



COVID-19 Safety Guidelines for Visitors to the American Arbitration Association's Offices

Welcome to the American Arbitration Association® (AAA®). In light of the ongoing Novel Coronavirus/COVID-19 pandemic, and our sincere desire to keep you, as well as our staff, as safe as possible, please adhere to the following safety guidelines while visiting our offices:

- Do not enter AAA offices if you are symptomatic for COVID-19 or if, under current CDC guidelines, you should be in isolation or quarantine. Your AAA Contact will have information about options for remote participation.
- In general, wearing a face mask is now optional in all AAA offices. However, we do ask you that you continue to wear a face mask in our offices if recommended to do so under current CDC guidelines because you have recently tested positive for, or are presumed positive for COVID-19, or you have had close contact with someone who has tested positive for, or is presumed positive for COVID-19, *and* you are not required to be in isolation or quarantine under current CDC guidelines.
- Hand sanitizer is available for your use upon entry (or re-entry) to the AAA's offices.
- If you begin to feel ill while on site, please immediately isolate yourself, either within the AAA office or by leaving the office, and notify your AAA Contact.
- If at any point in the 10 days following your visit, you test positive for COVID-19 or become presumptive positive for COVID-19, please notify your AAA Contact.
- Please understand that if you do not comply with these protocols, you may be asked to leave the premises.