

What is the right of access?

There are actually a few different aspects to the right of access under Article 15 GDPR, including certain information, and a copy of your personal data. You have the right to obtain the following from the business or organisation in control of processing the data:

✓ **Confirmation of whether or not personal data concerning you is being processed.**

✓ **Where personal data concerning you is being processed, a copy of your personal data.**

✓ **Where personal data concerning you is being processed, other additional information as follows:**

- a) Purpose(s) of the processing.
- b) Categories of personal data.
- c) Any recipient(s) of the personal data to whom the personal data has or will be disclosed, in particular recipients in third countries or international organisations and information about appropriate safeguards.
- d) The retention period or, if that is not possible, the criteria used to determine the retention period.
- e) The existence of the following rights:
 - Right to rectification;
 - Right to erasure;
 - Right to restrict processing;
 - Right to object;as well as information on how to request these from the controller.
- f) The right to raise a concern with a supervisory authority (in Ireland this is the Data Protection Commission).
- g) Where personal data is not collected from the data subject, any available information as to its source.
- h) The existence of automated decision-making, including profiling and meaningful information about how decisions are made, the significance and the consequences of processing.