Lay a Solid Foundation Through Effective Policy Management

A Purpose-Built Solution Designed for Compliance

The NAVEX One Governance, Risk, and Compliance Information System (GRCIS) platform helps you manage risk complexity by focusing on solutions for how employees, third parties, and business processes work together. With solutions to support all areas of your business in one location, the NAVEX One platform provides an ease-of-use familiarity through all solutions while eliminating silos and mitigating risk to your business.

## Best Practices To Strengthen Your Policy & Procedure Program

Policies and procedures are the backbone of your organization: the dynamic body of shared standards used to guide your employees. Having the necessary policies and procedures in place – as well as a system to manage compliance with those policies – will help you accomplish your system's strategic vision while protecting its people, reputation and bottom line.

Complex business operations, global expansion, litigation and the continuous expansion of legal and regulatory requirements create a variety of risks. The Department of Justice evaluates corporate compliance programs based on their design, accessibility, communication and training, which is critical to adhere to. Effective, well-communicated policies and procedures form the basis for training and delineating the acceptable behavior of employees, contractors and others representing your organization.

2022 Definitive Risk & Compliance Benchmark Report

The latest NAVEX Benchmark Report is a comprehensive review of R&C programs that offers key findings, analysis, and insight to help organizations measure, evaluate, and advance their programs.
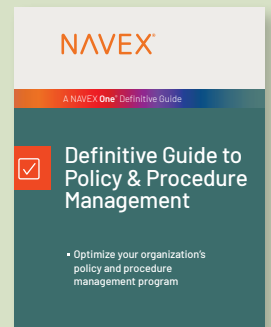
Review our benchmark report to see how your program stacks up.>
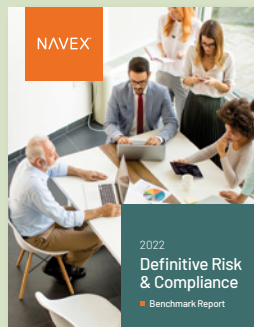
Definitive Guide to Policy Management

This guide gives organizations of all sizes insight on how to optimize their policy and procedure management program with real-world examples, helpful tips, and research.

Download the guide here.>

Solve Key Business Challenges

1 **Simplify Required Regulatory Edits and Audits** Ensure your policies and procedures are aligned with regulatory obligations so your employees stay current.

2 **Track Readership to Ensure Compliance** Know when employees read and attest to your critical policies and procedures.

3 **Automate Policy Management Workflows** Streamline the alignment, production, distribution and attestation of policies.

4 **Deploy Grouped Compliance Tasks to Your Workforce** Utilize NAVEX solutions for policy & procedure acknowledgements, NAVEXEngage online training, and manage COI disclosures in a simple way for employees to complete to reduce risk.

5 **Easy Access to Important Procedures** Ensure your teams have access to up-to-date policies and procedures from any device.

6 **Expand Beyond Simply Managing Documents** Integrated policy and procedure management solution addresses document storage systems, like SharePoint®, gaps.

7 **Integration with Microsoft 365®** Create, edit, and modify your critical policy documents and procedures in a familiar environment.

8 **Modernize Your Global Program** Provide a single source of truth while allowing your employees to access the system in the language of their preference.

Why NAVEX One's PolicyTech®

- Eliminates managing excel spreadsheet and email read receipts by automating notifications and tracking tasks via reporting.

- Provides users with an intuitive, efficient way to find and access policies. It improves compliance overall and enables organizations to scale globally with content localized for specific groups, regions and languages.

- Protects your organization by creating a strong audit trail, tracking version control and automated archiving of previous versions.

- Designed with the DOJ's guidance in mind to adhere to their criteria for evaluating your organization's compliance program.

Improve Organizational Effectiveness and Protect Your Organization

- **Collaborative** policy & procedure development.

- **Streamlined** workflows to save time and money.

- **Accessible** with search and browse on any device.

- **Automated notifications** to ensure timely updates and compliance of key regulations.

- **Tracking** attestation in real-time

- **Audit ready reporting** to reduce business risk.

NAVEX One® Delivers Purpose-Built Software to Manage Policies & Procedures

NAVEX helps organizations lay the foundation for their entire compliance program with an intuitive, consistent, and effective system. It focuses organizational attention to regulatory and people-based risks by managing your organization's most important documents throughout all stages of the policy lifecycle. PolicyTech is easy-to-use and ensures that the most important content types are automatically distributed to and understood by the necessary groups and individuals.
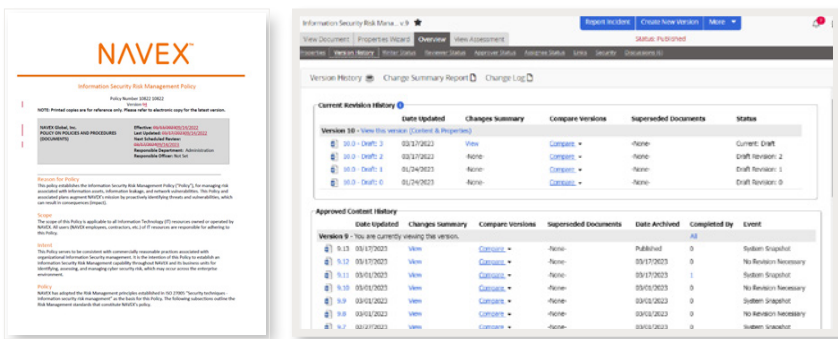
Streamline the process of document reviews, approvals, revisions when new documents are created, or updates need to occur. Utilize version control with automatic archiving and versioning to ensure your workforce is accessing the most current policy.

Enable easy access to current policies and procedures available on any device, any time. Employees can view and complete their tasks of reading and attesting to policies in People Hub, a central location, and always go back to revisit policies. People Hub view allows employees to see tasks assigned to them, search for content or complete other solution related activities.
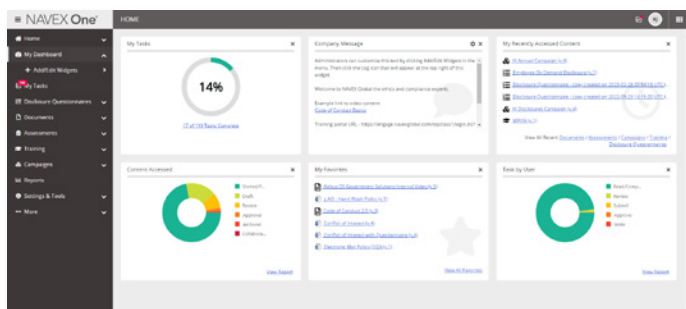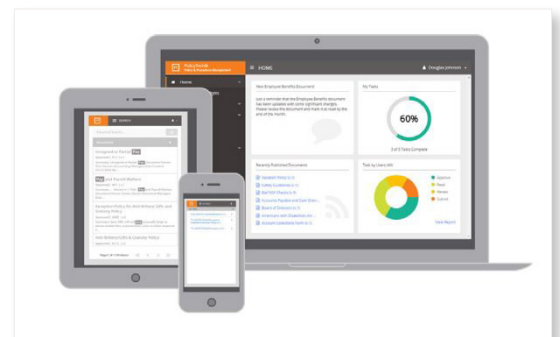
Create an auditable database of records complete with attestations to protect your organization. Policy owners can also include reading quizzes with just a few clicks, simplifying the set up in this purpose-built system.