justice partners to enhance public safety in the District of Columbia.
2	Facilitate collaboration among criminal justice and juvenile justice partners for efforts that require participation and input from multiple agencies.
3	Conduct research and analysis to enhance data-driven and evidence-based decision-making among criminal justice and juvenile justice partners.
4	Provide training and technical assistance to assist partners in making informed decisions when addressing criminal justice and juvenile justice issues.
5	Create and maintain a highly efficient, transparent, and responsive District government

2018 Key Performance Indicators

Measure	Freq	Target	Q1	Q2	Q3	Q4	FY2018	KPI Status	Explanation
1 - Provide a reliable mechanism for electronic information sharing among local and federal criminal justice partners to enhance public safety in the District of Columbia. (5 Measures)									
Percent of users who find JUSTIS to be user-friendly	Annually	98%	Annual Measure	Annual Measure	Annual Measure	Annual Measure	90%	Nearly Met	We will consult with users to learn how we can make JUSTIS more user-friendly.
Percent of users who reported being satisfied with their JUSTIS experience	Annually	98%	Annual Measure	Annual Measure	Annual Measure	Annual Measure	87%	Unmet	We will consult with users to learn how we can improve their experience with JUSTIS.
Percent of time JUSTIS is available to users	Annually	99%	Annual Measure	Annual Measure	Annual Measure	Annual Measure	99%	Met	
Percent of users who reported that JUSTIS provides necessary and important information for carrying out roles and responsibilities	Annually	New Measure	Annual Measure	Annual Measure	Annual Measure	Annual Measure	97%	No Target Set	
Percent of users who reported that JUSTIS is a primary source of information for them	Annually	New Measure	Annual Measure	Annual Measure	Annual Measure	Annual Measure	85%	No Target Set	
2 - Facilitate collaboration among criminal justice and juvenile justice partners for efforts that require participation and input from multiple agencies. (2 Measures)									
Percent of CJCC committee chairs who agree that collaboration is necessary to	Annually	New Measure	Annual Measure	Annual Measure	Annual Measure	Annual Measure	100%	No Target Set	

Measure	Freq	Target	Q1	Q2	Q3	Q4	FY2018	KPI Status	Explanation
address the criminal justice and juvenile justice issues covered by their committee									
Percent of CJCC committee chairs who agree that participation in and information sharing through the committee is important to their agencies' ability to address particular criminal justice or juvenile justice issues	Annually	New Measure	Annual Measure	Annual Measure	Annual Measure	Annual Measure	100%	No Target Set	
3 - Conduct research and analysis to enhance data-driven and evidence-based decision-making among criminal justice and juvenile justice partners. (1 Measure)									
Number of research and analytical reports that resulted in a change in practice	Annually	New Measure	Annual Measure	Annual Measure	Annual Measure	Annual Measure	3	No Target Set	
4 - Provide training and technical assistance to assist partners in making informed decisions when addressing criminal justice and juvenile justice issues. (2 Measures)									
Percent of participants who reported that participation in the training/technical assistance session increased their knowledge about a particular criminal justice or juvenile justice issue	Annually	New Measure	Annual Measure	Annual Measure	Annual Measure	Annual Measure	85%	No Target Set	
Percent of participants who stated they will be able to use the information they learned during the training/technical assistance session	Annually	New Measure	Annual Measure	Annual Measure	Annual Measure	Annual Measure	89%	No Target Set	

**We've revisited a project to standardize District wide measures for the Objective "Create and maintain a highly efficient, transparent and responsive District government." New measures will be tracked in FY18 and FY19 and published starting in the FY19 Performance Plan.

