

# Corrections Information Council FY2023

Agency Corrections Information Council

Agency Code F10

Fiscal Year 2023

**Mission** The District of Columbia Corrections Information Council (CIC) is an independent monitoring body mandated by the US Congress and the DC Council to inspect, monitor, and report on the conditions of confinement at facilities where DC residents are incarcerated.

## Strategic Objectives

| Objective Number | Strategic Objective  |
|------------------|--|
| 1                | Improve transparency of the corrections systems through inspections and monitoring.  |
| 2                | Provide information and education on conditions of confinement, programs, and prison reentry to inform and empower inmates, the community, and policy decision-makers. |
| 3                | Provide recommendations to improve conditions of confinement, policies, and procedures affecting incarcerated residents to improve public safety.                      |
| 4                | Improve the transparency of CIC operations, including how the CIC selects facilities to inspect, and how the CIC stores and uses information from stakeholders.        |

## Key Performance Indicators (KPIs)

| Measure   | Directionality | FY 2020 Actual | FY 2021 Actual | FY 2022 Target | FY2022 Actual | FY 2023 Target |
|---|----------------|----------------|----------------|----------------|---------------|----------------|
| <b>1 - Improve transparency of the corrections systems through inspections and monitoring. (1 Measure)</b>  |                |                |                |                |               |                |
| Number of facilities housing DC residents that have been inspected during the fiscal year   | Up is Better   | 4              | 9              | 6              | 9             | 8              |
| <b>2 - Provide information and education on conditions of confinement, programs, and prison reentry to inform and empower inmates, the community, and policy decision-makers. (1 Measure)</b> |                |                |                |                |               |                |
| Total number of CIC communications ready for publishing, including letters, bulletins, information sheets, and inspection, thematic, and annual reports.                                      | Up is Better   | New in 2021    | 23             | 20             | 36            | 20             |
| <b>4 - Improve the transparency of CIC operations, including how the CIC selects facilities to inspect, and how the CIC stores and uses information from stakeholders. (1 Measure)</b>        |                |                |                |                |               |                |
| Estimated number of days to produce a first draft following an inspection.  | Down is Better | New in 2021    | 120            | 120            | 45            | 90             |

## Operations

| Operations Title   | Operations Description   | Type of Operations |
|--|--|--------------------|
| <b>1 - Improve transparency of the corrections systems through inspections and monitoring. (1 Activity)</b>  |  |                    |
| Inspections and Reports  | Inspect Bureau of Prisons and Department of Corrections facilities, monitor changes, and write and publish inspection reports.   | Daily Service      |
| <b>2 - Provide information and education on conditions of confinement, programs, and prison reentry to inform and empower inmates, the community, and policy decision-makers. (3 Activity records)</b> |  |                    |
| Thematic Reports   | Provide briefs and reports on systemic issues affecting inmates in Bureau of Prisons or Department of Corrections facilities.  | Key Project        |
| Data Reporting   | Develop independent content on the information received directly about the Bureau of Prisons and Department of Corrections, and regularly disseminate that information via agency newsletters, the dashboard, and other media platforms. | Key Project        |
| Community Outreach and Education   | Attend events, host events, and communicate via the web, email, and social media in order to educate the community about issues related to confinement.  | Daily Service      |
| <b>3 - Provide recommendations to improve conditions of confinement, policies, and procedures affecting incarcerated residents to improve public safety. (1 Activity)</b>                              |  |                    |

|   |   |                    |
|---|---|--------------------|
| Operations Title  | Operations Description  | Type of Operations |
| Relationship Building   | Communication with Bureau of Prisons and Department of Corrections officials on conditions of confinement and community concerns.             | Daily Service      |
| <b>4 - Improve the transparency of CIC operations, including how the CIC selects facilities to inspect, and how the CIC stores and uses information from stakeholders. (1 Activity)</b> |   |                    |
| Scheduling  | Create inspection schedules based on the incoming information, and draft a list of facilities to inspect at the beginning of the fiscal year. | Daily Service      |

## Workload Measures (WMs)

| Measure   | FY 2020 Actual | FY 2021 Actual | FY2022 Actual |
|---|----------------|----------------|---------------|
| <b>1 - Inspections and Reports (3 Measure records)</b>                |                |                |               |
| Number of facilities inspected  | 4              | 9              | 13            |
| Number of facilities nationwide housing DC residents                  | 121            | 119            | 112           |
| Number of inspections with expert participation                       | 1              | 0              | 7             |
| <b>2 - Community Outreach and Education (3 Measure records)</b>       |                |                |               |
| Number of community meetings and events attended by CIC               | 30             | 62             | 75            |
| Number of CIC education presentations/events held                     | 0              | 2              | 4             |
| Number of bulletins produced  | 11             | 12             | 12            |
| <b>3 - Relationship Building (3 Measure records)</b>                  |                |                |               |
| Number of thematic reports published                                  | 2              | 8              | 4             |
| Number of inspection reports published                                | 9              | 5              | 9             |
| One Annual Report of CIC activities of prior fiscal year, per statute | 1              | 1              | 1             |

## Strategic Initiatives

| Strategic Initiative Title                                       | Strategic Initiative Description   | Proposed Completion Date |
|--|--|--------------------------|
| <b>Community Outreach and Education (1 Strategic Initiative)</b> |  |                          |
| IRAA Video   | The CIC will compose a video discussing the pre and post incarceration experiences of IRRAA beneficiaries.   | 09-30-2023               |
| <b>Data Reporting (1 Strategic Initiative)</b>                   |  |                          |
| Information Sheets   | The CIC will complete two new information sheets on topics, issues, and/or legislation based upon questions frequently asked by our stakeholders.  | 09-30-2023               |
| <b>Inspections and Reports (1 Strategic Initiative)</b>          |  |                          |
| Revised Reporting Style  | The CIC will revise and condense its reporting style to focus on prominent issues in order to both increase the speed of written communications to local and federal institutions and to facilitate timely interactions. | 09-30-2023               |
| <b>Relationship Building (1 Strategic Initiative)</b>            |  |                          |
| IRAA Video Presentation  | The CIC will host a live video presentation and panel discussion about the pre and post incarceration experiences of IRRAA beneficiaries in order to educate constituents and contemplate solution-based strategies.     | 09-30-2023               |
| <b>Thematic Reports (1 Strategic Initiative)</b>                 |  |                          |
| BOP Resident FAQ sheet   | The CIC will coordinate efforts with BOP officials to provide an informational document that addresses questions frequently asked by residents during inspection interviews.   | 09-30-2023               |