2018 Workload Measures

Measure	Freq	Q1	Q2	Q3	Q4	FY 2018
1 - JUSTIS facilitates electronic information sharing among local and federal criminal justice partners. (2 Measures)						
Number of JUSTIS training sessions conducted	Quarterly	1	4	15	5	25
Number of JUSTIS data audits conducted	Quarterly	0	1	1	0	2
2 - Adult Reentry Steering Committee (3 Measures)						

Measure	Freq	Q1	Q2	Q3	Q4	FY 2018
Number of Adult Reentry Steering meetings conducted	Quarterly	0	2	4	1	7
Average number of agencies that participated in Adult Reentry Steering Committee meetings	Quarterly	No applicable incidents	9	8	9	8.7
Number of analytical products generated to inform the efforts of the Adult Reentry Steering Committee	Quarterly	0	1	1	0	2
2 - Combatting Violent Crime (6 Measures)						
Number of Combatting Violent Crime Committee and workgroup meetings conducted	Quarterly	1	3	1	2	7
Average number of agencies that participated in Combating Violent Crime Committee and workgroup meetings	Quarterly	7	9.7	9	8	8.4
Number of GunStat meetings conducted	Quarterly	3	3	2	3	11
Average number of agencies that participated in GunStat meetings	Quarterly	10.7	11	11.5	11	11
Number of analytical products generated to inform the work of the Combating Violent Crime Committee and related workgroups	Quarterly	1	3	2	5	11
Number of categories for which information is submitted to NICS/NCIC/III	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	9
2 - Grants Planning Committee (3 Measures)						
Number of Grants Planning Committee meetings conducted	Quarterly	1	1	0	1	3
Average number of agencies that participated in Grants Planning Committee meetings	Quarterly	7	5	No applicable incidents	4	5.3
Number of analytical products generated to inform the efforts of the Grants Planning Committee	Quarterly	0	1	0	0	1
2 - Juvenile Justice Committee (3 Measures)						
Number of Juvenile Justice Committee and workgroup meetings conducted	Quarterly	16	14	15	16	61
Average number of agencies that participated in Juvenile Justice Committee and workgroup meetings	Quarterly	6.3	7.3	6.7	7	6.8
Number of analytical products generated to inform the work of the Juvenile Justice Committee and workgroups	Quarterly	5	5	5	6	21
2 - Substance Abuse and Mental Health Services Integration Taskforce (SATMHSIT) (4 Measures)						

Measure	Freq	Q1	Q2	Q3	Q4	FY 2018
Number of SATMHSIT committee and workgroup meetings conducted	Quarterly	2	1	3	0	6
Average number of agencies that participated in SATMHSIT committee and workgroup meetings	Quarterly	8	11	8.8	No applicable incidents	8.5
Number of analytical products generated to inform the work of the SATMHSIT committee and related workgroups	Quarterly	0	0	0	1	1
Average number of hits per month on the Resource Locator	Quarterly	71	63	78	169	95.3
3 - Research and Analysis to Support CJCC Work Groups (1 Measure)						
Number of analytical reports completed to help inform efforts across CJCC priority areas	Quarterly	7	8	8	6	29
3 - Research Requested by the Mayor, Council, and Partners (2 Measures)						
Number of research and analytical reports completed at the request of the Mayor, DC Council, or other CJCC Partners.	Quarterly	0	1	1	0	2
Number of briefings and presentations CJCC provided to partner agencies and other stakeholders pertaining to the research and analytical reports.	Quarterly	3	5	7	3	18
4 - Bridging Research to Practice Series (1 Measure)						
Average number of persons who registered for the Briding Research to Practice sessions	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	64
4 - Criminal Justice Summit (2 Measures)						
Number of people who registered for the Criminal Justice Summit	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	165
Number of action items that emerged from the Criminal Justice Summit	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	5
4 - Grants Training and Technical Assistance (2 Measures)						
Average number of persons who attended grants training/technical assistance sessions	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	80
Number of District agency grant applications that CJCC reviewed or helped to prepare	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	3
4 - Juvenile Justice Compliance Monitoring (2 Measures)						
	Annually					19

Measure	Freq	Q1	Q2	Q3	Q4	FY 2018
Number of juvenile facilities visited by the Compliance Monitor		Annual Measure	Annual Measure	Annual Measure	Annual Measure	
Number of juvenile facilities for which the Compliance Monitor provided technical assistance	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	12
4 - Juvenile Justice Technical Assistance Workshops (1 Measure)						
Average number of persons who registered for the Juvenile Justice Technical Assistance Workshops	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	110
4 - Public Meetings (1 Measure)						
Number of Public Meetings held	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	2

2018 Strategic Initiatives

Title	Description	Complete to Date	Status Update	Explanation
JUSTIS (4 Strategic initiatives)				
Arrest Feed Enhancement	The Arrest Feed Enhancement Project will significantly expand the volume of arrest data shared in an automated fashion among criminal justice agencies through JUSTIS. Critical interagency testing of the enhanced feed is expected to be completed during the first quarter of fiscal year 2018.	Complete	The new arrest feed went live on June 16, 2018. Thus far, partners have reported no issues with the new feed and will continue monitoring activities.	
Automation of Juvenile Papering Process	The Juvenile Papering Project will automate the exchange of information between the Metropolitan Police Department, the Office of the Attorney General, and the District of Columbia Superior Court to allow for greater efficiency in decisions about whether a juvenile case should be "papered" (charges filed).	Complete	During the fourth quarter, partners completed interagency business scenario testing and went live with this project in two phases. The first phase went live in August 2018, and the second phase went live in October 2018.	
Warrant Exchange Project	The Warrant Exchange Project will automate the exchange of warrant-related information between the Metropolitan Police Department and the District of Columbia Superior Court. This project will also enhance MPD's ability to submit warrant information to federal criminal justice databases.	50-74%	During the fourth quarter, CJCC, DCSC and MPD continued technical design and development activities. Partners will complete design and development by November 30, 2018, at which point the agencies will engage in internal testing, and interagency testing will follow. This project is slated to be completed by December 30, 2018.	Partner agencies experienced competing priorities that pulled resources away from the project for a limited period of time.
Mid-Atlantic Regional Information	Through the Mid-Atlantic Regional Information Sharing Initiative (MARIS), CJCC will connect JUSTIS with the equivalent Integrated Justice Information Systems (IJIS) for	75-99%	The MARIS search functionality has been deployed; this functionality within JUSTIS enables users to determine whether an	One jurisdiction decided to take a phased approach to

Title	Description	Complete to Date	Status Update	Explanation
Sharing Initiative (Phase I)	Maryland, Pennsylvania, and Delaware, which will facilitate not just local, but regional, information sharing across criminal justice agencies. JUSTIS has already been connected to Maryland's Dashboard system, and is expected to be connected to Delaware and Pennsylvania's systems in fiscal year 2018. Phase I of the MARIS effort will enable authorized users to conduct searches on particular individuals to determine if they have been arrested, have an outstanding warrant, are under probation, or have any court involvement in jurisdictions throughout the Mid-Atlantic region. Phase II will allow for automated system-to-system exchanges between criminal justice agencies in the Mid-Atlantic region.		individual has been arrested, has an outstanding warrant, is on probation or parole, or has any court involvement in one of the partner jurisdictions. All four jurisdictions (including the District) have made their information available through the search function. One jurisdiction will make its data available in phases and has already begun this process. The CJCC also convened a JUSTIS Super Users group which acted as beta testers for this new search functionality.	make its data available in the system.
RESEARCH AND ANALYSIS (1 Strategic Initiative)				
Justice Statistical Analysis Tool (JSAT) (Phase I)	JSAT is intended to automate and enhance criminal justice information sharing in the District for the purpose of research and analysis. CJCC and partner agencies are frequently asked to conduct research on specific criminal or juvenile justice issues, which requires requesting voluminous and complex data from agencies. The goal of JSAT is to eliminate or reduce the need for time-consuming data requests and instead make record-level information from arrest through sentencing available electronically to authorized users. During Phase I, CJCC plans to finalize and have partners sign a Memorandum of Agreement regarding how they will contribute their own data and use partner data. During this phase, CJCC Statistical Analysis Center (SAC) will have access to the data. During Phase II, authorized users from other criminal justice agencies in the District will have access to JSAT data; during Phase III, aggregate data that has been cleared by partners will be made available to the public.	75-99%	During the 4th quarter the CJCC submitted the final version of the JSAT MOA and JSAT Policies & Procedures Manual (Appendix A) for review and signature by partner agencies. The Minimum Viable Product (MVP) for the JSAT Platform (Enterprise and Public Portal) was delivered and the soft launch was on September 29. Delivery of the MVP will enable partner agencies with data currently displayed in the JSAT Enterprise to begin agency acceptance testing (AAT). CJCC expects to receive signed MOAs from partner agencies during the first quarter of FY19, which will complete Phase I. Upon receipt of the MOAs, partners will begin submitting data to JSAT and will be granted access to the JSAT Enterprise (Phase II).	Awaiting agencies to sign the final MOA
TOPICAL WORK GROUPS (FED) (3 Strategic initiatives)				
GunStat Revision	GunStat is a working group under CJCC's Combatting Violent Crime efforts, which aims to identify individuals who are responsible for most of the District's violent crime and deter them from reoffending and have them ultimately desist from future violent crime. GunStat began in 2008 and was revised in 2013. During fiscal year 2018, GunStat members will consider whether revisions should be made to the GunStat effort with respect to: the criteria for selecting offenders who should be included on the GunStat list; the types of interventions agencies implement to achieve the goal of deterrence and desistance; and ways to enhance the utility of the monthly GunStat meetings	Complete	The GunStat partner presentation series has led to identification of communications gaps which partner agencies have subsequently addressed. In addition, partners have had the opportunity to learn how programs are run and how partners make important decisions. Partners have also been able to suggest process and policy level improvements. Lastly, during the fourth quarter the CJCC presented a comparative case study of GunStat members who were the victims of homicide. This analysis, which leveraged administrative data from MPD, DCSC, PSA,	

Title	Description	Complete to Date	Status Update	Explanation
			DOC, BOP and CSOSA, highlighted three important case and criminal history commonalities across the 8 individuals. These themes can be leveraged for future analysis or to help inform future GunStat member selection.	
Assess feasibility of a Risk Terrain Modeling approach	CJCC’s Combating Violent Crime Committee will conduct initial analysis to determine the feasibility of applying a Risk Terrain Modeling approach—which is a method for conducting spatial risk assessment—to identify locations in the District where serious crimes frequently occur, determine specific characteristics of those locations that may draw criminal activity, and develop approaches for mitigating those factors.	75-99%	During the fourth quarter, the CJCC met with criminal justice partners to identify next steps for using the RTM Robbery Analysis and predicative modeling, in general, to mitigate the risk of crime. Partners agreed that CJCC should present the results of the RTM Robbery Analysis to the City Administrator, Planning and Economic Development cluster agencies, and DC Council members and staff. Pursuant to the goals of the Combating Violent Committee, the CJCC seeks to expand the RTM analysis to include assaults with a dangerous weapon (ADW) and homicides. The requisite data has been requested from MPD.	Needed to expand effort to Planning and Economic Development cluster. Awaiting additional data from MPD.
Data-Driven Justice: Identifying Super-Utilizers	In April 2016, Mayor Muriel Bowser committed to having the District participate in the Data-Drive Justice (DDJ) initiative, which, at the time, was led by the White House Office of Science and Technology Policy. A primary purpose of DDJ is to identify and provide services for “super utilizers”—individuals with mental illness and substance abuse issues who repeatedly cycle through both the criminal justice and public health system—to provide them with necessary services and reduce future contact with the justice system. The Mayor identified CJCC as the agency to coordinate DDJ-related efforts in the District. CJCC criminal justice and public health partners are collaborating to develop mechanisms for sharing information across sectors in order to identify and assist super utilizers.	25-49%	CJCC’s HIPAA Security Policies and Procedures, as well as supporting documentation, is under review by the District’s HIPAA Privacy Officer. Review is expected to be completed in November 2018. Review of the MOA by partners is currently on hold, pending a determination from the Office of the Deputy Mayor for Public Safety and Justice regarding certain legal parameters.	Review of the MOA by partners is currently on hold, pending a determination from the Office of the Deputy Mayor for Public Safety and Justice regarding certain legal parameters.